

URBAN/MUNICIPAL

CA4 ON HBL W26
M35 1989

MINUTES OF THE OPERATIONS
MANAGEMENT COMMITTEE OF THE
BOARD OF EDUCATION FOR THE
CITY OF HAMILTON

CA4 ON HBL W26
M35

JANUARY, 1989.

OPERATIONS MANAGEMENT COMMITTEE



THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

I N D E X
OPERATIONS MANAGEMENT COMMITTEE
1989 01 10

GENERAL

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ELEMENTARY\SECONDARY

NEW BUSINESS:

1. Recommendations of the Director of Education.....	10.
2. Report re: Computer Co-ordinators - Parkdale and Robert Land Community School.....	10.

MINUTES OF THE
OPERATIONS MANAGEMENT COMMITTEE
1989 01 10

Present: Miss M. Cunningham (Chairman);
Trustees Bishop, Desmarais, Detwiler, Lowe,
Penner, Rogers and Clarke.

Also Present: Trustees Allen, Barker, Deans, Hicks, Johnston, Kennedy,
Korz, Mulholland, Paquin, A. Stewart, R. Stewart and
Van Horne.

Officials Present: K. A. Rielly (Director of Education and Secretary)
A. Stockwell (Associate Director of Education)
P. Beveridge (Superintendent of Curriculum, Special &
Educational Services)
P. Shewfelt (Superintendent of Finance and Treasurer)
J. Forrester (Superintendent of Schools - Area One)
F. Kelly (Superintendent of Schools - Area Two)
R. Binns (Superintendent of Schools - Area Three)
P. Gillie (Superintendent of Schools - Area Four)
D. Rothwell (Superintendent of Schools - Area Five)
B. Orlando (Superintendent of Plant)
D. B. Sinclair (Superintendent of Human Resources)
J. Yurkiw (Assistant Superintendent of Special Services)
G. Rutledge (Controller)
O. Jackson (Co-ordinator - Research Services)
S. Rogers (Assistant to the Secretary)

The Chairman called the meeting to order and asked the members' wishes with respect to the minutes of the last meeting.

Moved by Miss Detwiler:

That the minutes of the last meeting of this committee be approved, as presented to the members.

CARRIED.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Report from the
Officials re: Boys'
Locker Rooms in
Schools (requested
by Trustee Baskin)

Moved by Mrs. Bishop:

That the report from the Officials
regarding the boys' locker rooms in schools
be received for information.

CARRIED.

Report from the
Officials re: Ministry
Policy on Canvassing
and Fundraising

Moved by Mrs. Lowe:

That the report from the officials regarding the Ministry Policy on Canvassing and Fundraising be received for information.

Several members expressed their appreciation for this report and Mrs. Deans suggested this policy should be included in the school newsletters from time to time to remind the students and staff of the policy governing canvassing and fundraising.

In answer to Mr. Korz' question regarding point number 6 on page 7 of the agenda as to the reward system is minimizing and how realistic is this in practice, Mr. Stockwell replied it is rather difficult to minimize the reward system. The companies who are selling "products" to the schools for fund raising activities offer incentives to the students and the Board's position is to advise the companies the Board would rather have these incentives "ploughed" back into a reduction to the cost of the product rather than in rewards to the students.

Mrs. Bishop asked for further clarification and Mr. Stockwell explained the incentives which the companies provide have value attached to them. This Board would rather have the total value of the incentives applied to the school cost of the item as opposed to the company furnishing the schools with gifts to the students.

Mrs. Lowe's motion was then put to a vote and was CARRIED.

Report re: voting
arrangements for
boards with French
Language Education
Councils as of
September, 1988
(requested by
Trustee Baskin)

Moved by Mrs. Lowe:

That the report from the officials regarding the voting arrangements for boards with French Language Education Councils as of September, 1988 be received for information.

Report from the
Committee on
Education
and
the
Labor
Movement

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Mrs. Lowe recalled this was requested by a member of this Board and Mrs. Lowe also recalled a policy being put in place sometime ago that required, when extensive reports are requested of the officials, a consensus of the Board must be reached through a motion being presented and carried.

In reviewing the results of this report, Mrs. Lowe noted Boards of Education across the Province of Ontario are trying to "get along" as best as they can and Mrs. Lowe concluded the members of this Board must be careful when they ask the officials to perform extensive tasks such as these.

In reply to Mrs. Van Horne's question regarding the number of hours spent on this research, Mr. Jackson replied the work involved his time as well as Mr. Shewfelt's and Mr. Lavoie for an approximate total of 100 hours.

Mrs. Bishop had difficulty discerning some of the statistics and suggested perhaps a cross tabulation would have made this research easier to follow.

Mrs. Lowe's motion was then put to a vote and was CARRIED.

Moved by Mrs. Deans:

That the Research Department forward a copy of the report regarding voting arrangements for boards with French Language Education Councils as of September, 1988 to each responding Board.

CARRIED.

NEW BUSINESS:

Presentation from
A. M. Cunningham
Home & School
Council

Miss Cunningham introduced Mr. Paul Fralick and Mr. Bill Huth.

Mr. Fralick proceeded to present to brief on behalf of the A. M. Cunningham Home & School Council.

Regarding page 4 of the presentation and the teachers required to carry on the program at Delta, Miss Detwiler asked if the classes were housed at A. M. Cunningham, would the annual cost of \$35,000 to \$40,000 still not be required?

Mr. Fralick replied no because the need for the teachers' assistance was related to the physical plant and the distance from the classrooms to the washrooms necessitated assisting children with the washroom routines.

Dr. Johnston was pleased with the presentation and noted the brief mentioned that if the French Immersion program was transferred to another site not many parents would move their children from the A. M. Cunningham area and enroll them in the program. Dr. Johnston asked if the parent group had any data on the percentage of parents who would not move their children.

Mr. Fralick replied the group is not proposing a movement of the French Immersion Program but is speculating on the Board's action. A survey was conducted to look at alternatives to the accommodation problems and 77% of the families representing both French Immersion and English would prefer a permanent addition to A. M. Cunningham as the number one solution to the school's accommodation problem.

Dr. Johnston reiterated what percentage of the parents would not follow the program if it was transferred.

Mr. Fralick replied a survey was not conducted in answer to Dr. Johnston's question; the A. M. Cunningham community is committed to a dual track system and the estimate is that, should the program be moved, approximately 300 parents would still have their children remain at A. M. Cunningham but would have them moved into the English program.

Regarding page 5 of the presentation and the teachers reported to carry on the program at Delta, Miss Webster asked if the children were housed at A. M. Cunningham. Would the annual cost of \$25,000 to \$40,000 still not be required?

Mr. Webster replied he became the head for the teachers' mission was related to the physical plant and the distance from the classroom to the various buildings housing children with the program.

Dr. Johnston was pleased with the presentation and noted the first mission that if the first mission project was transferred to another site and many parents would move their children from the A. M. Cunningham area and enter into the program. Dr. Johnston asked if the parents group had any data on the percentage of parents who would not move their children.

Mr. Webster replied the group is not planning a movement of the first mission project but is speculating on the need for action. A survey was completed to look at alternatives to the Cunningham project and 75% of the families representing Delta and Johnston and Delta would prefer a permanent solution to A. M. Cunningham as the future one solution for the school's accommodation needs.

Dr. Johnston requested that percentage of the parents would not follow the program if it was discontinued.

Mr. Webster replied a survey was not conducted in regard to Dr. Johnston's question. The A. M. Cunningham community is related to a local area system and the school is that, should the program be moved, approximately 750 parents would still have their children remain at A. M. Cunningham but would have them moved into the Delta project.

Mrs. Bishop also commended the group on their brief and asked if the brief shows a short fall of 6 classrooms, why is the recommendation only for a four room permanent addition.

Mr. Fralick replied the brief was to illustrate the need at the school. Some of the need has been met with the usage of Delta Secondary School and the short fall has been met in a somewhat limited way. The group felt a permanent addition of four rooms would meet the long term needs of A. M. Cunningham.

Mr. Hicks noted there was no costing included in the presentation and he asked if the parent group had considered demountables in relationship to the overall costs.

Mr. Fralick replied there had been some discussion; however, the thrust of the discussion with the community was to support a permanent addition.

Mrs. Stewart asked how long has the existing portable been in place at A. M. Cunningham and Mr. Fralick replied approximately 4 years.

Mrs. Stewart clarified the recommendations in the brief are being proposed on the premise that French Immersion would continue at A. M. Cunningham and Mr. Fralick replied yes because the community is committed to a dual track French Immersion program.

In clarifying the cost between a permanent addition and a demountable, Mr. Mulholland stated there is no appreciable difference between a demountable and a permanent structure and he felt this is why the A. M. Cunningham community pursued the permanent addition proposal.

Miss Cunningham then thanked Mr. Fralick and Mr. Huth for their presentations and noted some of the concerns addressed by the A. M. Cunningham presentation last year will be addressed in the Accommodation Report which will be presented on January 26th to a special meeting of the Operations Management Committee. The brief presented at this meeting will be addressed by the officials at the February meeting of this committee.

Mr. Bishop also commended the group on their brief and asked if the first night's report was a success. Why is the recommendation only for a four year permanent addition.

Mr. Bishop replied the first was an illustration of the need of the school. Some of the work has been met with the group of Girls Secondary School and the school will have met in a somewhat limited way. The group will be a permanent addition of four years which meet the long term needs of A. M. Cunningham.

Mr. Bishop noted there was no meeting included in the presentation and he asked if the parent group had considered the relationship to the overall costs.

Mr. Bishop replied there had been a discussion, however, the group of the relationship with the community was to support a permanent addition.

Mr. Stewart asked how long has the existing board been in place at A. M. Cunningham and Mr. Bishop replied approximately 4 years.

Mr. Stewart clarified the recommendations in the brief and asked if the presentation to A. M. Cunningham would contain a deal. Cunningham and Mr. Bishop replied yes because the community is committed to a deal. Each French Immersion program.

In clarifying the cost between a permanent addition and a demonstrable, Mr. Cunningham stated there is no apparent difference between a demonstrable and a permanent addition and he felt that is why the A. M. Cunningham community currently pursued the permanent addition proposal.

Miss Cunningham then thanked Mr. Bishop and Mr. Bishop for their presentation and noted some of the concerns addressed by the A. M. Cunningham presentation last year will be addressed in the recommendations report which will be presented on January 15th to a special meeting of the Operations Management Committee. The brief presented at this meeting will be addressed by the officials at the February meeting of this committee.

The community group may be looking at two different meetings to address their concerns and Miss Cunningham welcomed the group back to the meeting on January 26th and again to the February meeting of the Operations Management Committee to be held on February 7th.

Investment of Short
Term Funds

Mr. Shewfelt reviewed the report.

Moved by Canon Rogers:

That the report on the Investment of Short Term Funds be received for information.

Cash Flow

Mr. Shewfelt reviewed the report.

In answer to Mrs. Deans' question regarding a way to alleviate the borrowing this Board must undertake in order to meet operating expenses, Mr. Shewfelt stated that officials review the Working Capital, once a year, at Budget Review time. Through a planned program, the Working Capital has reached 5 million dollars. When this money is not necessary, it is invested and when there is a short fall, the money in the Working Capital is used. Periodically, the officials have proposed the Working Capital be increased by a quarter million to half a million dollars and the members of the Board will sometimes support this increase.

In answer to Miss Detwiler's question regarding today's interest rates, Mr. Shewfelt replied as of January 5th, the Board's investment portfolio was 10.3% The Board obtains quotations through five different institutions to achieve the best interest rate possible.

Moved by Mr. Penner:

That the report on Cash Flow be received for information.

CARRIED.

Sale of Board Site
(Hixon Road) - Lot 31,
Concession 4 (Saltfleet)
Red Hill Neighbourhood

Mr. Shewfelt reviewed the report.

Moved by Canon Rogers:

That the offer of \$160,000 from the Corporation of the City of Hamilton for the purchase of 1.10 acre parcel of land in Lot 31, Concession 4 (Saltfleet) be accepted and that the purchaser also pay any cost including legal and surveying costs of this sale.

CARRIED.

Correspondence from
the Halton Board
re: Ministry Process
for Determining Rated
Capacities of Schools

Moved by Mrs. Van Horne:

That the Board of Education for the for of Hamilton support the resolution from the Halton Board of Education to petition the Ministry of Education to change its method of determining rated pupil spaces for schools to more accurately reflect the current educational needs.

Mrs. Deans asked if it would not show greater strength if the Hamilton Board sent its own resolution rather than just supporting the resolution from the Halton Board and she suggested sending copies of this resolution to the local M.P.P.s. as well.

Mr. Rielly replied he did not know if the Board could have a stronger position; however, he could write a "strong letter" similar to what the Halton Board has done.

Mr. Kennedy also suggested this letter be sent to the Ontario Public School Boards' Association.

Mr. Rielly agreed copies could be sent to the M.P.P.'s and to the Association.

Mrs. Van Horne agreed with Mr. Kennedy and suggested perhaps the Board could ask the O.P.S.B.A. to have its appropriate committee deal with this. Mrs. Van Horne then agreed to include the following in her motion:

and that copies of the resolution be sent to the local members of Parliament and to the National Council of the Labour Party.

Mrs. Van Horne a motion was then put for a vote and was carried.

Moved by Mr. Dewar:

That the report of the Committee on the Bill of Rights be adopted and the resolution be passed by the House of Commons and the House of Lords in their respective places.

Mr. Dewar moved the resolution for the adoption of the Bill.

Mr. Dewar stated the Committee had found that the Bill was necessary and that it was in the interests of the country to pass it. He stated that the Bill was a measure of justice and that it was in the interests of the country to pass it. He stated that the Bill was a measure of justice and that it was in the interests of the country to pass it.

Mr. Van Horne stated that the Bill was a measure of justice and that it was in the interests of the country to pass it. He stated that the Bill was a measure of justice and that it was in the interests of the country to pass it.

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Mr. Dewar moved the resolution for the adoption of the Bill. He stated that the Bill was a measure of justice and that it was in the interests of the country to pass it.

Report of the Committee on the Bill of Rights
The Committee has found that the Bill is necessary and that it is in the interests of the country to pass it. It has recommended that the Bill be passed by the House of Commons and the House of Lords in their respective places.

Report of the
Communications Advisory
Committee

Moved by Mrs. Van Horne:

That the following report of the
Communications Advisory Committee be
approved:

- (a) That the 1989 Budget Estimates for the Communications Program of the Board of Education for the City of Hamilton in the amount of \$125,950 which represents an 8% increase over last year's budget, be accepted.
- (b) That the proposed sign for the front of Education Centre be referred to the officials for an item to be included in the Capital Expenditures Budget for the Education Centre.

Mr. Mulholland noted all schools seem to be embarking on the installation of school signs and including these requests in the Budget requirements. Will the proposed sign for the Education Centre be treated similar to the various schools' requests for their signs?

Mr. Rielly replied that in a preliminary review of the budget requests, some schools have asked for signs to assist the schools in describing certain events taking place. The proposed sign for the front of the Education Centre is not the same thing but is a permanent structure for the building.

Mr. Mulholland requested that the motions be voted on separately.

Further discussion then took place and clause (a) was put to a vote and was CARRIED.

Before voting on clause (b), Mrs. Van Horne informed the members that at the meeting of the Communications Advisory Committee, the members viewed four - 30 second commercials promoting this Board's education system and produced by CHCH T.V. The majority of these commercials will be aired during the 5:30 news and the 11:00 news on CHCH T.V. starting on January 23rd, 1989. There are 24 spots in total.

Regarding clause (b), Miss Cunningham asked if this is being referred to the officials or to the Budget Review Committee?

Mrs. Van Horne replied it is being referred to the officials to be included as a possible item for Capital Expenditure if they think it is feasible to do so.

Clause (b) was then put to a vote and was CARRIED.

ELEMENTARY/SECONDARY

NEW BUSINESS:

Recommendations of the
Director of Education

Moved by Mrs. Clarke:

That the recommendations of the Director of Education be approved, as presented.

Miss Detwiler asked for clarification of clause (v).

Mr. Stockwell replied the 6 students represent the "Hamilton Hoppers Skip Rope Team" who performed for the Board last year. This group has been invited to represent Ontario in an educational and fitness event being held in Montana and it is the only group which has been invited from Ontario schools.

Mrs. Clarke's motion was put to a vote and was CARRIED.

Report re: Computer
Co-ordinators -
Parkdale and Robert
Land Community
Schools

Mr. Kelly reviewed the report and introduced Gary Birch, Principal of Robert Land, J. R. Stewart, Principal of Parkdale School and Geoff Hales, Computer Co-ordinator.

Mr. Kelly concluded his presentation by reviewing the recommendations on page 41 of the agenda.

Mrs. Van Horne asked if recommendation #4 was approved and these classes operated under the auspices of the Continuing Education evening classes, would there be a fee involved for students as well as the adults and would the teenagers and children be able to take these courses?

Mr. Kelly replied if recommendation #4 was approved, all people registered in the classes would pay a fee similar to the evening school fees.

Mr. Van Buren called it is being referred to the committee to be included as a possible item for Capital Expenditures if they think it is feasible to do so.

Chairman: I am glad to see a vote and you are all.

RECOMMENDATIONS

NEW RECOMMENDATIONS

Recommendations of the
Director of Education

Moved by Mr. Clatter

That the recommendations of the Director of Education be approved, as presented, with the following amendments:

Mr. Stoddard moved the amendment to the recommendation of the Director of Education that the Board of Education be authorized to purchase a new building for the purpose of housing the students of the State Normal School at the site of the old building, and that the Board of Education be authorized to purchase a new building for the purpose of housing the students of the State Normal School at the site of the old building.

Mr. Clatter's motion was put to a vote and was carried.

Mr. Kelly moved the amendment to the recommendation of the Director of Education that the Board of Education be authorized to purchase a new building for the purpose of housing the students of the State Normal School at the site of the old building, and that the Board of Education be authorized to purchase a new building for the purpose of housing the students of the State Normal School at the site of the old building.

Mr. Kelly moved the amendment to the recommendation of the Director of Education that the Board of Education be authorized to purchase a new building for the purpose of housing the students of the State Normal School at the site of the old building, and that the Board of Education be authorized to purchase a new building for the purpose of housing the students of the State Normal School at the site of the old building.

Mr. Van Buren called it is being referred to the committee to be included as a possible item for Capital Expenditures if they think it is feasible to do so.

Mr. Kelly moved the amendment to the recommendation of the Director of Education that the Board of Education be authorized to purchase a new building for the purpose of housing the students of the State Normal School at the site of the old building, and that the Board of Education be authorized to purchase a new building for the purpose of housing the students of the State Normal School at the site of the old building.

Report on the
Committee on
Education and
Labor
and
Finance

In answer to Mrs. Van Horne's question, Mr. Beveridge replied the average cost for a general interest evening school course is \$1.25 per hour over a three, five or ten week period.

Lengthy discussion took place regarding the timing of this item since the grants for this program will be finished by January 21st, 1989. Concerns were also expressed that the Board may not be guaranteed to receive the grant under the "Individual Subsidized Projects" for one year if the Board committed itself to this program.

Mr. Rielly then advised the members perhaps a fifth alternative could be discussed and that is the possibility of financing this program until it can be considered by the Budget Review Committee at which time the program will be discussed and either be continued or be terminated.

Moved by Canon Rogers:

That the following recommendation from the report of the Officials regarding Computer Co-ordinators - Parkdale and Robert Land Community Schools be approved:

- (a) That the Board of Education for the City of Hamilton assume the complete funding of the salaries of the Computer Co-ordinators at Robert Land and Parkdale Community Schools until April 30, 1989 and that this matter be referred to the Budget Review Committee.

Further discussion and debate took place and the Chair was challenged on a question asked by Mrs. Deans regarding whether the staff would remain with the program until such time as the Budget determines its future.

The challenge to the Chair was LOST.

Mr. Allen did not support the motion although he supported the program and he would prefer the motion be defeated in order to recommend that the Board assume the complete funding of the program and not wait until the finalization of the budget.

In answer to Mr. Van Horn's question, Mr. Davidson replied that the report for the period of 1944-1945 was not yet available. It is not yet available for the period of 1944-1945.

During the period of 1944-1945, the report for the period of 1944-1945 was not yet available. It is not yet available for the period of 1944-1945.

Mr. Davidson then asked the members of the committee if they would like to see the report for the period of 1944-1945. He said that the report for the period of 1944-1945 was not yet available.

David A. Davidson

That the following information was obtained from the report of the committee for the period of 1944-1945.

(a) That the report of the committee for the period of 1944-1945 was not yet available. It is not yet available for the period of 1944-1945.

Further discussion and debate was held and the committee decided to continue its work for the period of 1944-1945.

The committee on the subject of the report for the period of 1944-1945 was not yet available. It is not yet available for the period of 1944-1945.

Trustees Van Horne, R. Stewart, Deans and Mulholland supported Mr. Allen's comments and hoped the members did not approve the motion in order to have the Board assume complete responsibility of the program.

Mr. Mulholland further suggested approaching the Government and investigating the possibility of a 50/50 grant; i.e. The Board would pay the salaries and the government would give a grant towards the benefits, etc...

Mr. Kelly agreed this would be considered.

Further discussion then took place and the motion was put to a vote and was CARRIED.

The meeting then adjourned,

READ AND CONFIRMED,

.....
Chairman.

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Mr. Kelly suggested that the Board should have the responsibility of the program.

Mr. Kelly suggested that the Board should have the responsibility of the program.

Mr. Kelly suggested that the Board should have the responsibility of the program.

Mr. Kelly suggested that the Board should have the responsibility of the program.

The meeting then adjourned.

END AND CONTINUED

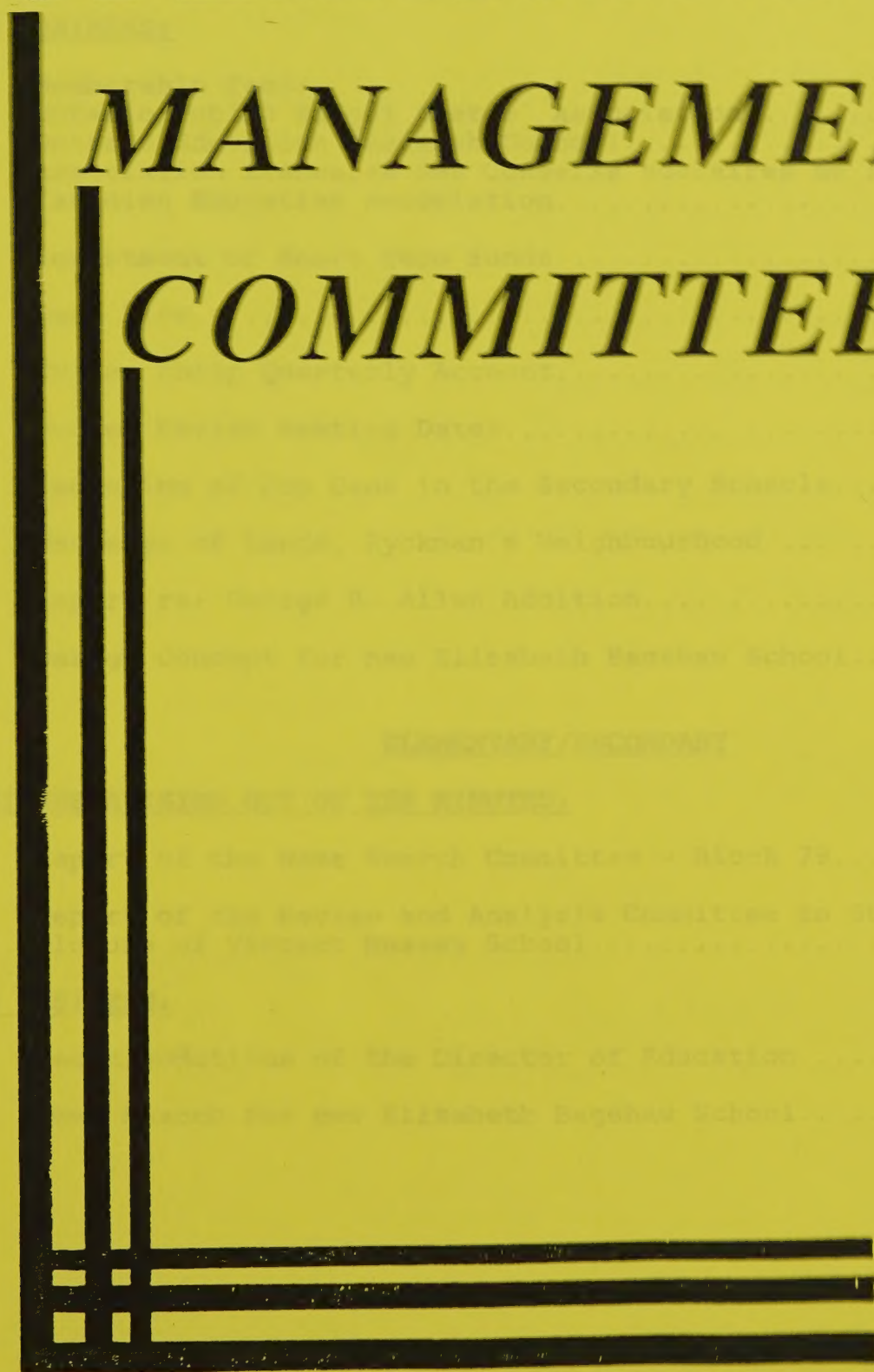
Chairman

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FEBRUARY, 1989.

OPERATIONS MANAGEMENT COMMITTEE



THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

I N D E X
OPERATIONS MANAGEMENT COMMITTEE
1989 02 07

GENERAL

<u>BUSINESS ARISING OUT OF THE MINUTES:</u>	<u>PAGE</u>
1. Report from the Officials re: A.M. Cunningham School.....	1.

NEW BUSINESS:

1. Membership Fees:	
Ontario Public School Boards' Association.....	2.
Ontario Education Research Council.....	5.
Association française des Conseils scolaires de l'Ontario...	5.
Canadian Education Association.....	5.
2. Investment of Short Term Funds.....	5.
3. Cash Flow.....	6.
4. Evans, Philp Quarterly Account.....	6.
5. Budget Review Meeting Dates.....	6.
6. Recycling of Pop Cans in the Secondary Schools.....	7.
7. Exchange of Lands, Ryckman's Neighbourhood.....	8.
8. Report re: George R. Allan Addition.....	8.
9. Design Concept for new Elizabeth Bagshaw School.....	9.

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

1. Report of the Name Search Committee - Block 79.....	12.
2. Report of the Review and Analysis Committee to Study the Closure of Vincent Massey School.....	15.

NEW BUSINESS:

1. Recommendations of the Director of Education.....	16.
4. Name Search for new Elizabeth Bagshaw School.....	17.

MINUTES OF THE
OPERATIONS MANAGEMENT COMMITTEE
1989 02 07

Present: Miss M. Cunningham (Chairman);
Trustees Bishop, Desmarais, Detwiler, Lowe,
Penner, Rogers and Clarke.

Also Present: Trustees Allen, Barker, Baskin, Deans, Hicks, Johnston,
Kennedy, Korz, Mulholland, A. Stewart, R. Stewart
and Van Horne.

Officials Present: K. A. Rielly (Director of Education and Secretary)
A. Stockwell (Associate Director of Education)
P. Beveridge (Superintendent of Curriculum, Special &
Educational Services)
P. Shewfelt (Superintendent of Finance and Treasurer)
F. Kelly (Superintendent of Schools - Area Two)
R. Binns (Superintendent of Schools - Area Three)
P. Gillie (Superintendent of Schools - Area Four)
B. Orlando (Superintendent of Plant)
D. B. Sinclair (Superintendent of Human Resources)
R. Kawai (Superintendent of Information Management Services)
J. Yurkiw (Assistant Superintendent of Special Services)
G. Rutledge (Controller)
S. Rogers (Assistant to the Secretary)

The Chairman called the meeting to order and asked for confirmation of the minutes of the last regular and special meeting of 1989 01 26.

An amendment was made to the minutes of the special meeting held on 1989 01 26, page 11, paragraph 4, the last line was amended to read "the bridges at Barton or Melvin".

Moved by Miss Detwiler:

That the minutes of the last regular and special meeting of 1989 01 26, as amended, be approved, as presented to the members.

CARRIED.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Report from the
Officials re: A.M.
Cunningham School

Mr. Rielly advised the members this matter was considered at a special meeting of this committee held last evening, February 6th.

REPORT OF THE
COMMISSIONER OF THE
BUREAU OF REVENUE
FOR THE YEAR 1900

Wm. A. Rorer, Commissioner.
James H. Smith, Secretary.
John H. Smith, Treasurer.

REPORT

OF THE

COMMISSIONER

OF THE

BUREAU OF

REVENUE

FOR THE

YEAR 1900

AND

THE

REVENUE

OF THE

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REVENUE

The A. M. Cunningham situation is outlined on page 19 of the Accommodation Report and will be dealt with when the other accommodation issues are dealt with at the Budget Review meetings.

NEW BUSINESS:

Membership Fees:

Ontario Public School
Boards' Association

Miss Cunningham asked Mrs. Clarke to introduce the guest speaker.

Mrs. Clarke introduced Trustee Sue Culp, Vice-Chairman of the Lincoln County Board of Education. Ms. Culp is an executive member of the interim Board of Directors for the Ontario Public School Boards' Association and will answer any questions the members may have about OPSBA.

Moved by Mrs. Clarke:

That the 1989 membership fee of \$50,482.00 be paid to the Ontario Public School Boards' Association (O.P.S.B.A.)

In answer to Mr. Hicks' question regarding the formula used to determine the fees, Ms. Culp replied the issue of fees is an on-going discussion with the executive at OPSBA.

There have been some concerns because of the size of the increase for some Boards of Education. Some Boards experienced more than a 100% increase and there were options offered to these Boards of either paying this fee immediately or paying up to the 100% and the remainder over a three year period. Only one school board, to date, has expressed any difficulty with this fee structure and Ms. Culp was not aware of any other situation where there has been a refusal to accept the large increases.

Ms. Culp concluded in this initial year for the new Association, there has to be some adjustment and after this initial year, the changes in the fees would be relative to everyone. That is why this formula was selected; it was the ability of the Boards of Education to pay this fee.

Mr. Hicks asked if the method of determining fees will be in place for a few years to give the Association a fair chance to see if the formula will work.

The A. E. Gossens Memorial Award is presented on page 12 of the Annual Report and will be given to the author of the best paper presented at the meeting.

Miss Gossens asked Mr. Gossens to introduce the award.

Mr. Gossens introduced Mr. Gossens as the author of the award. He said that the award is given to the author of the best paper presented at the meeting. He said that the award is given to the author of the best paper presented at the meeting.

Moved by Mr. Gossens:

That the 1955 membership fee of \$20.00 be paid to the author of the award.

In answer to Mr. Gossens' question regarding the award, Mr. Gossens said that the award is given to the author of the best paper presented at the meeting.

There have been some changes in the award. The award is now given to the author of the best paper presented at the meeting. The award is now given to the author of the best paper presented at the meeting.

The award is now given to the author of the best paper presented at the meeting. The award is now given to the author of the best paper presented at the meeting.

Mr. Gossens asked if the award of \$20.00 be paid to the author of the award. He said that the award is given to the author of the best paper presented at the meeting.

Ms. Culp replied yes and next year's fees will reflect whatever happens throughout all the Boards in the Province. It is also the sort of method that was used for the O.P.E.N. fundraising campaign.

Mr. Desmarais emphasized that the O.P.S.B.A. membership fees are a total budget and not just for one section of the Board.

Mrs. Van Horne asked if Ms. Culp could give some comments on the progress of O.P.S.B.A.

Ms. Culp referred to the O.P.S.B.A. magazine issued to the Trustees with their agenda packages.

She noted it has been a real challenge to amalgamate three individual trustee associations into one and in less than a year, this has been accomplished. The Ontario Public School Boards' Association is operating on a very formative basis that is leading up to its first annual general meeting in May.

Mr. Korz asked if there was any connection between O.P.S.B.A. and O.P.E.N. on a financial level.

Ms. Culp replied no although there is a liaison person on O.P.E.N. representing O.P.S.B.A.

Mrs. Deans asked if the Association has looked into a Trustee pension plan and Ms. Culp replied no but she will raise this issue at a future meeting.

Mrs. Baskin commented that this is the only way that elected representatives on boards of education can speak in a united voice in terms of salary negotiations. The membership fee may seem like quite a large amount; however, she recalled many years ago, the Hamilton Board paid to belong to two associations; the Ontario Public School Trustees' Association and the Association of Large School Boards in Ontario.

The amalgamation into one Association will be much stronger to deal with issues from its member boards. Mrs. Baskin concluded it is important that the Hamilton Board take part in this organization and she supported Mrs. Clarke's motion.

Mrs. Stewart asked if the fee is comparable to the fees this Board paid to the two associations mentioned by Mrs. Baskin.

Mr. Shewfelt replied when the 1988 budget estimates are presented, the figures will show membership fees of \$32,215 and if approved, the 1989 budget estimates will show \$50,482. In answer to Mrs. Stewart's question, Mr. Shewfelt replied the fees paid to the two associations would be comparable to the fees being recommended at this meeting.

Mr. Kennedy agreed with Mrs. Baskin and thanked Ms. Culp for her comments. He also wanted to thank the members who have given this Association a "powerful voice" for public education.

Mr. Mulholland recalled the cost of the fees to the two associations was approximately \$28,000 for one and \$22,000 for the other. He also remembered the Board only joining one association and at that time, he also did not support joining both organizations because of the duplication of work and the cost.

Mr. Mulholland now supported the motion because it was now the only trustee association in the Province; however, he also wanted to be assured all Boards of Education and their students will benefit from the establishment of this Association.

Ms. Culp agreed and stated the Association represents all Boards in this Province and one of the ways to deal with the Trustee issues is to establish the regional organizations.

These are still being organized; however, the first regional meeting is scheduled for early March and once these regional organizations are in place, this Association will be able to address any and all concerns.

Miss Cunningham thanked Ms. Culp for her attendance and her comments.

Mrs. Clarke's motion was then put to a vote and was CARRIED.

Ontario Education
Research Council

Regarding the fees for the Ontario Education Research Council, Dr. Johnston noted the Ministry grant has been withdrawn. He wanted to know if there had been any discussion regarding the raising of further funds from School Boards to compensate for the withdrawal of the funds by the Ministry of Education.

Mrs. Baskin wanted to know more about the reason why the Ministry withdrew its grant from the Ontario Education Research Council. Perhaps the President of O.E.R.C. could attend a committee meeting and talk to the Board about research areas that still need to be looked at and perhaps this could be followed up for a future meeting.

In answer to Mr. Mulholland's question regarding the difference in fees from last year, Mr. Shewfelt replied last year's fee was \$650, in 1987 it was \$600 and in 1986 it was \$600.

Mr. Mulholland then assumed the \$50 increase was to compensate for the loss of the Ministry grant.

Moved by Mr. Mulholland:

That the 1989 membership fee of \$650 be paid to the Ontario Education Research Council.

CARRIED.

Association française
des Conseils scolaires
de l'Ontario

Moved by Mr. Desmarais:

That the 1989 membership fee of \$1,472.04 be paid to the Association française des Conseils scolaires de l'Ontario.

CARRIED.

Canadian Education
Association

Moved by Mrs. Lowe:

That the 1989 membership fee of \$2,878.46 be paid to the Canadian Education Association.

CARRIED.

Investment of Short
Funds

Mr. Shewfelt reviewed the report on the Investment of Short Term Funds.

Regarding the fees for the various educational
institutions, Dr. Johnson stated that
Ministry of Education has been advised that
he knows of there has been any discussion
regarding the raising of higher school fees
which would be a considerable sum for
the benefit of the funds by the Ministry of
Education.

Mr. Johnson stated to have more about the
fees which the Ministry of Education has been
advised to raise at a 5% rate.
He stated that the Ministry of Education has been
advised to raise the fees for the
schools which are now being built and that
he would be glad to discuss this matter with
the members of the committee.

In answer to Mr. Johnson's question
concerning the difference in fees for last
year, Mr. Johnson replied that last year's fee
was \$100 and in 1955 it was \$110.

Mr. Johnson then asked the committee
if they were prepared to discuss the fees of the
Ministry of Education.

Moved by Mr. Johnson.

That the 1955 membership fee of \$110 be
paid to the Ontario Education Association.

CARRIED.

Moved by Mr. Johnson.

That the 1955 membership fee of
\$110 be paid to the Ontario Education
Association.

CARRIED.

Moved by Mr. Johnson.

That the 1955 membership fee of
\$110 be paid to the Ontario Education
Association.

CARRIED.

Mr. Johnson reviewed the report on the
investment of their funds.

Ontario Education
Association

Ontario Education
Association

Ontario Education
Association

Investment of their
funds

Moved by Canon Rogers:

That the report on the Investment of Short Term Funds be received for information.

CARRIED.

Cash Flow

Mr. Shewfelt reviewed the report on Cash Flow.

Moved by Mr. Penner:

That the report on Cash Flow be received for information.

CARRIED.

Evans, Philp Quarterly
Account - \$2,167.24
for the period 1988
10 01 to 1988 12 31

Mr. Shewfelt reviewed the quarterly account for Evans, Philp and noted this covers the period 1988 10 01 to 1988 12 31.

Moved by Mrs. Lowe:

That the amount of \$2,167.24 be paid to Evans, Philp to cover the quarterly Account for the period 1988 10 01 to 1988 12 31.

CARRIED.

Budget Review
Meeting Dates

Mr. Shewfelt reviewed page 29 of the agenda and advised the members of the tentative dates scheduled for the Budget Review meetings. There is a possibility of scheduling some of these dates for in-camera sessions.

Mr. Shewfelt concluded by reviewing the second paragraph on page 29 of the agenda.

Miss Detwiler asked if the officials could give some idea, from previous years, as to at what point will the Board receive the information regarding the grants.

Mr. Shewfelt replied he has not received any indication of when the grant information will be received. The information could be available on February 27th, perhaps March 6th at the latest. He noted the sooner a complete budget can be prepared, the better it will be for the Board members.

Wanted by Chicago Bureau

There are reports in the Chicago Bureau that the Chicago Bureau is interested in the Chicago Bureau.

Chicago

Mr. Starnitz reviewed the report on the Chicago Bureau.

Wanted by Chicago Bureau

There are reports in the Chicago Bureau that the Chicago Bureau is interested in the Chicago Bureau.

Chicago

Mr. Starnitz reviewed the quarterly report for the Chicago Bureau for the period 1968 to 1969.

Wanted by Chicago Bureau

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Mr. Starnitz reviewed the quarterly report for the Chicago Bureau for the period 1968 to 1969.

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Mr. Starnitz reviewed the quarterly report for the Chicago Bureau for the period 1968 to 1969.

Mrs. Baskin asked if the estimated cost, in terms of personnel, will be made known to the Trustees. Would this be included in the executive summary mentioned on page 29 of the agenda? In other words, will the members of this Board know the number of staff and where they are allocated because of the re-organization.

Mr. Shewfelt replied that information, as in the past, will be fully disclosed within the present format of the budget. The Executive Summary will be an analysis of the reasons for increase or decrease on any of the Board's expenditures on a year to year basis.

Mrs. Baskin asked if the cost of the re-organization to this Board will be included in the budget estimates.

Mr. Shewfelt replied if there was an estimate in the 1989 budget that related to the re-organization and this caused a significant change over last year's budget, it will be included in the Executive Summary.

After further discussion, the committee agreed to the following:

That the report regarding the Budget Review Meeting Dates and format be received for information.

CARRIED.

Recycling of Pop Cans
in the Secondary
Schools (requested
by Trustee Korz)

Mr. Korz reviewed the report on pages 30 to 30B of the agenda.

Moved by Mr. Korz:

That the administration bring a report to the April meeting of the Operations Management Committee on the feasibility of recycling programs of both natures (profit and non-profit) in the middle and the secondary schools. This report should include further details of these programs and details of paper recycling programs.

Mrs. Van Horne suggested changing the motion to include all schools; however, Mr. Korz stated he did not know if it was viable to include the primary schools.

Mrs. Deans also suggested when the officials prepare this report it should include ways the students can be involved in this program.

Mrs. Bishop then requested a copy of the Board policy on cafeteria services regarding the type of food sold in the school cafeteria and Mr. Kelterborn agreed to provide a copy to her.

The motion was voted on and was CARRIED.

Exchange of Lands,
Ryckman's Neighbourhood

Mr. Kelterborn reviewed the report.

In answer to Mr. Stewart's question regarding the Board paying the legal fees, Mr. Kelterborn replied the Board looks after its own legal fees and the developer will look after their own.

Mr. Stewart asked about the approximate cost of the legal fees for this Board and Mr. Shewfelt replied \$1,500.

Mrs. Deans asked if when the top soil is "stripped", will the Board remove it to its own property and Mr. Kelterborn replied no, it will belong to the developer.

Mrs. Deans suggested if there are any Indian artifacts found when the top soil is "stripped" they should be displayed in a school or make them part of the Archives Project.

Moved by Mr. Penner:

That the Board of Education for the City of Hamilton exchange with DiCenzo Construction Company Limited a parcel of land being part of Lot 13, Concession 8 (Barton Township) consisting of 5.0991 acres for a parcel of land consisting of 4.8408 acres together with compensation at market value for .2583 acres approximately \$19,373.00.

CARRIED.

Report re: George R.
Allan Addition

Moved by Mrs. Bishop:

That the following recommendations regarding the G. R. Allan School Addition be approved:

The Board also considered the report of the Committee on the subject of the proposed amendment to the Charter of the City of New York, which was introduced by the Council on the 10th of January, 1915.

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Moved by Mr. Boardman:

That the Board be authorized to make such amendments to the Charter of the City of New York as may be necessary to carry out the purposes of the Board.

Seconded:

Moved by Mr. Boardman:

That the Board be authorized to make such amendments to the Charter of the City of New York as may be necessary to carry out the purposes of the Board.

Amendment of Charter of the City of New York, introduced by the Council on the 10th of January, 1915.

Amendment of Charter of the City of New York, introduced by the Council on the 10th of January, 1915.

- (a) That a contract be awarded to T. R. Hinan Construction Ltd. in the amount of \$712,000.
- (b) That the funds be approved from the Capital Reserves for this project as outlined below:

T. R. Hinan Construction Ltd.	
tender.....	\$712,000
Architectural & Engineering Fees...	54,000
Contingencies & Permits.....	60,000
	
	\$826,000

In answer to Mrs. Deans' question regarding the original plan, Mr. Orlando replied this tender is for the original plan.

Mrs. Deans asked what was the rental fee on the church building and Mr. Shewfelt replied the 1988 budget provided for \$14,000 in rental fees.

In answer to Mr. Mulholland's question if the contractor is a Hamilton firm, Mr. Orlando replied the general contractor is from Fonthill.

Mrs. Bishop's motion was then put to a vote and was CARRIED.

Design Concept for
new Elizabeth Bagshaw
School

Miss Cunningham reported on the progress of the parent and public meetings for the new school site at Elizabeth Bagshaw School.

Moved by Canon Rogers:

That the following recommendations regarding the Design Concept for the new Elizabeth Bagshaw School be approved:

- (a) That the Superintendent of Plant be authorized to proceed with the design, tendering, and permit application for the new Elizabeth Bagshaw School in accordance with the concept plans presented on February 7th, 1989.

(1) That a contract be entered into by the Government of the United States with the Government of the Republic of the Philippines for the purchase of the following:

(2) That the funds for the purchase of the above-mentioned property be appropriated from the Treasury of the United States.

3. That the Government of the United States be authorized to execute the following:

4. That the Government of the United States be authorized to execute the following:

5. That the Government of the United States be authorized to execute the following:

6. That the Government of the United States be authorized to execute the following:

7. That the Government of the United States be authorized to execute the following:

8. That the Government of the United States be authorized to execute the following:

9. That the Government of the United States be authorized to execute the following:

10. That the Government of the United States be authorized to execute the following:

11. That the Government of the United States be authorized to execute the following:

12. That the Government of the United States be authorized to execute the following:

Approved: _____
Secretary of the Interior

- (b) That pursuant to the provisions of Part VIII, Section 208, sub-section 1, of the Education Act, the Treasurer be authorized to make application to the Ontario Municipal Board for approval of this project at an estimated gross cost of Eight million, five hundred thousand (\$8,500,000) Dollars, by issuance of debentures for the estimated net cost of this project totalling Five million (\$5,000,000) Dollars for a period not to exceed fifteen (15) years.
- (c) That the Treasurer be authorized to make application to the Regional Municipality of Hamilton-Wentworth to issue debentures for the estimated net cost of this project in the total amount of \$5,000,000 for a period not to exceed fifteen (15) years.

Mr. Shewfelt clarified clauses (b) and (c) of the recommendation and noted if approved, it would be under the Trustees' authority to proceed with the debenture issue and order the municipality of Hamilton-Wentworth to issue this debenture.

In continuing, Mr. Shewfelt stated this recommendation would be the beginning of a 17 point procedure. The figures used are out of the Capital Expenditure Forecast.

The officials will refine their estimates and when the application is made to the Ontario Municipal Board and the municipality, the officials will bring back details with respect to the debenture issued which will indicate the terms of the repayment, length and payment schedule.

Mrs. Baskin asked for clarification as to why the Board has to issue a debenture for the whole amount if the Ministry of Education is committed to paying half of the costs.

Mr. Shewfelt replied the settlement reached with the Ministry of Education was for the allocation of \$5,000,000 based on the grant rate. This resulted in a commitment of approximately \$3,350,000 towards financing of this project.

Dr. Johnston recalled the agreement reached due to the Bill 30 legislation and that this Board would not suffer because of the public funding to the Separate School Board.

This Board has given away land and an excellent building (Sir Winston Churchill) and is spending approximately five million dollars at 12% interest. Dr. Johnston concluded a letter should be sent to the Ministry expressing this Board's concerns.

Mr. Hicks asked for clarification of the percentage the government was committing.

Mr. Shewfelt replied the allocation of five million dollars towards this project was based on the grant rate of 67% which is this Board's allocation. If the project is going to cost 8.5 million, the grant will be 3.35 million plus \$258,000 for the day care centre. The Board, therefore, will be debenturing for 4.9 million dollars.

Mr. Mulholland recalled making a motion to write to the government and this motion was defeated.

Miss Detwiler also recalled the Board accepted the agreement because it stipulated this would be the end of the requests for public school property from the Separate School Board.

Dr. Johnston appreciated the comments of his colleagues; however, he felt the government should be informed of the situation and the burden this will put on the taxpayers.

Mr. Hicks argued this is not only a building for now but for the future. Trustees must be aware that the cost of this package is over and above the average package of an elementary school.

If this Board is going to build schools it must be for now and for the future and it is has to be debentured, it is important the Board make the right decisions now.

Further discussion took place and Canon Rogers' motion was put to a vote and was CARRIED.

Mr. Johnston recalled the agreement reached
with the 1911 Convention and that this
agreement would not apply to the public
lands of the National Forest.

Mr. Johnston also stated that the
agreement reached in 1911 was not
applicable to the public lands of the
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reached in 1911 was not applicable to the
public lands of the National Forest.

Miss Cunningham then read the motion made by Mr. Mulholland at the December meeting that was defeated.

Dr. Johnston felt his motion would read differently because it is informing the Government of the cost of the debenture.

Moved by Dr. Johnston:

That the Government of Ontario be informed that as a result of the transfer of Elizabeth Bagshaw School to the Separate School Board, the cost to the taxpayers of Hamilton is now estimated upwards of \$5,000,000 plus interest on the debenture over subsequent years in order to replace the facilities.

Mrs. Deans suggested copies of this letter be sent to the local Members of Parliament and the leaders of the opposition.

Dr. Johnston agreed to add this to his motion.

Further discussion took place and the motion was put to a vote and was CARRIED.

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Report of the Name
Search Committee -
Block 79

As Chairman of the committee, Miss Detwiler reviewed the progress of the committee and noted there was a great deal of assistance from the principals, staff and students who will be involved with the new school.

Miss Detwiler introduced Mrs. Doris Winsor, Principal of Vern Ames, Mr. Ken Bain, Principal of Comley and Mr. Richard Simpson, Principal of Thornbrae and thanked them for their input. She asked Mrs. Winsor, Mr. Bain and Mr. Simpson to give a short synopsis on the work they did for the Name Search Committee - Block 79.

Mr. Ken Bain, on behalf of the people involved with the Name Search Advisory Committee, thanked the Board's Name Search Committee - Block 79 for the opportunity given to be part of this rewarding experience.

These findings have been made by the
Mr. [Name] of the [Name] [Name]
and [Name]

He [Name] [Name] [Name] [Name] [Name]
[Name] [Name] [Name] [Name] [Name]
[Name] [Name] [Name] [Name] [Name]

Heard by [Name] [Name]

That the [Name] of [Name] [Name]
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Mr. [Name] [Name] [Name] [Name] [Name]
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Dr. [Name] [Name] [Name] [Name] [Name]
[Name]

The [Name] [Name] [Name] [Name] [Name]
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EXHIBIT [Name]

EXHIBIT [Name] OF THE [Name]

At [Name] of the [Name] [Name] [Name]
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Mrs. Winsor then outlined the mandate of the staff and community's Name Search Advisory Committee which was to obtain as broad a selection of suggestions as possible. A research guide was prepared which outlined the philosophy of the Block 79 school and how it would be a community oriented school.

Mrs. Winsor concluded a suggestion page was included in the research guide to allow staff, students and community to make suggestions for the name of the new school. This gave the students of the schools involved a learning experience.

Mr. Bain stated the booklet "What's In A Name?" was shared with the Name Search Advisory Committee. This booklet summarized the names of the elementary schools in this Board's system. Approximately 60 suggestions were received which were brought to the Board's Name Search Committee.

Mr. Simpson advised the members the Name Search Advisory Committee tried to outline the criteria for the name of the new school. The committee looked at the names of the schools in the present system and from that provided a list of categories such as location, land form, etc...

Mr. Simpson concluded by providing category listings and examples of present school names, the communities involved were given to provide "food for thought".

Mr. Bain concluded the synopsis by commenting the role of the Advisory Committee was not to recommend a specific name and it presented approximately 60 names to the Board's Name Search Committee. The main point of this exercise was that the community feels this will be their school.

Miss Detwiler concurred with the speakers that a lot of hard work and effort went into the selection of the name for the new school in Block 79.

Moved by Miss Detwiler:

That the following report of the Name Search Committee - Block 79 be approved:

- (a) That the new elementary school in Block 79 be named Ravenwood Heights.

Miss Cunningham thanked the speakers for their participation in presenting the report.

Mrs. Deans stated although she liked the name proposed, she urged the Trustees to turn down this recommendation in order that she may make an amendment to name the school "Lincoln Alexander". Mrs. Deans went on to list Mr. Alexander's many attributes, one of them being he is the first Lieutenant Governor of Ontario to come from the Hamilton area.

Trustees Penner, Kennedy, and Rogers opposed Mrs. Deans' suggestion and supported the motion on the floor and Trustees Baskin, Johnston, A. Stewart, R. Stewart, Korz, Bishop and Van Horne supported Mrs. Deans' suggestion.

Lengthy debate and discussion followed with Miss Detwiler urging the Trustees to vote in favour of the motion on the floor because it indicates the location of the school and she was opposed to naming schools after people. The committee worked very hard to come up with this proposal and she hoped it would receive approval of the Board members.

The motion was then put to a vote and was LOST.

Moved by Mrs. Deans:

That the new elementary school in Block 79 be named the "Lincoln M. Alexander Elementary School", after the 24th Lieutenant-Governor of Ontario, with his permission.

Miss Detwiler pointed out since this was one of the names suggested by the Name Search Committee - Block 79 but ultimately defeated, at the committee level, she would now support Mrs. Deans' motion.

Mr. Mulholland requested a recorded vote.

That the new elementary school in Elmhurst
is to be named "Lincoln School".

Mr. Chairman thanked the members for
their participation in presenting the report.

Mr. Chairman stated that during the last few
months, the board has been very busy in
this connection. It is now the policy of the
board to have an elementary school in each of the
wards. The board has now decided to have a
school in the first ward. The school is to be
located on the corner of the first ward.

Various reports, financial, and other reports
were presented and approved. The board
also discussed the report of the committee on
the school. The board decided to have a
school in the first ward. The school is to be
located on the corner of the first ward.

During the last few months, the board has
been very busy in this connection. It is now
the policy of the board to have an elementary
school in each of the wards. The board has
now decided to have a school in the first
ward. The school is to be located on the
corner of the first ward.

The meeting was then adjourned at 8:00 p.m.

Respectfully,
Your obedient servant,
J. H. Smith

That the new elementary school in Elmhurst
is to be named "Lincoln School".

Mr. Chairman thanked the members for
their participation in presenting the report.

The meeting was then adjourned at 8:00 p.m.

The motion was put to a vote and was CARRIED with Trustees Baskin, Bishop, Johnston, A. Stewart, R. Stewart, Van Horne, Deans, Lowe, Detwiler, Korz, Cunningham, Hicks and Clarke voting in favour and Trustees Mulholland, Rogers, Kennedy and Penner being opposed.

Once again, Miss Cunningham thanked the speakers for their presentation.

Report of the Review
and Analysis Committee
to Study the Closure
of Vincent Massey
School

Miss Cunningham asked Ms. Gillie to proceed.

Ms. Gillie thanked the Chairman and introduced Ms. Wanda McLaren, Principal of Vincent Massey.

Ms. Gillie and Ms. McLaren proceeded to present the brief on behalf of the Review and Analysis Committee to study the closure of Vincent Massey School.

Ms. Gillie concluded the presentation by reviewing the recommendations on page 42 of the agenda and made special note of recommendation #4 because it is critical to the location of Vincent Massey. Recommendations 6 and 7 and the staffing requests are not for the school itself but for the senior trainable retarded program.

Regarding recommendation #2, Mrs. Baskin asked why renovations would have to be completed by June 1990 if the students from Vincent Massey would not begin in their new location until September of that year.

Ms. Gillie replied the timeline would allow the accommodation of the program within the needs of the system and provide a smoother transition to allow the program to be reviewed. This would allow sufficient time for the Plant Department to prepare specific modifications at the new location.

As one of the Trustee representatives on the Review and Analysis Committee for this school, Miss Detwiler took this opportunity to extend her appreciation to all the members of the Review and Analysis Committee for their input particularly Mr. Ray Dingledine from the Association of the Mentally Retarded who gave considerable assistance.

The motion was put to a vote and was carried with the following yeas, nays, and abstentions: Yeas, 10; Nays, 0; Abstentions, 0.

Thereafter, the Committee presented the report of the Committee on the subject of the proposed legislation.

After the report was read, the Chairman asked Mr. Ellis to present.

Mr. Ellis then presented the Chairman and introduced Mr. Wendell Nelson, President of the Vincent County School.

Mr. Ellis and Mr. Nelson presented to the present the brief on behalf of the Vincent County School and the Vincent County School.

Mr. Ellis concluded the presentation by reviewing the recommendations on page 10 of the report and made special note of the recommendation to provide for the Vincent County School.

Regarding recommendation 10, Mr. Nelson asked why recommendation 10 would have to be considered by June 1950 if the Vincent County School would not begin to build in that year.

Mr. Ellis replied the time would allow the consideration of the program within the needs of the report and provide a schedule of the program to be reviewed. This would allow sufficient time for the Vincent County School to prepare specific recommendations at the time.

At the end of the Vincent County School presentation, Mr. Ellis and Mr. Nelson presented the report of the Committee on the subject of the proposed legislation. This would allow sufficient time for the Vincent County School to prepare specific recommendations at the time.

Report of the Committee on the subject of the proposed legislation to the Board of Education.

Miss Detwiler then urged the Trustees to visit Vincent Massey School because she felt it was one of the most difficult situations in which she has ever found herself as a Trustee of this Board. The location of a proper facility for this school will be a real challenge to this Board and if the Trustees are able to visit the school, she asked that they keep recommendation #4 in mind.

Mrs. Deans asked if the Ministry of Community and Social Services (COMSOC) was to fund the over 21 program, would the committee still be looking at alternatives for this school to remain open or would the school still be recommended for closure?

Ms. Gillie replied the committee believes that the students of Vincent Massey should be involved with their peers and be with other secondary school students. There are some facilities in place at Vincent Massey that could be utilized by all students in the other senior trainable retarded programs.

In answer to Mrs. Deans' question regarding whether COMSOC was approached for funding, Ms. Gillie stated the Board has been reluctant to enter into discussions with COMSOC; however, through Mr. Dingledine, there is liaison to explore alternatives.

Further discussion took place and Miss Cunningham thanked Ms. Gillie and Ms. McLaren for their presentation and noted the recommendations will be considered at the March meeting of the Operations Management Committee.

NEW BUSINESS:

Recommendations of the
Director of Education

Moved by Canon Rogers:

That the recommendations of the Director of Education be approved, as presented to the members.

CARRIED.

Name Search for new
Elizabeth Bagshaw/
Albion Schools

Moved by Canon Rogers:

That an ad hoc name search committee made up of 5 trustees be established to study the naming of the new elementary schools for Elizabeth Bagshaw/Albion Schools.

Miss Cunningham advised the committee members there are two schools involved.

Mrs. Deans asked that the committee try and keep the name Elizabeth Bagshaw preserved.

Canon Rogers also stated the community of Elizabeth Bagshaw and Albion will have input in this committee as the community did for Block 79.

Mr. Mulholland suggested the junior school be named Elizabeth Bagshaw and the senior school be named Sir Wilfrid Laurier.

Canon Rogers' motion was put to a vote and was CARRIED.

The meeting then adjourned,

READ AND CONFIRMED,

.....
Chairman.

*jep

Board of Canon Report.

Canon Report for the
Fiscal Year 1911
Approved: _____

That an act has been passed in relation to the
of 2 minutes be established in every the
meeting of the new elementary school for
Elizabeth, New Jersey, to be held.

Miss Hamilton advised the members that
there are two schools in the district.

Mr. Brown asked that the minutes of the
meeting be now presented for approval.

Canon Report also stated the committee of
Elizabeth, New Jersey, and that it has been
in this committee on the committee did for
Block 74.

Mr. Hamilton suggested the Junior School be
named Elizabeth School and the Senior School
be named St. Michael's School.

Canon Report advised that for a vote and
was carried.

The meeting then adjourned.

Very truly yours,

Chairman.

W26
M35

MARCH, 1989

OPERATIONS MANAGEMENT COMMITTEE



I N D E X

OPERATIONS MANAGEMENT COMMITTEE

1989 03 07

GENERAL

<u>NEW BUSINESS:</u>	<u>PAGE</u>
1. Recommendations of the Director of Education	1
2. Presentation from the Community Committee for Elizabeth/Albion Transfer	2
3. Investment of Short Term Funds	2
4. Cash Flow	2
5. Canada Day Holiday - July 1st	2
6. Request from Adult Basic Education & Literacy for funds .	2
7. Sale of Bell Cairn Memorial School	3
8. Dofasco Tax Appeal	4
9. Report of the Microcomputer Advisory Committee	5
10. Report of the AIDS Policy Committee	12

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

1. Recommendations re: Closure of Vincent Massey School ...	13
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NEW BUSINESS:

1. Recommendations of the Director of Education	14
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MINUTES OF THE
OPERATIONS MANAGEMENT COMMITTEE

1989 03 07

Present: Trustee M. Cunningham (Chairman); Trustees Bishop, Desmarais, Detwiler, Lowe, Penner, Rogers and Clarke

Also

Present: Trustees Allen, Barker, Johnston, Kennedy, Mulholland, Paquin, A. Stewart, and R. Stewart

Officials

Present: K. A. Rielly (Director of Education and Secretary)
A. Stockwell (Associate Director of Education)
P. Beveridge (Superintendent of Finance and Treasurer)
P. Shewfelt (Superintendent of Finance and Treasurer)
J. Forrester (Superintendent of Schools - Area 1)
F. Kelly (Superintendent of Schools - Area 2)
R. Binns (Superintendent of Schools - Area 3)
P. Gillie (Superintendent of Schools - Area 4)
D. Rothwell (Superintendent of Schools - Area 5)
B. Orlando (Superintendent of Plant)
B. Sinclair (Superintendent of Human Resources)
R. Kawai (Superintendent of Information Management Services)
G. Rappolt (Assistant Superintendent of Special Services)
J. Yurkiw (Assistant Superintendent of Special Services)
D. Kelterborn (Manager, Property/Insurance)
D. Didur (Co-ordinator, Computers in Education)
D. Sage (Manager, Special Projects and Audit)

Miss Cunningham called the meeting to order and asked for confirmation of the minutes.

Moved by Canon Rogers:

That the minutes of the last regular meeting and special meeting of 1989 02 06 be approved as presented to the members.

CARRIED.

GENERAL

NEW BUSINESS:

Recommendations of the
Director of Education

Moved by Mrs. Bishop:

That the following recommendation of the Director of Education be approved:

(a) That approval be granted to permit the Child Care Program Leader and the umbrella non-profit board to proceed with the proposed child care

MINUTES OF THE

EXECUTIVE MANAGEMENT COMMITTEE

1972 OF 19

Present: Mr. Chairman, Mr. Vice-Chairman, Mr. Secretary, Mr. Treasurer, Mr. Auditor, Mr. Controller, Mr. General Counsel, Mr. Chief of Staff, Mr. Executive Director, Mr. Executive Vice-President, Mr. Senior Vice-President, Mr. Vice-President, Mr. President.

Also:

Mr. Chairman, Mr. Vice-Chairman, Mr. Secretary, Mr. Treasurer, Mr. Auditor, Mr. Controller, Mr. General Counsel, Mr. Chief of Staff, Mr. Executive Director, Mr. Executive Vice-President, Mr. Senior Vice-President, Mr. Vice-President, Mr. President.

Minutes:

Minutes:

1. Report of the Chairman of the Board of Directors.
2. Report of the Vice-Chairman of the Board of Directors.
3. Report of the Secretary of the Board of Directors.
4. Report of the Treasurer of the Board of Directors.
5. Report of the Auditor of the Board of Directors.
6. Report of the Controller of the Board of Directors.
7. Report of the General Counsel of the Board of Directors.
8. Report of the Chief of Staff of the Board of Directors.
9. Report of the Executive Director of the Board of Directors.
10. Report of the Executive Vice-President of the Board of Directors.
11. Report of the Senior Vice-President of the Board of Directors.
12. Report of the Vice-President of the Board of Directors.
13. Report of the President of the Board of Directors.

The Chairman of the Board of Directors called the meeting to order and asked for a declaration of the meeting.

Read by Mr. Chairman.

That the minutes of the last regular meeting and special meeting be read and approved as presented to the meeting.

Chairman

Chairman

Chairman

Chairman of the Board of Directors

That the following resolution be adopted:

That the Board of Directors be authorized to grant the following:

centres at Southview Adult Education facility and at Sir Winston Churchill Secondary School. This is to be done in conjunction with the Ministry of Community and Social Services as in the case of the centres at Hill Park and Scott Park. The process will be supported by the child care policy framework as approved on 1988 11 10.

CARRIED.

Presentation from the
Community Committee for
Elizabeth Bagshaw/Albion
Transfer

Miss Cunningham explained that this presentation was postponed until the meeting when the architect makes his presentation.

Investment of Short Term
Funds

Mr. Shewfelt reviewed the report, noting interest earnings have increased \$150,000 from the previous year, due to higher interest rates.

Moved by Mr. Penner:

That the report on the Investment of Short Term Funds be received for information.

CARRIED.

Cash Flow

Mr. Shewfelt reviewed the Cash Flow and noted money from the Opening Balance were used to offset the \$8,000,000 deficit.

Moved by Canon Rogers:

That the report on Cash Flow be received for information.

CARRIED.

Canada Day Holiday -
July 1st

Moved by Dr. Johnston:

That the Canada Day Holiday be observed on Monday, 1989 07 03.

CARRIED.

Request from Adult Basic
Education & Literacy
for funds

Mr. Beveridge reviewed the request from Adult Basic Education and Literacy for funds.

In response to Dr. Johnston's question, Mr. Beveridge replied he did not know a total operating budget figure but suggested it may be \$100,000. This is the first request for support being made to the Board. Support is also received from the business community, such as The Spectator

which carries an advertisement and number of the HOTLINE.

Mr. Beveridge further explained that approximately 300-325 calls per year are referred to the Board from the HOTLINE, which acts as a "screen" for callers and directs them to the appropriate programs available in the community.

Mr. Kennedy questioned the wisdom of the Board automatically supporting programs that the Government no longer supports.

Mr. Penner asked if this was a contribution the Board can legally make under the Education Act? Both Mr. Penner and Mr. Rielly recalled a prior incident when the Solicitor's opinion had been sought. It was felt that the program had to be considered educational with the Board having some control over it.

Mr. Rielly suggested this request be referred to the Budget Review Committee, at which time the solicitor's ruling would be considered, and a report could come back to this committee.

Moved by Mr. Penner:

That the request from Adult Basic Education Association for financial support of \$6,000, be referred to the Budget Review Committee.

CARRIED.

Sale of Bell Cairn
Memorial School

Mr. Kelterborn reviewed the recommendation and stated that all priority agencies had been notified of the intent to sell this property at an appraised cost of \$650,000. One reply has been received from the Ministry of Government Services on behalf of the Ministry of Correctional Services of Ontario. It is our understanding that the school may be used for a Staff Education Facility for the Government of Ontario. This building has been unoccupied for two years, is becoming run-down and has roofing problems.

In response to Ms. Stewart's question, Mr. Kelterborn stated that zoning had been approved and any change would require the Ministry to seek City approval.

Mr. Rielly said there is no expected increase in student population.

which caused an extraordinary and unusual loss of life.

The following table shows the number of persons who died in the various districts of the country during the year 1918.

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Moved by Canon Rogers:

That the Board offer for sale Bell Cairn Memorial School and site to the Ministry of Government Services of Ontario on behalf of the Ministry of Correctional Services of Ontario for \$650,000 and the funds realized from the sale be placed in the Capital Reserves.

CARRIED.

Dofasco Tax Appeal

Mr. Sage stated that in 1983 a supplementary tax was placed on Dofasco and as a result, Dofasco appealed, a process which is still happening during 1989. Dofasco claims that nine special properties were over assessed and has asked for a 25% reduction on these nine properties. In 1986, it was heard by the Ontario Municipal Board which ruled in Dofasco's favour, but which granted a 10% overall reduction on their assessment rather than specifically on the nine properties. In 1989 Divisional Court heard the case and ruled in Dofasco's favour again, but referred the 10% reduction back to the OMB for justification. The amount is still in question.

In 1987, following the OMB decision, the Board established a reserve fund as it was anticipated there would be a quick resolution to the situation.

The 1989 assessment, based on a 10% assessment is \$417,000, plus interest of \$221,000 and a supplementary tax of approximately \$52,000, for a total of \$690,000.

In response to Miss Detwiler's questions, Mr. Sage explained that further appeals may be forthcoming. He believes the problem is the OMB ruling of a 10% 'across the board' assessment reduction has caused many problems. Mr. Sage was at a loss to explain the rationale for this ruling. Miss Detwiler thanked Mr. Sage for bringing the Committee up to date.

Canon Rogers felt it was necessary to have the funds available to cover this situation.

Moved by Canon Rogers:

That in 1989 the Reserve for Dofasco Inc. Assessment Appeal be increased by \$690,000.

CARRIED.

the Government of the United States is authorized to
and to make such arrangements as may be necessary
to carry out the purposes of this Act.

Section 1. The Secretary of the Department of the Interior
is authorized to make such arrangements as may be necessary

to carry out the purposes of this Act.

Section 2. The Secretary of the Department of the Interior
is authorized to make such arrangements as may be necessary
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Section 6. The Secretary of the Department of the Interior
is authorized to make such arrangements as may be necessary
to carry out the purposes of this Act.

Ministry wants to stop its software program and develop software interface to allow various packages to be run on the same system. The \$5 - 6 million dollars a year that is set aside for software development and licensing will be turned into software acquisition grants as the Boards will now have to arrange their own licences directly with vendors. Mr. Didur expects this additional grant-covered expense will be \$140,000 for this year. Further, money will be required to upgrade older IBM and ICON machines, a need that was not considered five years ago.

If the current recommendations are approved, another 400-600 machines will be purchased, bringing the total microcomputer population to 2,600 - 2,800. In previous years, software money has been spent purchasing hardware; but with this number of machines more software is required.

Mr. Didur would like to give consideration to persons, such as site administrators. Up to this point, \$30,000 has been spent on in-service training. He would like more attention spent on in-servicing teachers on the use of computers in curriculum. Further he hopes to plan workshops in the coming year, based on requirements at the secondary level.

Mr. Didur closed by asking the trustees' support of this practical and flexible computer program.

Ms. Rappolt drew attention to page 11, the 1989 Budget Summary and pages 12 - 14 showing the costing out of the various components of the Budget.

Mr. Kennedy thanked Mr. Didur for his comprehensive presentation using layman's language. He was encouraged to hear all secondary schools will have the same type of computers, expecting this will be more cost efficient. He questioned a) the computer obsolescence cost to the taxpayer? b) do we have staff qualified to create software if they could be seconded? c) do students in Teacher's College receive computer training?

Mr. Kawai noted that in business, equipment planning looks at a 5 - 6 year replacement period, due to wear and tear and technological obsolescence. There is a need to upgrade older machines to handle the newer software available.

Mr. Didur noted that in schools, equipment, even out of date, still serves a limited function. Many of the new, larger software programs cannot be used on older equipment for lack of memory to run the program. Older machines can run simple word processing packages, and often are used in a 'writing room' situation. Mr. Didur felt taxpayers got good value on their computer dollar as the systems are used for 10 years.

Regarding program creation, Mr. Didur explained that simple programs have, and will always be, written for computers. He explained that quality educational software packages now include music, art and graphics. It takes an average of two years to develop a comprehensive software package and can cost over \$100,000, hence he did not feel seconding staff was effective.

Mr. Rielly did not believe that computers were a subject taught at Teachers' College, but that students entering Teachers' College would be more computer literate due to exposure to computers through secondary/university programs.

Mr. Didur expressed his concern that potential teachers were not receiving training in using computers to teach. This concern has been raised with the Ministry of Education who will take it up with the Ministry of Colleges and Universities. He pointed out that currently the Board has a large teaching staff with little or no exposure in computer training.

Mr. Mulholland expressed his continued opposition to the purchase of ICON equipment. He felt for primary schools that Commodore equipment should be used and if DOS was to be used, purchase IBM's. He read newspaper excerpts quoting provincial Auditor D. Archer's criticism of the Ministry's Computer-in-Education program as bad planning and bad management. It also stated that government grants had encouraged schools boards to buy more expensive machines than needed.

Miss Cunningham clarified for Mrs. Bishop that these figures are the same as is before the Budget Review Committee.

Mrs. Bishop expressed her approval of the review and reassessment. She asked if any staff had been budgeted to assist with the Writing-to-Read sites?

Mr. Didur explained one person was hired at Dr. Davey to work in the lab, but co-op students and parent volunteers are also used. He understood the program did not work successfully without additional adults in the lab. Ms. Rappolt added that there is not money in the budget for additional staff to do this type of job. However, she understands the problem. She stressed that costs and items in this budget were commitments made to various groups in the five year plan. She expects the writing-to-read sites to be implemented in compensatory schools over a period of time.

Mrs. Bishop stressed the importance of additional personnel if the program is to be effective. She further expressed a concern that computers should be in the classrooms rather than in lab situations.

Ms. Rappolt stated that Mrs. Bishop had identified a need for more flexibility, which they were attempting in this program. Mr. Didur thought this was an excellent concern. He pointed out that networked computers, sharing a common printer and file server, could be placed within classes, or in a lab situation. Primary schools, generally, do not have the space available to set up a lab situation, and he expected computers to be placed 2 or 3 to a room. He further noted, that with a file server, students will not be required to handle discs. A lab situation would, however, allow students at individual stations to interact with other work stations, and work co-operatively on the same package.

Mr. Didur explained that 'stand alone' systems in secondary schools are purchased under grants, and have the capacity to be networked at a later date.

In response to Mr. Allen's questions, Mr. Didur said that software programs are available for purchase for the single machine, or through buying the rights to run package on all computers. As an example, he quoted the following prices for a DOS package - \$2,500 per machine or \$37,500 for system-wide rights.

Mr. Allen inquired about subject-specific programs for use in the curriculum.

Ms. Rappolt stated we have enough computers to start examining software needed to add to curriculum such as geography, music, etc. She

noted the key is having subject teachers capable of computer-based curriculum teaching.

In response to Mr. Allen's query regarding grants, Mr. Shewfelt explained that it is understood there is a change taking place in the grant structure, and he was unable to give further details.

Mrs. Clarke was pleased that the Computers program would attempt to remain flexible.

In response to Mrs. Clarke's question, Mr. Shewfelt explained that the computer grant allocations had been cut and many Boards had suffered as a result.

Mr. Didur explained for Mrs. Clarke that items purchased under 'Supplies' on Page 24, included printer paper, ribbons, discs, tables and computer carts.

Mrs. Barker referred to the Summer Skills Program, and Mr. Didur explained that if they were using ICON lab software, supplies would be covered.

Mrs. Barker noted that computers are used in almost every subject now, and potential teachers should have had exposure to them.

Mrs. Lowe asked for information regarding the numbers of computers in elementary schools.

Mr. Didur responded that the Ministry target set for School Boards is a 10 to 1 ratio (students versus computer) by 1992. Currently, we have a ratio of 18-19 to 1.

Mrs. Lowe asked if elementary students experience difficulty moving from the ICON based system to the secondary IBM-based system?

Mr. Didur stated children are very flexible and do not experience difficulty adapting to the new system. Students start to experience a transition to DOS based software during middle school. He further noted that the critical issue is not the hardware, but the software and how it relates to the curriculum at all levels. Mr. Didur emphasized the quality of ICON curriculum-based software packages and that the Ministry makes them available to Boards free of charge. Further, the ICON computer is also made available at a reduced cost. Any other computer software or hardware is purchased at full cost.

which was the first time that the subject of the investigation had been mentioned.

In response to the question as to whether the subject was a member of the organization, the subject stated that he was not a member, but that he was a sympathizer of the organization.

The subject was then asked if he had ever been in contact with any of the members of the organization, and he replied that he had.

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Mr. Mulholland noted Mr. Didur's favourable comments regarding ICON's and asked if the IBM's were not equally as good?

Mr. Didur stated he had few bad things to say about most machines, but the IBM networking software is not available free from the Ministry.

In response to Mr. Mulholland's query about what IBM's were purchased under those circumstances, Mr. Didur explained that IBM and the DOS system are the 'real world of business'.

In response to Mr. Mulholland's question regarding computers in vocational schools, Mr. Didur drew attention to page 12, an item of \$25,000 for vocational computers. This amount will provide a small cluster of computers in each of five schools. Currently, they have a range of hardware, numbering from one to nine in a school.

Mr. Mulholland asked what the principals requested. Mr. Didur explained the principals were asked if they wished to have an ICON lab with the re-distributed equipment or PC compatibles as they currently have. They chose to add to their PC compatibles.

Mr. Mulholland asked the distance that networked computers could be separated from the file server.

Mr. Didur stated the maximum was 2000 feet, but the general practice is not to exceed 100 feet.

Mr. Kennedy asked what happened to the ALSBO Consortium. Do we still have money in it; how many programs have we received?

Mr. Didur explained that the Association of Large School Boards of Ontario still exists as a Consortium and attempts to pool resources to achieve better dollar value. This Board did contribute towards a project involving conversion of software; however there were three projects we did not participate in. Mr. Didur stated the Board has benefited from that project but he was unable to supply statistics regarding the number of packages. He offered to make this information available later.

Miss Cunningham inquired as to the number of French programs there are within the 200 supplied by the Ministry?

Mr. Didur replied all our ICON programs are in English and some have been converted. A number are at the French Centre in Ottawa for conversion, to make a total of approximately 25 programs. Mr. Didur stated the Ministry is now developing software both for ICON or IBM; he expects some to be available within the year.

Mr. Didur further explained that this IBM software would be free; and that the Ministry intends to produce software for all approved machines.

Miss Cunningham was concerned about the budget figures and asked if the Board could afford to purchase new programs and to licence them.

Mr. Didur explained that with approximately 2,600 microcomputers and a budget of \$415,000, you had approximately \$153 per machine for software. Any new machines we acquire would be covered by licensed packages already in place. According to the budget, half the amount is allocated to schools and half is centrally controlled for Board-wide licensing and purchasing. With \$200,000 he would expect to purchase 10 major Board wide packages and approximately 100 smaller ones.

Ms. Rappolt re-emphasized the quality of OESS software and its support for curriculum.

Moved in amendment by Mr. Mulholland:

That the 1989 Computers in Education Budget Proposal Expenditures be \$2,524,220 instead of \$2,664,220.

Mr. Mulholland explained that the Ministry of Education Grant of \$140,000 should not be included in the total as he felt it was a poor accounting procedure.

Miss Bishop was concerned that in approving this change, the budget would be reduced.

Mr. Shewfelt stated that this grant income would not normally be shown, but the Department appeared to be justifying their request for \$415,000.

Following discussion, Mr. Didur noted that the figure of \$140,00 had been shown as this grant must be held in a separate account and the Board is accountable for this amount.

The amendment was put to a vote and was CARRIED.

Miss Cunningham indicated this report would not go to the Budget Review Committee as a referral.

Mrs. Lowe stated her continued opposition of the purchase of ICON's, and her opposition to 'foisting' them on the elementary students. She had expected to debate the content of the report more than the money involved and hoped it would be raised at the Budget Review Committee meeting.

Miss Cunningham explained that if the motion was turned down, the figure would come out of budget until an alternative was presented during the budget process.

The motion to approve the Report of the Microcomputer Advisory Committee as amended, was put to a vote and was CARRIED.

Report of the AIDS Policy Committee

Moved by Mrs. Clarke:

That the Report of the AIDS Policy Committee be approved as follows:

(a) That the Terms of Reference - AIDS/ARC (Acquired Immune Deficiency Syndrome/AIDS Related Complex) as presented to the Committee be accepted.

(b) That the present Board of Education Aids Policy is appropriate.

(c) That the Ministry of Health film 'Decisions, Decisions' be shown in our schools.

(d) That the Hamilton Board of Education strongly recommend the Ministry of Education move from one Secondary compulsory Health and Physical Education credit to two Secondary compulsory credits, one for Health and one for Physical Education.

Mrs. Clarke explained that the Race Relations Committee reviewed the Policy and deemed it appropriate. She highly recommended the video.

Ms. Stewart concurred with Mrs. Clarke. She felt the work involved with the Policy was considerable, and that the Policy was sensitive and effective. She further commented on the appointment of Dr. Fran Scott as Associate Medical Officer of Health, who brings a great deal of

The Committee was not in a position to do so.

The Committee will now turn to the second question, which is the question of the future of the Committee.

The Committee has received many suggestions from members of the public, and it is now in a position to make a decision on the future of the Committee. The Committee has decided to continue to exist, but it will be reconstituted in a new form. The new form of the Committee will be a body of five members, three of whom will be appointed by the Government and two by the public. The Committee will continue to have the same functions as at present, but it will be able to make recommendations to the Government on a wider range of subjects.

The Committee will also be able to make recommendations on the future of the Committee itself. The Committee will be able to recommend that it should be reconstituted in a new form, or that it should be abolished. The Committee will be able to make recommendations on the future of the Committee itself.

The Committee will be able to make recommendations on the future of the Committee itself. The Committee will be able to recommend that it should be reconstituted in a new form, or that it should be abolished. The Committee will be able to make recommendations on the future of the Committee itself.

Report of the Committee on the Future of the Committee

The Committee has received many suggestions from members of the public, and it is now in a position to make a decision on the future of the Committee. The Committee has decided to continue to exist, but it will be reconstituted in a new form.

The new form of the Committee will be a body of five members, three of whom will be appointed by the Government and two by the public. The Committee will continue to have the same functions as at present, but it will be able to make recommendations to the Government on a wider range of subjects. The Committee will be able to make recommendations on the future of the Committee itself.

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expertise. She also supported the sex education programs.

Mr. Stewart voiced his concern and objection that the Medical Officer of Health does not have to inform the Board or the Director about a child with AIDS in one of our schools, unless the M.O.H. deems it necessary.

Ms. Stewart pointed out that the Medical Officer of Health is the most qualified to decide on the release of this information to the community.

Dr. Johnston referred to the video "Decisions, Decisions" and thought it was first class. He encouraged schools and trustees to see it as soon as possible. He felt it would be of great value for the age group for which it has been prepared.

In response to Mr. Stewart's continued opposition, Ms. Stewart drew attention to the family in Florida whose child had been identified and the horrendous public and press reaction. She further mentioned that the key was education so that everyone learns to protect themselves, no matter what the disease. She emphasized that this was the responsibility of the education system.

The motion was put to a vote and was CARRIED.

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Recommendations re: Closure of Vincent Massey School

Miss Cunningham apologized for the delay to members of the audience who were interested in this topic.

Moved by Miss Detwiler:

That the recommendation of the Review and Analysis Committee that Vincent Massey School be closed effective June 1990, be approved.

Miss Detwiler urged that a decision on a new location for these students be made known well before June, 1990.

Mrs. Bishop raised her concern that the procedure followed in this closure varied from the procedure followed in previous closures as the community has not presented a brief. She assured members that she was not against the closure of Vincent Massey.

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Miss Detwiler assured Mrs. Bishop that though the two reports to the Committee were from officials, that parents had been involved in this process. She emphasized the rapport with these parents.

Ms. Stewart spoke in support of this motion, especially the recommendations. She hoped students and graduate students in the community would continue to have a good relationship with Vincent Massey as in the past.

The motion was then put to a vote and was CARRIED.

NEW BUSINESS:

Recommendations of the
Director of Education

Moved by Mrs. Clarke:

That the recommendations of the Director of Education be approved as presented to the members.

CARRIED.

The meeting was then adjourned.

Read and confirmed,

.....
Chairman

OPERATIONS MANAGEMENT COMMITTEE



THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

I N D E X

OPERATIONS MANAGEMENT COMMITTEE

1989 04 11

GENERAL

PAGE

BUSINESS ARISING OUT OF THE MINUTES:

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2. Report on Albion Renovations 2
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1. Introduction

The purpose of this study is to investigate the effects of the proposed system on the performance of the system.

The study is organized as follows:

2. System Description

The proposed system is a distributed system that consists of a set of nodes connected by a network.

The system is designed to provide a high level of performance and reliability.

3. Methodology

The methodology used in this study is a combination of analytical and experimental methods.

The analytical methods are used to evaluate the performance of the system under various conditions.

The experimental methods are used to validate the results of the analytical methods.

The results of the study are presented in the following sections.

4. Results and Discussion

The results of the study show that the proposed system performs well under various conditions.

The system is able to handle a large number of requests and maintain a high level of performance.

The system is also able to handle a large number of nodes and maintain a high level of performance.

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1. The first part of the history of the world is the history of the creation of the world.
2. The second part of the history of the world is the history of the fall of man.
3. The third part of the history of the world is the history of the redemption of man.

MINUTES OF THE
OPERATIONS MANAGEMENT COMMITTEE

1989 04 11

Present: Miss M. Cunningham (Chairman); Trustees Bishop, Desmarais, Detwiler, Penner, Rogers and Clarke.

Also

Present: Trustees Allen, Baskin, Hicks, Johnston, Kennedy, Korz, Mulholland, A. Stewart, R. Stewart and Van Horne.

Officials

Present: K. A. Rielly (Director of Education and Secretary)
A. Stockwell (Associate Director of Education)
P. Shewfelt (Superintendent of Finance and Treasurer)
P. Beveridge (Superintendent of Curriculum, Special and Educational Services)
J. Forrester (Superintendent of Schools, Area One)
F. Kelly (Superintendent of Schools, Area Two)
R. Binns (Superintendent of Schools, Area Three)
P. Gillie (Superintendent of Schools, Area Four)
D. Rothwell (Superintendent of Schools, Area Five)
B. Orlando (Superintendent of Plant)
R. Kawai (Superintendent of Information Management Services)
J. Yurkiw (Assistant Superintendent, Special Services)
G. Rutledge (Controller)
E. Hodgins (Manager, Financial Services)
S. Rogers (Assistant to the Secretary)

Miss Cunningham called the meeting to order and asked for confirmation of the minutes of the last meeting.

Moved by Miss Detwiler:

That the minutes of the last regular meeting be approved as presented to the members.

CARRIED.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Report from the Officials Moved by Canon Rogers:
re: recycling of cans

That Secondary and Middle Schools in our system be given the option of implementing a recycling system on a volunteer basis.

Miss Detwiler was supportive of the motion provided it was on a volunteer basis and not a demand on the staff.

MINUTES OF THE

EXECUTIVE COMMITTEE MEETING

1965-66

1. The meeting was held on 15th November 1965 at 7.30 p.m. in the Lecture Theatre, University of London.

2. The minutes of the previous meeting held on 11th October 1965 were read and approved.

3. A letter from the University of London was received regarding the proposed changes to the curriculum of the B.Sc. (Hons) in Chemistry.
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16. The minutes of the last meeting were read and approved.

17. The minutes of the last meeting were read and approved.

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23. The minutes of the last meeting were read and approved.

24. The minutes of the last meeting were read and approved.

In response to her concerns regarding insects, Mr. Korz noted that insect problems also result from food on the floor. Mr. Korz' concern was there was not a centralized system for a recycling program and he hoped the trustees would consider moving toward a more structured system.

The motion was put to a vote and was CARRIED.

NEW BUSINESS:

Recommendations of the
Director of Education

Moved by Canon Rogers:

That the recommendations of the Director of Education be approved as presented to the members.

CARRIED.

Report on Albion
Renovations

Miss Cunningham asked that the presentation of the report be followed by a question period, and that any decision be deferred until after the presentation by the Community Committee.

Mr. Orlando reviewed the report and recommendations for the members. Essential renovations total \$1,960,000 with three items being identified as being desirable to include: air conditioning, full elevator and an auditorium, at an additional cost of \$1,895,000.

Mr. Moeller (Architect) explained some of the reasons for the higher cost of air conditioning for this school as opposed to the new Block 79 school was due to: a) this being a retrofit rather than being incorporated into a new building, b) the school is rambling, due to its location on a hillside, and c) all the 'runs' are over a long distance.

In response to Canon Roger's question, Mr. Moeller replied that in the \$1,960,000 figure, no changes were anticipated in the auto mechanics/auto services areas.

Mr. Orlando explained for Mrs. Bishop that a lift was a mechanical device for moving a handicapped person in a wheelchair from one level to another, as opposed to a full elevator, which would carry more. Mr. Moeller explained the placement of the two lifts within the building.

Mrs. Van Horne asked for an explanation of the items removed from the original cost figure.

Mr. Orlando noted the air conditioning was originally included, the change from a full elevator to two lifts, deleted carpeting in a number of classrooms and two classrooms that were going to be renovated.

Following further discussion, Miss Cunningham asked Mrs. Fayne Downie, Mr. Ross Martin and Mr. Subhas Rampersaud to make the presentation on behalf of the Community Committee. Mrs. Downie read the report from the Community for the members.

In response to Mr. Korz' question, Mrs. Downie stated that if no auditorium was built, the space marked auto mechanics/auto services be made useable for the children.

Mr. Moeller assured Mrs. Baskin that the lifts are in compliance with by-laws regarding accessibility of handicapped to buildings.

Mr. Stewart asked for the cost to make the auto rooms useable, and Mr. Orlando thought it would cost approximately \$25,000.

Mr. Mulholland inquired if the representatives had a preference for an elevator or two lifts, and Mr. Martin replied they did not.

Ms. Stewart understood that a lift would hold a wheelchair and an attendant, but questioned about using such a lift for moving quantities of books from floor to floor.

Mr. Moeller confirmed the limited lift capacity and that they were slow and key operated.

Ms. Stewart asked about the construction of the expressway and Mrs. Downie stated road construction had started down near the QEW and it appeared to be right on target.

Mrs. Bishop thanked the representatives and inquired as to the level of the freeway at the school location.

Mrs. Downie noted the roadbed would be five feet below the Albion ground level, and at the intersection a block away, it would be the same level.

Mrs. Downie explained for Mrs. Bishop that the Community Committee had requested the installation

of the elevator as they were not told about the two lifts.

In response to further questions regarding the elevator, Mr. Martin stated their intention was to have a lifting device as opposed to a ramp being placed in the school.

Mr. Rampersaud asked for cost details.

Mr. Orlando noted that the cost of the two lifts system was approximately \$100,000, the elevator would cost an additional \$90,000.

Canon Rogers asked the representatives to comment regarding air conditioning. Mrs. Downie noted the pollution levels in the east end and the road noise levels would be excessive. She clarified that they were not asking for the air conditioning just to cool the school but to filter the air for staff and students with asthma. Mr. Rampersaud added windows could not be opened with the construction in the area.

Mr. Moeller confirmed for Mr. Desmarais that the elevator would not be used in an emergency situation, but handicapped students would have to be removed by another method.

Miss Cunningham thanked the Community very much for their understanding and work that enabled the transfer to be made under these circumstances.

Canon Rogers supported the parents' report and related some of the history involved in the transfer of Elizabeth Bagshaw School to the Separate School Board. He reminded members that the community had been repeatedly assured of a continued high quality building. Under the circumstances, the amount of funding promised by the government was not forthcoming, but Canon Rogers felt the Board had responsibilities. Further, he stated that under the transfer arrangement, the Separate School Board could not request further transfers of land or buildings from this Board. He felt the community had saved the Board money under the circumstances and therefore, needed to be dealt with fairly. He felt air conditioning should be installed, as well as the elevator. He noted the construction of the auditorium was also important to the citizens.

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Moved by Canon Rogers:

(a) That the Superintendent of Plant be authorized to have the Architect proceed with design and tendering for the renovations at an estimated cost of \$3,855,000, to include separate costs for:

- i) supply & installation of air conditioning
- ii) provision for a full elevator
- iii) construction of auditorium

He wished to see the costs involved and felt that the auto rooms should be renovated if an auditorium is not built.

Mr. Diverty, Principal of Albion verified for Mrs. Bishop that currently they have one teacher and one student who have ambulatory handicaps.

Mr. Moeller added that facilities and doors, etc. meet the requirements to make the school a Category A School, accessible to the handicapped.

Mr. Hicks asked if there had been plans or discussion regarding extending the gymnasium and using it as an auditorium.

Mr. Moeller replied that the point had been raised but not in detail. He noted there was almost nothing you could do to make a gymnasium into an auditorium. The second consideration was to use the shop wing and build an auditorium at that location. Mr. Moeller said the current ceilings in the two rooms would be too low, and that the stage area would be located in the addition.

Mr. Hicks stated he would like the costing of a multi-purpose gym/auditorium by extending the gymnasium into the dimensions of the projected auditorium.

Canon Rogers agreed that all sides should be looked at and costed.

Mr. Korz agreed with installing air conditioning. He had reservations on a gym\auditorium such as Mr. Hicks described, due to the amount of production activity in the past at this school. He asked about access to the stage from the backstage area. Mr. Orlando did not have that information available.

Notes by James H. Hays

(a) That the Department of State is authorized to have the documents prepared with design and printing for the Department at an estimated cost of \$2,500,000, to include separate costs for:

- (1) supply a translation of the documents
- (2) translation for a full edition
- (3) translation of the documents

He wished to see the current situation and that the documents should be translated at the same time as the original.

Mr. Hays, Director of State, said that the documents should be translated at the same time as the original.

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Mr. Korz queried the location of the Special Education classes on the second level, rather than on the main floor.

Mr. Moeller noted Albion was previously a vocational school, and as such, had smaller rooms which adequately serve the needs of Special Education, but not regular classes.

Mr. Stewart felt the auto rooms should be upgraded for use but he did not agree with air conditioning.

Miss Detwiler pointed out that these children have been housed in a school which was built to serve as a secondary school and contained excellent facilities. She noted that many middle schools do not have an auditorium, and she felt the cost was tremendous. While the lift/elevator was necessary she was hesitant about air conditioning. Miss Detwiler asked what other schools along the expressway may require air conditioning due to noise or air pollution.

Mr. Rielly noted schools which may be affected include Hillcrest, Red Hill, C. B. Stirling, and the new Lincoln Alexander School.

Mr. Kennedy noted the Board had been through very emotional times with the Ministry over school transfers. He referred to comments made by the Community representatives regarding increased student population through house building in the area. He was concerned that eliminating the auto area would force the school into using portables in the future. He did not support enlarging the gym, but if an auditorium was to be built, he recommended using quality materials to avoid costly upgrades in five or six years. He asked Mr. Binns to comment on expected student population figures.

Mr. Binns stated that for September, 1990, the Grade 6 - 7 and 8 population would be close to 400. He does not anticipate the population to exceed 450. The renovated school will hold between 600 - 650 students. He noted one classroom is not required by the present students.

Mr. Allen agreed the community and staff had used the auditorium well, since Sir Wilfrid Laurier school became an elementary facility. However, Mr. Allen could not see an expenditure of

\$1,500,000. He suggested retrofitting the existing gym if an auditorium was needed. He did support air conditioning and an elevator/lift.

Mrs. Bishop expressed her sympathy for the parents' request for an auditorium as drama has been part of the school's activities. She also supported air conditioning.

Mrs. Baskin reminded members that deaths due to asthma have been rising due to increased air pollution. She supported air conditioning for health reasons, felt a lift was adequate, and did not support an auditorium.

There was a brief discussion regarding middle schools with a recreation centre complex.

Ms. Stewart wondered how extensive berming will be and the ramifications for noise.

Mr. Moeller responded that noise levels were not taken into consideration.

Ms. Stewart felt air conditioning was more important than an auditorium and supported a lift. She asked if it was practical to install air conditioning later.

Mr. Moeller replied installation at a later date would not be economical.

Mr. Mulholland suggested that the stage be removed to enlarge the gymnasium and an auditorium be built. He emphasized the community had been promised publicly they would have an auditorium and he felt it should be supported as well as an elevator for the handicapped. He would also support air conditioning.

A discussion followed regarding gym size, and Mr. Moeller stated renovations to the gym would not be easy as it was a precast structure.

Canon Rogers emphasized that trustees were not being asked to approve installation of these three items, but to send them to tender and consider a whole package of information to decide what is to be included.

Mrs. Clarke asked for clarification that by sending this for tender, broken down cost-wise and having the information return to trustees for

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decision, there would be no problem with proceeding in this way?

Mr. Orlando agreed there was no problem, but that money would be spent on design fees which may not be used. He noted there would be more design work involved for the elevator or auditorium than the air conditioning.

Mr. Korz supported promises made to the community and did not think they should be shortchanged. He thought the issue here is politics rather than an auditorium and hoped trustees would support tendering.

Mrs. Van Horne supported the motion. She did not feel it was the fault of the community that they inherited a secondary school and were accustomed to those facilities. The promises made to the community were done with good intentions, even though the Board was forced into the arrangement by the Ministry.

Mr. Penner requested a separate vote on the four items. He supported air conditioning and elevators and noted many of the middle schools do not have an auditorium, so this school would not be an exception if one was not built.

Dr. Johnston noted trustees seemed to be in favour of an elevator. He further supported air conditioning and thought it should be eventually placed in all schools. Dr. Johnston felt an obligation to support the recommendation as the public had been promised equal facilities in the new building. He questioned if air conditioning installation required upgrading windows to thermal pane?

Mr. Moeller replied no. He did admit it would be conceivable to upgrade windows facing the expressway due to noise pollution.

Mr. Stewart questioned the necessity of air conditioning when the community's figures indicated that, on average, it would be only required 16 days of the year for students.

Miss Cunningham noted that the air conditioning would also be used by the Area office, which operates 12 months of the year.

Mr. Kennedy complimented Mr. Orlando for keeping costs to a minimum, especially in view of the

budget meeting last night. However, he felt a promise was a promise and the community shouldn't lose.

Mr. Desmarais referred to a quote "equipping it to fill the latest programming needs for this age group". He questioned whether an auditorium was needed for that age group.

Mr. Rielly stated that at least 16 of the 22 middle schools do not have an auditorium, they have a gymnasium and use it as a place to assemble. From his point of view, an auditorium was not necessary to the students. He agreed that an auditorium does serve a need, but noted one of our secondary schools does not have an auditorium.

Mr. Desmarais raised his concern of approaching contractors for costing with no definite intention to build. Mr. Orlando did not feel this was unusual.

In response to questions by Mr. Desmarais, Mr. Binns assured him that population forecasts for the area do not indicate excessive student numbers.

Mr. Shewfelt agreed with Mr. Hicks that these type of projects can be costed out of capital reserves or debentures.

Mr. Hicks stated many trustees felt it was a good strategy to return money from the sale of buildings or property to the capital reserves and urged that such money be used on this project.

Mr. Shewfelt advised that at the conclusion of the debate, he had recommendations to debenture this project.

Miss Detwiler asked the cost of the design work, and Mr. Orlando replied, it would approach \$100,000.

Miss Cunningham asked for information regarding money that the Board will receive for renovations to Albion School.

Mr. Shewfelt noted that the total cost for all the items on Page 31 was \$3,855,000 - \$1,960,000 for renovations, \$305,000 for air conditioning, \$90,000 for an elevator and \$1,500,000 for an auditorium. On the \$1,960,000 figure, the Board received an allocation of \$1,703,000 as part of

Further pointing out that the Committee is not a permanent body and the Committee should be aware of this.

Mr. Boardman referred to a letter "regarding" it in all the latest news items and the fact that the Committee is not a permanent body and the Committee should be aware of this.

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the settlement. That allocation is applied to us at our grant rate of 67%, which translates to \$1,137,000. When this figure is deducted from the total cost, there is a net cost to the Board of \$2,718,000 subject to the source of funding.

Mr. Kennedy asked, considering the cost of \$100,000 for design work, whether it would be more economical to vote on these three items tonight or at a full Board. He felt that by having a vote recommending that these be included in the renovations of the school, we are still in limbo by sending it out for tender.

Canon Rogers did not feel it was different to what has been done in the past. He would like a vote on each item separately.

Mr. Kennedy was concerned about the \$100,000 design work cost. He felt the air conditioning and lifts would be included, and thought a decision should be made about the auditorium.

Mr. Orlando explained there would be no additional costs in tendering the \$1,960,000 renovations. He noted the \$100,000 would cover the cost of additional design work for the options if the trustees wish to tender them.

Mr. Moeller explained that the figures for each of these items was not arrived at lightly. He felt spending another \$100,000 to get virtually the same results would be counter-productive. He understood that it would not be an easy decision.

Mr. Mulholland noted asking the architect to design renovations would be costly but that trustees should not vote against the tendering process.

Mr. Stewart asked that if the auditorium was not accepted that auto rooms would be looked at to give some open space.

A recorded vote was requested on the individual items.

The motion regarding air conditioning was put to a vote and was **CARRIED**, with Trustees Mulholland, Baskin, Bishop, Johnston, A. Stewart, Van Horne, Rogers, Detwiler, Kennedy, Korz, Penner, Desmarais, Cunningham, Hicks, Allen and Clarke voting in favour, and Trustee R. Stewart opposed.

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The motion regarding the elevator was put to a vote and was CARRIED, with Trustees Mulholland, Van Horne, Rogers, Detwiler, Penner, Desmarais, Cunningham, Hicks and Allen voting in favour, and Trustees Baskin, Bishop, Johnston, A. Stewart, R. Stewart, Kennedy, Korz and Clarke opposed.

The motion regarding the auditorium was put to a vote and was CARRIED, with Trustees Mulholland, Bishop, Johnston, Van Horne, Rogers, Korz, Desmarais, Cunningham and Hicks voting in favour, and Trustees Baskin, A. Stewart, R. Stewart, Detwiler, Kennedy, Penner, Allen and Clarke opposed.

When Mrs. Baskin objected to Mr. Desmarais voting on an elementary school matter, Mr. Rielly explained it was a General matter under Bill 75. Mrs. Baskin did not agree with the interpretation of "General".

Canon Rogers asked officials to talk with other Boards in the area and the Ministry of Transportation and Communication about the Red Hill Expressway regarding noise pollution and to pursue possible money for air conditioning.

Mr. Rielly stated concerns have been voiced with respect to traffic congestion, but Canon Roger's suggestion will be pursued.

The motion to proceed with tendering was put to a vote and was CARRIED.

Mr. Shewfelt apologized to the members and submitted two recommendations for their consideration in regards to Renovations at Albion:

Mrs. Baskin expressed her displeasure at what she considered fiscal irresponsibility on the part of the trustees. The meeting recessed for a ten minute period.

Following the temporary recess, Mr. Hicks questioned the use of debentures for the total amount rather than taking some funds from capital reserves.

Mr. Shewfelt explained this was a judgment decision. The Board is attempting to develop a strategy to manage capital reserve funds, estimated at \$7.7 or \$7.8 million in reserves. He explained that until such time as decisions are made on the Accommodation Report, it is difficult

to determine the best strategy. Having reviewed current obligations, it was considered best that this project be financed from debentures.

Mr. Hicks noted that taking funds out of the capital reserves lessens the burden on the taxpayer. He questioned if the Board takes this expenditure over 15 years, what the cost would reflect on the taxpayer.

Mr. Shewfelt was unable to tell him at the time, as these items had just been voted on.

Mr. Hicks felt when this information is known, it should be made available to the taxpayers.

Miss Detwiler supported Mr. Shewfelt's request for debenturing, noting the funds were also required for cash flow.

Mr. Mulholland requested further information regarding a financial strategy, such as the lowest amount in Capital Reserves for the past ten years and reflect that amount in today's dollars,
- how much we need in Capital Reserves to be secure, - the amount we will be paying off for debentures in the next five years, - the largest amount of debentures owed and reflected in today's dollars

Mr. Shewfelt stated he was willing to co-operate with the request but would be unable to have this information for the next Operations Management Committee due to budget and other commitments. He cautioned that he would have to speculate on the \$37.5 million budget, assuming it is complete, the time frames and the interest rates. He would endeavour to have such information available for the June meeting; which would allow it to be dealt with by senior management and trustees.

Mr. Mulholland agreed.

Mr. Stewart further requested a total dollar figure that this debenture will cost the Board and taxpayers.

Mr. Shewfelt agreed to try, but noted this could not be done until Mr. Orlando has the results from the tenders. Mr. Shewfelt explained the process involved in financing debentures for the members. He was very reluctant to speculate on the rate of interest, but thought it might be in the vicinity of 12%; this would be a fixed rate for the term.

in determining the best system. Having reviewed
various systems, it was concluded that the
this project be financed from the Treasury.

The House voted last night to take up the
subject of the proposed system. The question of the
proposed system was discussed at length and it was
concluded that the system should be adopted.

The Senate will now take up the question of the
proposed system. It is expected that the Senate
will also vote in favor of the system.

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proposed system. It is expected that the House
will also vote in favor of the system.

Miss Detwiler suggested that Mr. Mulholland make his request through a motion, as it appeared to be excellent information to have, though a great deal of work.

Mr. Mulholland was agreeable and noted Mr. Shewfelt was aware of the information requested.

Moved by Canon Rogers:

b) That pursuant to the provisions of Part VIII, Section 208, sub-section 1, of the Education Act, the Superintendent of Finance and Treasurer be authorized to make application to the Ontario Municipal Board for approval to issue debentures for the estimated net cost of this project for a period not to exceed fifteen (15) years.

c) That the Superintendent of Finance and Treasurer be authorized to make application to the Regional Municipality of Hamilton-Wentworth to issue debentures for the estimated net cost of this project, a period not to exceed fifteen (15) years.

Mr. Kennedy questioned whether debenturing at this period of high interest rates was in the best interest of the Board and asked Mr. Shewfelt to comment.

Mr. Shewfelt referred to the difficulty in predicting interest rates in the next six months.

Mrs. Van Horne pointed out that this motion would decide whether the funds come out of the capital reserves or the local tax bill.

Moved in amendment by Dr. Johnston:

That the wording in Clauses b) and c) regarding Renovations to Albion School be changed to read: debenture/**capital reserves**.

Dr. Johnston felt this would allow an either/or situation, but Mr. Shewfelt cautioned that his interpretation would be that the Board could not approach the OMB to arrange debenturing.

Mr. Mulholland also noted that removing money from the Capital Reserves incurred lost interest.

Mr. Penner opposed the amendment, as the Board must clearly state a request for debentures.

Dr. Johnston reiterated that the amendment is to keep the options open.

Ms. Stewart reasoned she would vote against the amendment.

Mr. Shewfelt stated he would make no commitment on the Board's behalf unless he had the necessary information for approval. He had some procedural problems with approaching the OMB under these circumstances.

Mrs. Baskin noted this was the kind of problem that arose from a Chairman of the Board or Trustee going to a group of citizens and making promises. A Trustee cannot speak on behalf of the Board.

Miss Cunningham remarked that the promises to the Albion community were not made by Trustees of the Ward, but by officials.

The amendment was then put to a vote and was LOST.

The motion was then put to a vote and was CARRIED.

Mr. Shewfelt assured Mr. Hicks that before this Board is 'bound', he would bring information back.

Miss Cunningham thanked Mr. Moeller and Mr. Orlando for their assistance in this matter.

She further thanked the Community Committee and noted everything in their report had been dealt with. She stated these motions would go to the Board on Tuesday evening, and if approved, tenders would be issued and decisions made later on.

Moved by Dr. Johnston:

That this Board seek to inform the public and the media of the following: An amount in excess of \$8,000,000 is the minimum expenditure facing the Hamilton Public Board, the result of the political decision by the government-appointed arbiter, as the result of the transfer of Elizabeth Bagshaw School to the Separate School Board.

Dr. Johnston explained that he based his calculations on an amount of \$2,000,000 at current interest rates to obtain the \$8,000,000 figure. He felt the public should be aware of the expenditures incurred by this Board as a result of

the transfer and subsequent lack of funding from the government.

Ms. Stewart questioned if this should be considered prior to Mr. Mulholland's motion for information?

In response to Mrs. Van Horne's inquiry, Mr. Shewfelt noted it is his understanding this would be an opportunity to bring a response/report to Operations Management Committee if the budget is approved before April 20th, to help trustees establish financial strategies needed for debate and help determine long term financial planning. Mr. Shewfelt noted such a cash management policy or strategy would help look into the future.

Moved by Mr. Mulholland:

That a report be presented to the June meeting of the Operations Management Committee to include:

- the lowest amount in Capital Reserves for the past ten years and reflect that amount in today's dollars,
- how much we need in Capital Reserves to be secure,
- the amount we will be paying off for debentures in the next five years,
- the largest amount of debentures owed and reflected in today's dollars

CARRIED.

Dr. Johnston's motion was then put to a vote and was LOST.

It was agreed:

That the presentation from the Community Committee for Elizabeth Bagshaw/Albion Transfer be received for information.

CARRIED.

Report of the Special
Education Committee

Moved by Mrs. Bishop:

That the present committee evaluating the writing of IPPs consider the adoption of Student Transition Plans within the present IPP framework, for exceptional students in Secondary Schools, to prepare them for employment, community living and/or further education; and that the Committee

The Director and members of the Board of Directors of the Corporation.

The Board of Directors of the Corporation is hereby authorized to execute and deliver the foregoing certificate of incorporation and the articles of association of the Corporation.

It is further agreed that the Corporation shall be organized and operated in accordance with the provisions of the laws of the State of New York, and that the Corporation shall be organized and operated in accordance with the provisions of the laws of the State of New York, and that the Corporation shall be organized and operated in accordance with the provisions of the laws of the State of New York.

Witness my hand and the seal of the Corporation this 11th day of May, 1961.

That a copy of the foregoing certificate of incorporation and the articles of association of the Corporation shall be filed with the Secretary of State of the State of New York.

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Witness my hand and the seal of the Corporation this 11th day of May, 1961.

That a copy of the foregoing certificate of incorporation and the articles of association of the Corporation shall be filed with the Secretary of State of the State of New York.

It is further agreed:

That the Corporation shall be organized and operated in accordance with the provisions of the laws of the State of New York, and that the Corporation shall be organized and operated in accordance with the provisions of the laws of the State of New York.

Witness my hand and the seal of the Corporation this 11th day of May, 1961.

Witness my hand and the seal of the Corporation this 11th day of May, 1961.

Witness my hand and the seal of the Corporation this 11th day of May, 1961.

That the Corporation shall be organized and operated in accordance with the provisions of the laws of the State of New York, and that the Corporation shall be organized and operated in accordance with the provisions of the laws of the State of New York.

include community resources personnel and parents for developing this plan.

CARRIED.

Investment of Short
Term Funds

Mr. Shewfelt reviewed the report for the members.

In response to Mr. Kennedy's question, Mr. Shewfelt explained that debentures are repaid from current budget as opposed to Capital Reserves Fund.

Moved by Mr. Desmarais:

That the report on the Investment of Short Term Funds be received for information.

CARRIED.

Cash Flow

Mr. Shewfelt reviewed the report for the members.

Moved by Canon Rogers:

That the report on Cash Flow be received for information.

CARRIED.

1988 Audited
Financial Statement

Mr. Hodgins reviewed the report for the members. He noted information in these statements could be used for the development of financial plans. He thanked Mr. Chisholm and his staff in the Accounting Department for a job well-done.

Moved by Miss Detwiler:

That the 1988 Audited Financial Statement be approved as presented to the members.

In response to questions from Ms. Stewart, Mr. Hodgins explained that the Gas Consortium has been in operation since August, 1988 and has realized a profit of \$500,000 in four months' time.

Mr. Shewfelt further explained that ten Boards are in the consortium and this Board is the Agent. As the Agent, gas is purchased in the pipes/wells at wholesale prices and resold for profit which is shared among the ten Boards. The consortium is primarily administered by Mr. Honeybun and Mr. Chisholm.

Ms. Stewart offered her congratulations for this unanticipated source of income, and savings.

includes summary financial statement and balance sheet for the year ended 1948.

Comments

The Board reviewed the report for the year ended 1948. In response to Mr. Stewart's question, the Board explained that the balance sheet for the year ended 1948 is subject to audit by the auditor.

Board by Mr. Stewart:

That the report on the financial statement of the year ended 1948 be received for information.

Comments

Mr. Stewart reviewed the report for the year ended 1948. Board by Mr. Stewart:

That the report on the financial statement of the year ended 1948 be received for information.

Comments

Mr. Stewart reviewed the report for the year ended 1948. He noted information in these statements which he used for the purpose of financial planning. He stated that the Board and the staff in the Accounting Department for a job well done.

Board by Mr. Stewart:

That the 1948 Audited Financial Statement be approved as presented in the report.

In response to question from Mr. Stewart, the Board explained that the Commission has been in operation since August, 1948 and has received a grant of \$20,000 in that month.

Mr. Stewart further explained that the Board is the Commission and this Board is the Board. The Board is composed of the President of the Commission, the Vice President and several other members. The Commission is currently authorized by Mr. Stewart and Mr. Stewart.

Mr. Stewart stated that the Commission has the right to investigate and report on the activities of the Commission.

Statement of Board
for the year ended 1948

Board by Mr. Stewart:

1948 Audited
Financial Statement

Mrs. Baskin noted the substantial increase in the long term liability that the Board will be assuming.

Mr. Allen drew attention to newspaper articles which warned of the potential danger to consortiums regarding fluctuations of gas prices.

Mr. Shewfelt was aware of these reports. He noted the decline in price has been coincidental with the formation of consortiums. This same experience occurred in Ontario when School Board Officials formed consortiums for insurance.

The motion was then put to a vote and was CARRIED.

Miss Cunningham stated this report would be published in the Spectator within the next thirty days.

1988 Audited Financial
Statement for the Board
of Education for the City
of Hamilton Foundation

Mr. Hodgins reviewed the report for the members.

Moved by Canon Rogers:

That the 1988 Audited Financial Statement for the Board of Education for the City of Hamilton Foundation be approved as presented to the members.

CARRIED.

School Year Calendar

Mr. Stockwell stated it is a requirement of the Ministry of Education that the Board must submit a School Year Calendar. This year's calendar was put together in co-operation with the Curriculum Department, Area Supervisor, Staff Development, Curriculum Co-ordinators, Elementary and Secondary Principal Groups, Elementary and Secondary Federations and Mrs. Hill, representing the Home and School Association. This is the first time the Home and School Association has been represented and Mr. Stockwell hopes the Association will participate in future. Each of these groups has endorsed this calendar and it meets all the requirements of the Ministry of Education.

Moved by Mrs. Clarke:

That the calendars for the Hamilton school system for the 1989-1990 school year be approved.

The Board noted the substantial increase in the long-term liability that the Board will be assuming.

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REMARKS

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1000 North 1st Street
Phoenix, Arizona 85004
Tel: (602) 258-1234

1000 North 1st Street

In reply to Mrs. Baskin's query, Mr. Stockwell stated the number of Professional Activities Days this year and last year are the same; nine.

Mrs. Baskin voiced her objection to three P.A. Days within a six week period in the elementary schools as shown on Page 69. Her concern was the difficulty working parents have in arranging for baby-sitting.

Mr. Stockwell replied the committee had been conscious of this concern and attempted to spread the P.A. Days near the beginning of the school year. He referred Mrs. Baskin to Page 72, as the dates on Page 69 were a summary of last year's P.A. Days.

Mr. Stockwell further noted there was a unique situation this year for the elementary teachers. The International Conference of Middle Schools will be held in Toronto on October 27th and it was the desire to co-ordinate the calendar to allow teachers to attend.

The motion was then put to a vote and was CARRIED.

Stinson - Renovations
- Designation - Ontario
Heritage Act

Moved by Dr. Johnston:

That the following recommendations relative to Stinson School Renovations and Designation under the Ontario Heritage Act be approved:

- a) That the Superintendent of Plant be authorized to have the Architect include the provision of a sprinkler system in the project.
- b) That the Board advise the Local Architectural Conservation Advisory Committee (L.A.C.A.C.) that it wishes to proceed with the designation of the building under the Ontario Heritage Act.
- c) That the Board make application to the Ministry of Culture and Communications for a Cultural Facilities Improvement Programme (C.F.I.P.) grant.
- d) That the net cost of this project be financed from Capital Reserves.

Mrs. Van Horne was pleased to hear of the designation of Stinson School and hoped the grant was received.

Ms. Stewart spoke of Dr. Johnston's involvement in this project and the various groups that have indicated their support.

Mr. Allen cautioned that an historical designation could involve costly renovations, as experienced in his office building in Toronto.

Dr. Johnston assured Mr. Allen that a sprinkler system could be installed to satisfy the requirement of the Fire Marshall rather than a fire wall, and believes a grant is available towards that cost. Further, the cost of slate roofing, if necessary, would be partially paid for by the government. He noted the Home and School, as well as the staff and community, are delighted that the building will continue to be well maintained.

In response to Miss Detwiler's query, Dr. Johnston noted the beautiful wooden staircase would be preserved, but was not aware if the tunnel between the buildings fell under the historical designation. Mr. Bruce Rankin, Architect, confirmed it was the building, not the tunnel which was designated.

The motion was put to a vote and was CARRIED.

Prince of Wales -
Contract for Renovations

Moved by Mr. Allen:

That the tender of The Frid Construction Co. Ltd. be accepted with the deletion of the quarry tile in stairwells in the amount of \$21,000, and that a contract be awarded in the amount of \$558,000 for renovations at Prince of Wales Elementary School and that funds be provided in the amount of \$621,590 including architectural and engineering fees and permits and that the project be funded from Capital Reserves.

Miss Cunningham drew attention to the last line of the motion, that it be funded from Capital Reserves.

In response to Dr. Johnston's question, Mr. Orlando agreed \$450,000 was allocated in Capital Budget, but that some costs have been drastically higher than estimated, and he quoted several examples.

The motion was voted on and was CARRIED.

The present report is a summary of the work done in the field of the study of the life history of the fish, and is intended to be a guide to the reader.

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Report of the
Committee on the
Life History of the Fish

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Release of funds for the
purchase of portables

Mr. Orlando requested authorization to proceed to tender with portable requirements for this year.

Miss Cunningham explained that funds were put into the budget, but Mr. Orlando had not been given authority to go to tender for these portables.

Mr. Shewfelt confirmed that Budget Review had approved it be financed from Capital from Current.

Mr. Orlando explained that the total number of portables was 20, six were replacements, 14 were new portables, two of which were required at A. M. Cunningham.

Moved by Mr. Mulholland:

That authorization to proceed to tender for portable requirements for this year (20 portables), be granted.

CARRIED.

Sale of a strip of land
- Randall neighbourhood

Moved by Mrs. Bishop:

That the following recommendation relative to the sale of a strip of land in the Randall Neighbourhood (Block 79) be approved:

That the Board grant to the Region an easement for watermain purposes being an area of approximately 0.1 acres for a price of \$4,000 and that the purchaser also pay any costs including legal and surveying costs in this sale.

In response to Mr. Stewart's query about charges, Mr. Penner assured Mr. Stewart that this has been the Board's practice since 1977.

The motion was put to a vote and was CARRIED.

Royal Botanical Gardens
Private Bill

Moved by Mrs. Baskin:

That the Board of Education for the City of Hamilton support the passage through the Ontario Legislature of the Royal Botanical Gardens Private Bill.

CARRIED.

Feasibility Study Into
Central Archives

Moved by Dr. Johnston

That the expenditure of five thousand dollars to allow the Board to participate in the

The Board of Directors of the Corporation is composed of the following members:

Members of the Board of Directors

Mr. J. H. [Name] is the President of the Corporation and is also a member of the Board of Directors.

Mr. [Name] is the Vice President of the Corporation and is also a member of the Board of Directors.

Mr. [Name] is a member of the Board of Directors and is also a member of the Executive Committee.

Members of the Board of Directors

Mr. [Name] is a member of the Board of Directors and is also a member of the Executive Committee.

Officers

Members of the Board of Directors

Members of the Board of Directors

Mr. [Name] is a member of the Board of Directors and is also a member of the Executive Committee.

Mr. [Name] is a member of the Board of Directors and is also a member of the Executive Committee.

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Members of the Board of Directors

Members of the Board of Directors

Mr. [Name] is a member of the Board of Directors and is also a member of the Executive Committee.

Officers

Members of the Board of Directors

Members of the Board of Directors

Mr. [Name] is a member of the Board of Directors and is also a member of the Executive Committee.

feasibility study into the central archive of municipal records be approved.

Dr. Johnston read a list of companies supporting this project and urged the Board's approval.

CARRIED.

Mrs. Bishop questioned supporting this expenditure when the Board did not support the expenditure of money for the Adult Basic Education Hotline.

Mr. Rielly explained that the Board has control in this project, whereas, it did not in the request from the Adult Basic Education.

Report re: disposition of
house on Education Centre
Parking lot

Moved by Mrs. Baskin:

That the following recommendations regarding the disposition of the House on the Education Centre Park Lot be approved:

- (a) That the Board of Education for the City of Hamilton Foundation enter into legal proceedings with the Hamilton and District Home Builder's Association for the transfer of ownership,
- (b) That the Board of Education for the City of Hamilton Foundation engage a local property management company to dispose of the house,
- (c) That the net proceeds from such sale be donated to the Board of Education for the City of Hamilton Foundation.

Mr. Rielly explained that the money would be placed into the Foundation where it would be up to the Board to designate how those funds are used. All other funds are bequeaths and that is what has precluded us from using the money.

Dr. Johnston queried placing the money in the Foundation, he would prefer to see it placed in Capital Reserves.

Mr. Rielly stated the trustees' expectations for income from the sale of the house were different from the Officials. The Board has consulted with our solicitor and he advises placing the proceeds in the Foundation. This would be the best of several options.

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Moved by Mrs. Van Horne:

That the Operations Management Committee meeting continue to sit past 11:00 p.m. in order to complete the Agenda.

CARRIED.

Mr. Shewfelt recommended the meeting should go in-camera for further discussions regarding the sale of the house. Another alternative investigated was making the house a gift to the Board which means it would have to be used for school purposes. If sold, it would require the approval of the Ministry. A lottery has other complications.

Mrs. Baskin suggested that as the Board spends less money than the income of the Foundation, it should be put to use and suggested feeding the hungry or school trips.

The motion was put to a vote and was CARRIED.

Food Policy Report

Mrs. Bishop reviewed the report for the members.

Moved by Mrs. Bishop:

That a Trustee Committee be formed to include a secondary and an elementary principal, a member of the Finance Department, a member of the Family Studies' staff, a parent, and any other appropriate persons, to draw up proposed policies for the consumption of food on school properties, taking into account the eating habits of ethnic minorities, and that a report be brought back to this committee with recommendations.

Mr. Hicks offered his support for this motion and hoped the committee would broaden its guideline regarding food consumption to study the labelling of packages, content of food, etc.

Mr. Kennedy refused to support this motion in the belief that eating habits cannot be legislated.

Miss Detwiler would support the motion but noted students do not generally follow the Food Guide in school cafeterias.

Mr. Korz noted french fries and gravy are considered a staple by secondary students and would not support a motion legislating diet.

Moved by Mr. Van Horn:

That the Special Management Committee meeting continue on at 11:30 a.m. to review the minutes of the Board.

Continued

Mr. Boardman recommended the meeting should be adjourned for further discussion regarding the sale of the house. He also suggested that the Board should be asked to send a letter to the Board of Directors asking them to be made for school purposes. It would be well to have the approval of the Board. I believe that some suggestions.

Mr. Boardman suggested that as the Board speaks less every time the income of the Foundation, it should be put to rest and suggested taking the history of school trips.

The motion was put to a vote and was CARRIED.

Mr. Boardman reviewed the report for the members.

Moved by Mr. Boardman:

That a Finance Committee be formed to include a secretary and an assistant secretary, a member of the Finance Department, a member of the Faculty, a student, a parent, and any other appropriate persons, to draw up proposed guidelines for the consumption of food on school grounds, taking into account the eating habits of various minorities, and that a report be brought back to this committee with recommendations.

Mr. Boardman offered his support for this motion and hoped the committee would bring the Foundation regarding food consumption to study the handling of packages, amount of food, etc.

Mr. Boardman refused to support this motion as the Board, that eating habits cannot be regulated.

Mr. Boardman would support the motion but not as it stands as not possible unless the food guide is school consumption.

Mr. Boardman noted French fries and gravy are considered a staple by numerous students and would not support a motion regulating that.

Mrs. Baskin stated that when this idea was brought up several years ago, cafeteria services agreed to a four colour code system of food goodness. She thought it was worthwhile and suggested several people on staff who would possibly be interested or helpful to the committee.

Mrs. Bishop emphasized the purpose of the committee is not to mandate diet, but to look at an overall policy in line with health study. She argued it was not a strong mandate. She stated the Board does not have a Food Policy and would like the committee to look at what could be possible. "You have to practice what you preach".

Mr. Hicks noted his concern regarding the accountability of people serving food and the health problems that occur based on diet.

Mrs. Clarke asked if this committee would involve three trustees and support staff, to which Mrs. Bishop agreed.

The motion was then put to a vote and was CARRIED.

Requests by Mrs. Baskin

Mrs. Baskin raised two items which she would like addressed. One was a request from the International Children's Centre of United Nations for funding, which had been provided last year. The other request was from the Council of Christians and Jews for an Exchange in Quebec. She wondered why these items had not been placed on the Agenda.

Mr. Rielly explained that he had talked with Mrs. Davies of the International Children's Centre. Funds have been placed in the budget, but it has not been passed yet. He has written her a letter to this effect.

Mr. Beveridge noted the second request had come back as an item on the Agenda several months ago, and no action was taken at the time.

ELEMENTARY/SECONDARY

Recommendations of the Director of Education

Moved by Mr. Stewart:

That the recommendations of the Director of Education be approved as presented to the members.

Mr. Allen voiced his concerns for student safety regarding trips to Washington, D.C., and would not support the motion.

Mr. Baskin stated that when this law was passed, it was several years ago, and that he had been in the United States for some time. He stated that he was not a native born, but that he had been in the United States for some time. He stated that he was not a native born, but that he had been in the United States for some time.

Mr. Baskin stated that he was not a native born, but that he had been in the United States for some time. He stated that he was not a native born, but that he had been in the United States for some time. He stated that he was not a native born, but that he had been in the United States for some time.

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The motion was then put to a vote and was carried.

Mr. Baskin stated that he was not a native born, but that he had been in the United States for some time. He stated that he was not a native born, but that he had been in the United States for some time. He stated that he was not a native born, but that he had been in the United States for some time.

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Ms. Stewart noted there is a risk involved in any City. In light of recent hi-jacking incidences, she wondered about liability and asked about information that would protect the Board and students.

The motion was then put to a vote and was CARRIED.

French Immersion at
A. M. Cunningham

Mr. Kelly reviewed the report and recommendation.

Mrs. Bishop suggested that as another teacher for a second class would cost \$50,000 and there is space available in nearby schools, she would like to make a motion.

Moved by Mrs. Bishop:

That parents of A. M. Cunningham French Immersion Senior Kindergarten students be required to re-register and those students over the 25 limit be transported to Glen Echo.

Miss Cunningham stated her problem with Mrs. Bishop's suggested motion. Transportation for French Immersion students is being discussed now and it is premature to make a motion until we have a policy. The Board has stated French Immersion students will not be transported.

Mrs. Bishop withdrew her motion.

Mrs. Van Horne did not understand how a second class could be opened at A. M. Cunningham, without creating an accommodation problem.

Mr. Kelly noted that the school will be down one English class, and thereby have room for the second French Immersion class.

Mrs. Van Horne voiced her objections to such an arrangement, as the French Immersion program was capped at 25 students, to allow both French and English within the same school. A. M. Cunningham could not have a second French class through to grade 5. Further, if a second class was opened, does this indicate a willingness to accept a total of 50 students. She felt the 25 student cap should be upheld.

The Director stated that there is a great deal of work to be done in the City of New York in regard to the various departments and that the Department of Social Services is one of the most important of these.

The action was then left to a vote and was carried.

Mr. Kelly reviewed the report and recommendations.

The Director suggested that the various departments should be given a general review of their work and that the results should be reported to the Board of Social Services.

Approved by the Board.

That the Board of Social Services should be given the authority to make such changes as may be necessary in the various departments and that the results should be reported to the Board of Social Services.

The Director suggested that the various departments should be given a general review of their work and that the results should be reported to the Board of Social Services.

Mr. Kelly suggested that the Board should be given the authority to make such changes as may be necessary in the various departments and that the results should be reported to the Board of Social Services.

The Board then adjourned at 11:00 A.M. and the meeting was closed.

Mr. Kelly stated that the Board will have a meeting on the 15th of the month and that the results of the various departments will be reported to the Board of Social Services.

The Board then adjourned at 11:00 A.M. and the meeting was closed.

Moved by Mrs. Van Horne:

That no action be taken regarding the recommendation that two senior kindergarten French Immersion classes be opened at A. M. Cunningham School in September, 1989.

Mr. Mulholland did not support the motion, but would support creating two French Immersion classes of 15 students. He felt some action must be taken. He suggested there was not an accommodation problem as there will be French Immersion at Delta, and an addition built on A. M. Cunningham school. He stressed that the officials' recommendation does not incur added staffing, the number of classes does not change and therefore, it does not create an accommodation problem.

Mr. Kelly agreed that there would be no additional staff required as last year there were three SK classes at Delta, two English and one French Immersion. Under this suggestion, there would be two French Immersion SK classes and one English. He further noted the model for registration was used at seven schools, and the only problem has occurred at A. M. Cunningham. He emphasized this situation would be for one year, if the numbers warrant it, and encouraged the change of boundaries to alleviate this situation.

Mr. Kennedy stated his desire to see the elimination of the French Immersion program. He has found the program to be very costly and demanding and would prefer to see a much better core French program. He noted the French Immersion transportation issue is splitting the public in two.

Mrs. Baskin supported the 25 student cap and suggested students re-register and the excess must either go to Glen Echo or Sanford.

She emphasized it is Board policy to not refuse a child admission in the French Immersion program, but cannot guarantee where.

Mr. Korz questioned the effect of the extra students on class size and staff component at Glen Echo, under Mrs. Baskin's suggestion.

Mr. Kelly could not predict as students could go to Glen Echo or Sanford.

Moved by Mrs. Van Housen

That no action be taken regarding the recommendation that the French Language Institute be moved to A. H. Connelley School in September, 1957.

Mr. Hollenback did not support the action, but would support creating two French Institute classes at 15 students. He felt some action must be taken. He suggested there was not an accommodation problem as there will be French Institute at Delta, and no action Delta or A. H. Connelley School. He suggested that the Institute's recommendation that two French classes be moved to A. H. Connelley School is not a problem. The number of classes does not change and therefore, it does not create an accommodation problem.

Mr. Kelly agreed that there would be no additional staff required as last year there were three 15 classes at Delta, two English and one French Institute. Under this suggestion, there would be two French Institute 15 classes and one English. He further noted the model for registration was used at seven schools, and the only problem was occurred at A. H. Connelley. He suggested that attention would be for one year, if the students want it, and encouraged the change of members to alleviate this situation.

Mr. Kennedy stated his desire to see the elimination of the French Institute program. He had found the program to be very costly and demanding and would prefer to see a well-rounded core French program. He noted the French Institute recommendation seems to splitting the public in two.

Mrs. Baskin suggested the 15 students may not suggested students re-register and the action must either go to Delta Delta or Baskin. She suggested it is hard policy to not reduce a child education in the French Institute program, but cannot guarantee there.

Mr. Ford questioned the effect of the action students on Delta and staff movement at Delta Delta, under Mrs. Baskin's suggestion.

Mr. Kelly would not predict as students would go to Delta Delta or Baskin.

Mr. Becker, Principal of A. M. Cunningham was invited to address this issue by Mr. Kelly. Mr. Becker outlined the dilemma facing parents and the amount of time they have committed to transporting their children to school for French Immersion

Miss Cunningham noted it was the recommendation of those parents that the class have a 25 student cap at A. M. Cunningham.

Mrs. Van Horne was concerned that opening a second class would encourage false expectations. She referred to the added class to alleviate overcrowding at the G. R. Allan school and that the Board was now building an addition to that school, all due to one "temporary" class. She asked if the two classes of 15 students were established, would this limit be held if five more students applied for French Immersion?

Mr. Rielly stated, from his point of view, students would be admitted.

Given this scenario, he agreed with Mrs. Van Horne that there would be an accommodation problem.

Mrs. Van Horne did not agree with having parents line up again and suggested that names be picked in a lottery.

Dr. Johnston drew attention to the fact the Board would be saving money if the 25 student French Immersion cap was maintained, as there would be two S.K. classes this year, rather than three.

Miss Detwiler supported Mrs. Van Horne's motion.

Mrs. Clarke commended the staff for the changes in registration procedures this year. She had a concern about opening another class to have two classes of 15, and then face the possibility of even smaller classes due to families moving or changing schools.

Mr. Mulholland stated if we take no action, then it would be up to the Area Superintendent and Principal to arrive at a decision. He suggested that this motion be voted down and the administrative staff remove the cap and allow thirty children into that class.

Mrs. Baskin noted the disparity in the numbers of students in classes in French and English programs

Mr. [Name], President of the [Organization],
 stated to address this [Event] [Date].
 He stated that the [Organization] had been
 organized in the [Year] [Month] [Day] and
 that it was now [Number] years old.

Mr. [Name] stated that the [Organization] had
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 that it was now [Number] years old.

and that the French Immerison students have an advantage through smaller classes. She also noted that the Board needs qualified French teachers to administer the French Immersion program properly.

The motion was then put to a vote and was CARRIED.

A discussion followed as to who would make the decision regarding these students in view of the officials' recommendation being turned down.

Mrs. Van Horne suggested that first priority go to families in the area, and then to students with siblings in the program.

Mr. Kelly noted that all these students are within the program area boundaries, and this was one of the reasons for suggesting the boundaries be reviewed for the coming year.

Mrs. Van Horne admitted she was thinking about A. M. Cunningham school boundaries, rather than the French Immersion program boundaries.

Moved by Mrs. Van Horne:

That a lottery be held to determine the 25 students to attend the senior kindergarten French Immersion class at A. M. Cunningham School in September of 1989.

Mr. Stewart expressed his displeasure with this solution.

Mrs. Bishop noted that if transportation was offered, classes with low enrollment could be filled.

A recorded vote was requested. The motion was put to a vote and was CARRIED, with Trustees Baskin, Johnston, A. Stewart, Van Horne, Rogers, Detwiler, Kennedy, Korz, Cunningham and Clarke voting in favour, and Mulholland, Bishop, R. Stewart, Penner and Allen against.

Report of the Name Search
Committee - Elizabeth
Bagshaw/Albion

Moved by Canon Rogers:

That the new primary school be named Sir Wilfrid Laurier Elementary School and the Albion School be named Elizabeth Bagshaw Elementary School.

Mr. Binns explained that the title of "Dr." was not used at the request of the family, based on

Dr. Bagshaw's wishes. He further stated the family complimented the committee for continuing the name.

The motion was put to a vote and was CARRIED.

The meeting then adjourned.

Read and confirmed,

.....
Chairman

cv

Dr. Johnson's witness. He further stated that
he had contacted the committee for conducting
the work.

The motion was put to a vote and was CARRIED.

The meeting then adjourned.

Rest and continued.

Continued

OPERATIONS MANAGEMENT COMMITTEE

I N D E X

OPERATIONS MANAGEMENT COMMITTEE

1989 06 06

GENERAL

<u>NEW BUSINESS:</u>	<u>PAGE</u>
1. Recommendations of the Director of Education.....	1.
2. Report on Short Term Investments.....	2.
3. Cash Flow.....	2.
4. Lot Levies.....	3.
5. Pupil Accident Insurance Quotations.....	8.
6. SEAC membership - Representative from the Canadian Cleft Lip and Palate Family Association.....	8.
7. Tenders - Stinson Street School Renovations.....	9.
8. Asbestos - 220 Dundurn and Westdale Secondary School.....	9.
9. Pesticide Spraying.....	12.

ELEMENTARY/SECONDARY

<u>NEW BUSINESS:</u>	
1. Recommendations of the Director of Education.....	14.

1975-76

RESEARCH AND DEVELOPMENT

1975-76

Summary

1975-76

1975-76

1. Development of the new...
2. Research on...
3. Development of...
4. Research on...
5. Development of...
6. Research on...
7. Development of...
8. Research on...
9. Development of...
10. Research on...

1975-76

1975-76

1. Development of...

MINUTES OF THE
OPERATIONS MANAGEMENT COMMITTEE

1989 06 06

Present: Miss M. Cunningham (Chairman);
Trustees Bishop, Desmarais, Detwiler, Lowe,
Penner, Rogers and Clarke.

Also Present: Trustees Allen, Baskin, Deans, Kennedy, Korz,
Mulholland, R. Stewart and Van Horne.

Officials Present: K. A. Rielly (Director of Education and Secretary)
A. Stockwell (Associate Director of Education)
P. Beveridge (Superintendent of Curriculum, Special and Educational Services)
P. Shewfelt (Superintendent of Finance and Treasurer)
F. Kelly (Superintendent of Schools - Area Two)
R. Binns (Superintendent of Schools - Area Three)
P. Gillie (Superintendent of Schools - Area Four)
D. Rothwell (Superintendent of Schools - Area Five)
B. Sinclair (Superintendent of Human Resources)
B. Orlando (Superintendent of Plant)
R. Kawai (Superintendent of Information Management Services)
G. Rappolt (Assistant Superintendent of Curriculum)
J. Yurkiw (Assistant Superintendent of Special Services)
G. Rutledge (Controller)
D. Kelterborn (Manager, Property and Insurance)
S. Rogers (Assistant to the Secretary)

The Chairman called the meeting to order and asked for confirmation of the minutes of the last meeting.

Moved by Canon Rogers:

That the minutes of the last meeting be approved, as presented to the members.

CARRIED.

GENERAL

NEW BUSINESS:

Recommendations of
the Director of
Education

Regarding the recommendation, Mrs. Bishop asked if there has been any consultation with the parents with respect to the proposed fee increase.

Ms. Rappolt replied there has been informal discussion with the parents. She felt formal discussions would take place pending the Board decision on this recommendation.

MINUTES OF THE
ORGANIZATION MANAGEMENT COMMITTEE
1957-58

Miss H. Cunningham (Chairman)
The Hon. Mr. J. G. ...
Messrs. ... and ...

Mr. ...
Mr. ...
Mr. ...

Mr. ...
Mr. ...

Mr. ...
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The Chairman ...
The minutes of the last meeting ...
Signed by ...
This is a true and correct copy of the minutes of the last meeting ...
The Secretary

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Miss Detwiler felt this has been a a highly successful program and she did not feel this increase was too much to ask particularly since this is a "user pay" situation.

Moved by Miss Detwiler:

That the following recommendation of the Director of Education be approved:

- (a) That the fee for the 1989-1990 school year for students in the String Programme be increased from \$75 per year to \$85 per year effective September 1, 1989 and that the fee be increased to \$110 per year when payment is received after September 29, 1989.

Mr. Stewart suggested changing the date of September 29th to October 10th, the Tuesday after Thanksgiving. This would help the people who receive monthly cheques to not miss the deadline.

Miss Detwiler agreed to change her motion to "when payment is received after October 10, 1989."

Mr. Desmarais asked when and what was the last increase?

Mr. Shewfelt replied from 1982 to 1985, the fee was \$60 per year, in 1986 it increased to \$70 per year and for 1987 and 1988 the fee was \$75 per year.

Miss Detwiler's motion was then put to a vote and was CARRIED.

Report on Short Term Investments

Mr. Shewfelt reviewed the report.

Moved by Canon Rogers:

That the report on Short Term Investments be received for information.

CARRIED.

Cash Flow

Mr. Shewfelt reviewed the report.

Moved by Miss Detwiler:

That the report on Cash Flow be received for information.

It is noted that this has been a highly successful program and the fact that income was not such as to justify this is a "very good" situation.

Report by Miss Dettmer:

That the following recommendations of the Bureau of Education be adopted:

(a) That the law for the 1955-1956 school year for students in the Army program be increased from \$15 per year to \$20 per year effective September 1, 1955 and that the law be increased to \$25 per year when payment is received after September 1, 1955.

Mr. Stewart suggested changing the date of September 1st to October 1st, the Bureau after considering this would help the people who receive monthly stipends for the year 1955.

Miss Dettmer agreed to change her motion to "when payment is received after October 1, 1955."

Mr. Stewart asked them and what was the law suggested?

Mr. Stewart replied from 1951 to 1955, the law was \$10 per year, in 1955 it increased to \$15 per year and for 1955 and 1956 the law was \$15 per year.

Miss Dettmer's motion was then put to a vote and was CARRIED.

Mr. Stewart reviewed the report.

Moved by Glenn Rogers:

That the report of Miss Dettmer be accepted for consideration.

YEAS 10

Mr. Stewart reviewed the report.

Moved by Miss Dettmer:

That the report of Miss Dettmer be accepted for consideration.

Report on Short Term Financing

Page 10

Regarding the cost of building the Lincoln M. Alexander Elementary School, Mrs. Deans asked if the Board is within its budget.

Mr. Orlando replied yes, the project is proceeding within the budget estimated and it will be ready for occupancy in September.

Miss Detwiler's motion was put to a vote and was CARRIED.

Lot Levies

Mr. Kelterborn review the report.

Mrs. Van Horne asked for clarification that regardless of whether or not a Board chose to impose lot levies, the Capital Grants from the Ministry of Education will decrease, is this correct?

Mr. Kelterborn replied this is correct.

Regarding page 3 of the agenda, Mrs. Van Horne asked what would happen to the "Lot Levy Collection and Trust Account" if the Separate School Board opposed Lot Levies? The Hamilton Board does not know if the Separate School Board will use lot levies or not and if they chose not to, how would the Trust Account operate?

Mr. Kelterborn replied if the Separate School Board does not use lot levies, the Trust Account will belong entirely to the Hamilton Board.

Mrs. Van Horne noted that the Separate School Board has gone on record as opposing the principle of lot levies, does this mean they are only opposed in principle and will not use it or will they use it even though they oppose it?

Mr. Kelterborn replied the Separate School Board has opposed lot levies in principle, but this is not saying that if lot levies are imposed, it will not use them.

Mrs. Van Horne commented that once again the Provincial Government is backing out of its responsibilities. If it had legislated this, perhaps she could accept it but yet again, the onus is being put on local Boards of Education to decide.

Regarding the cost of building the Lincoln M. Alexander Elementary School, Mrs. Deane asked if the Board is within its budget.

Mr. Quinlan replied yes, the project is proceeding within the budget estimated and it will be ready for occupancy in September.

When Mr. Quinlan's motion was put to a vote and was CARRIED.

Mr. Kaiterbach reviewed the report.

Mr. Quinlan

Mrs. Van Horn asked for clarification that regardless of whether or not a Board member is present for a vote, the Capital Budget from the Ministry of Education will increase, is this correct?

Mr. Kaiterbach replied this is correct.

Regarding page 1 of the agenda, Mrs. Van Horn asked what would happen to the "Let Lady Collection and Trust Account" if the Hamilton School Board opposed it? (The Hamilton School Board does not have the separate school board will use the Lady's account and if they oppose not to, how would the Trust account operate?)

Mr. Kaiterbach replied if the separate school board does not use the Lady's Trust Account will belong entirely to the Hamilton Board.

Mrs. Van Horn noted that the separate school board has some on record as opposing the principle of let ladies, does this mean they are only opposed in principle and will not vote if they are in even though they oppose it or will they vote if they are in even though they oppose it?

Mr. Kaiterbach replied the separate school board has opposed the Lady's in principle, but this is not saying that if let ladies are proposed, it will not pass.

Mrs. Van Horn commented that once again the Provincial Government is backing out of its responsibilities. It is not legislated this, perhaps she would suggest it not yet again, the issue is being put on local boards of education to decide.

This could be setting the stage for "bickering" among municipalities. Mrs. Van Horne concluded that the Government of Ontario is abrogating its duties and she resented this.

Miss Cunningham asked if Mr. Shewfelt could highlight the comments that appeared in the Hamilton Spectator regarding this issue.

Mr. Shewfelt replied that on Monday, June 5th, Tony Battaglia, President of the Hamilton and District Home Builders' Association held a press conference at City Hall. Among Mr. Battaglia's statements, he noted that the levies in Hamilton could increase from a current average of \$1,800 to more than \$6,800. Among those present at the press conference were Mayor Bob Morrow, MPP Cam Jackson and Bob Outlaw, vice-president of the Hamilton Real Estate Board.

The article also mentioned that the Ontario Home Builders' Association has served notice that the first school board to charge a levy will be challenged under the anti-discrimination clause of the Charter of Rights.

Mr. Shewfelt concluded as reported earlier the Separate School Board has gone on record as being opposed to lot levies.

Mrs. Van Horne suggested that rather than the Ontario Home Builders' Association taking individual boards to court, they should think about taking the Provincial Government to court.

Mrs. Deans felt this concept diminishes the principal of universality and she would hope this Board would oppose this concept and try and stop this legislation from going through. Mrs. Deans stated she would be prepared to make a motion that this Board is opposed to this concept and that it join forces with other groups in Hamilton and across the Province to stop this legislation.

Mr. Mulholland had no hesitation in opposing this discriminatory law as alternatives to financing education in this Province. He agreed with Mrs. Van Horne that this is another way in which the Government is shifting its responsibility.

Mrs. Clarke stated her major concern is the decrease in the Capital Grants for Boards of Education in Ontario. Mrs. Clarke would like to see the recommendations on page 3 of the agenda approved in order to allow the officials to bring back more information as it surfaces.

Mr. Korz was also opposed to lot levies and protested the way the government has handled this issue.

Mr. Kennedy asked what percentage from the Ministry of Education will equate to lot levies for the decrease in Capital Grants.

Mr. Shewfelt replied there is a great deal that has not been defined in the report. However, as indicated on page 2 of the agenda, "the rate of support would be reduced from the current average of 75% to an average of 60%. Mr. Shewfelt had reason to believe the rate of support for the Hamilton Board would drop from 68% to 52%.

Mr. Kennedy also opposed this concept and felt all levels of government should take some of the criticism.

Moved by Mrs. Deans:

That the Board of Education for the City of Hamilton oppose Part 3 of Bill 20, the Development Charges Act, and that the Board inform the Ministry of Education of its opposition to this legislation and urge them to reconsider the method of raising funds for school capital construction,

and

That this Board seek the support of the Local Members of the Provincial Parliament.

Mr. Mulholland suggested this opposition be strongly worded. He felt this gives the Board a chance to act before "the die is cast". He concluded it is time this type of irresponsible legislation is stopped before putting the burden on the local taxpayers.

Mr. Kennedy stated that major concern is the
decrease in the Capital Gains Tax. He stated that the
decrease in the tax rate on capital gains from 28% to 15%
is the major concern. He stated that the decrease in the
tax rate on capital gains from 28% to 15% is the major
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tax rate on capital gains from 28% to 15% is the major
concern. He stated that the decrease in the tax rate on
capital gains from 28% to 15% is the major concern.

Heard by Mr. Kennedy

That the Board of Directors for the City of
Hartford approved the 1997-1998 Budget. The Board
approved the 1997-1998 Budget. The Board approved the
1997-1998 Budget. The Board approved the 1997-1998
Budget. The Board approved the 1997-1998 Budget.

and

That this Board has the support of the
Board of Directors of the Hartford Board.

Mr. Kennedy stated that the decrease in the
tax rate on capital gains from 28% to 15% is the major
concern. He stated that the decrease in the tax rate on
capital gains from 28% to 15% is the major concern.

Mrs. Van Horne asked if, in the event this legislation passes without any changes made to it, will the motion presently on the floor preclude the Board from the possibility of almost being forced to use lot levies in the future.

Mr. Rielly replied he did not believe it would, although it may take a 2/3rd's majority vote if the members wished to reconsider their position.

Mrs. Van Horne had concerns in supporting a motion that may preclude this Board from doing something it may be forced to do. Perhaps this Board should see what the Ontario Public School Boards' Association is doing. The Board should also find out if the Ontario Public Education Network (O.P.E.N.) will pursue this.

Mr. Allen asked if the motion on the floor is passed, would this prevent the officials from bringing a full report back to this committee because he would like more information as it becomes available.

Miss Cunningham replied she will also accept a motion on the recommendations on page 3 of the report.

Mr. Stewart asked if the motion on the floor would prevent this Board in doing something regarding this issue in the future and Miss Cunningham replied in the event the legislation was passed and the Board was forced to rely on lot levies, it would have to review its situation at that time.

Miss Detwiler noted in the past, this Board has asked for the Trustee Associations to support its resolutions and perhaps something like this should be done for this issue. Does this Board now seek the support of the Trustee Associations?

Miss Cunningham drew the members' attention to the last paragraph on page 6 of the agenda where it detailed the comments from the Ontario Public School Boards' Association.

Mrs. Baskin felt this Board was dealing with two issues. The Hamilton Board is going to protest the bill; however, if the bill passes, it has to decide if it will go along with lot levies or not. This did not mean the Board will change its mind about lot levies and it would still be opposed to this.

Mrs. Van Hornes asked if in the event the
Legislative process without any change made in
it, will the action previously on the floor
be taken the Board from the possibility of
almost being forced to use the Board in the
future.

Mr. Kistler replied he did not believe it would
although it may take a 2/3rd's majority vote if
the members wished to reconsider their
action.

Mrs. Van Hornes had concerns in suggesting a
motion that was presented this Board from doing
something it may be forced to do. Perhaps this
Board should not take the entire Board's action
without Association is doing. The Board should
also find out if the Board's Public Education
Committee (C.F.E.A.) will pursue this.

Mr. Allen asked if the motion on the floor is
passed, would this prevent the officials from
bringing a full report back to the committee
because he would like some information as to
how much available.

Miss Cunningham replied she will also suggest a
motion on the recommendations on page 2 of the
report.

Mr. Kistler asked if the motion on the floor
would prevent this Board in doing something
because of the Board in the future and the
Committee's action in the Board's legislation
and passed and the Board was forced to take an
action, it would have to review the
situation at that time.

Miss Kistler moved on the floor. This Board has
passed for the future Association to suggest
its recommendations and perhaps something like this
should be done for this year. Does this Board
now want the support of the future
Association?

Miss Cunningham asked the members' attention to
the fact that the Board is not a part of the
Board is not the same as the Board's
Public Education Committee.

Mrs. Kistler said this Board was feeling with
the future. The Board's Board is going to
present the Bill however, it is not passed
it has to decide if it will go along with the
Board or not. This did not mean the Board
will change its mind about the future and it
would still be expected to this.

Mrs. Baskin concluded what this Board is doing is accepting Mr. Kelterborn's report and at the same time in putting some kind of protest into operation as well.

Mr. Kennedy asked if O.P.E.N. is pursuing this matter?

As a member of O.P.E.N., Mrs. Clarke replied this issue was dealt with some months ago. There was discussion regarding lot levies and its pros and cons. The "growth" Boards meaning those large Boards of Education who are experiencing incredible growth have come together and are pursuing lot levies seriously but many Boards are not. This is really not an issue that O.P.E.N. is pursuing at this time.

Mr. Mulholland felt each Board should look at their own individual situation and must consider the discriminatory tact this is following. It would be understandable if levies were used for community services such as parks, sewer systems, etc... but they should not be imposed for private homes. If this Board does not receive support from the Provincial Government in its opposition to lot levies, the public should be told the reason why lot levies are being imposed.

Mrs. Bishop supported the motion and felt this is an unequal and unfair tax.

Mrs. Deans' motion was put to a vote and CARRIED.

Moved by Mr. Allen:

That the following recommendations regarding Lot Levies be approved:

- (a) That the report be received for information.
- (b) That a full report be brought back to this committee as soon as more information becomes available from the Ministry pertaining to the regulations as well as any changes that occur as Bill 20 goes through the second and third readings to Royal Assent.

CARRIED.

**Pupil Accident
Insurance Quotations**

Mr. Kelterborn reviewed the report and noted Reliable Life has been the carrier for this insurance since 1972.

Moved by Mr. Penner:

That the Board of Education for the City of Hamilton adopt the Pupil Accident Insurance policy as submitted by Reliable Life Insurance Company for 1989-1990 and 1990-1991, Plans 1, 2, and 3, with a \$500 extended dental plan and \$1,000, \$3,000, or \$5,000 Death Benefit from any cause.

Miss Detwiler asked how many students have this coverage at the present time?

Mr. Kelterborn replied in 1987-1988, 6,359 students out of 39,248 had the insurance coverage or 16.2%. This figure has been decreasing yearly.

Mr. Allen commented this is excellent coverage and more parents should take advantage of it. He urged the media to note this is the cheapest form of insurance possible but more importantly, the parents feel absolute satisfaction in knowing their children are completely covered.

In reply to Mrs. Van Horne's question, Mr. Kelterborn noted most Boards of Education carry some type of Pupil Accident Insurance.

Mr. Penner's motion was then put to a vote and was CARRIED.

**SEAC membership -
Representative from
the Canadian Cleft
Lip and Palate
Family Association**

Moved by Mrs. Bishop:

That Sophie Dennis from the Canadian Cleft Lip and Palate Family Association be appointed as a member to the Special Education Advisory Committee for the period commencing 1989 06 16 and extending through to 1991 11 30.

CARRIED.

Public Relations
Department

Moved by Mr. Bishop

That the Board of Education for the City
of Hamilton should the Public Relations Department
policy as submitted by Kaituma Public Relations
Company for 1967-1968 and 1969-1970. Plans
1, and 2, with a \$100 estimated budget plus the
\$1,000, \$2,000, or \$3,000 based on the time
any cover.

Mr. Bishop asked how many agencies have this
coverage at the present time?

Mr. Kaituma replied in 1967-1968, \$1,000
estimated was at \$1,000 and the insurance
coverage at \$1,000. This figure has been
deducted yearly.

Mr. Allen commented that is cancelled coverage
and more people should take advantage of it.
He urged the board to note this in the newspaper
form of insurance possible but more
importantly, the agencies feel that
satisfaction in having their children are
completely covered.

In reply to Mr. Van Houten's question, Mr.
Kaituma noted that Agents of Education carry
some type of Public Relations Insurance.

Mr. Bishop's motion was then put to a vote and
was CARRIED.

Moved by Mr. Bishop

That Kaituma should have the Canadian Public
Relations Policy submitted by Kaituma Public Relations
Company as a member to the Public Relations
Department for the period commencing 1967 to 1970
and extending through to 1971 if not.

CARRIED.

Public Relations
Department
The Canadian Public
Relations Policy
and Public
Relations

**Tenders - Stinson
Street School
Renovations**

Moved by Canon Rogers:

That the following recommendation regarding Tenders - Stinson Street School Renovations be approved:

- (a) That a contract be awarded for the renovation of Stinson Street School to G. S. Wark Ltd. in the amount of \$763,810.

Mr. Mulholland noted the next item on the agenda is asbestos substance and he wondered if the tender price for Stinson Street School will include the removal of any asbestos substance.

Mr. Orlando replied he is not aware of any asbestos substance in that building.

Canon Rogers' motion was put to a vote and was CARRIED.

**Asbestos - 220
Dundurn and Westdale
Secondary School**

Mrs. Deans recalled when the Board originally removed the asbestos from some buildings, funding was available from the Government and she asked if any was available for this removal.

Mr. Shewfelt replied he is not aware of any funding.

Mr. Stewart asked for clarification of an "asbestos inventory" and Mr. Orlando replied it is a survey of the Board's buildings where there is asbestos; what form it is in, the condition and to assess any problems we may have.

Mr. Kennedy also recalled the removal of asbestos some years ago and was under the impression that the Board had removed all asbestos substance in the classrooms.

Mr. Rielly replied it was not a removal in all cases but an encapsulation process. When the Board attempted to remove all the asbestos substance, the removal proved to be more hazardous; therefore, the substance was encapsulated. The encapsulation process was going on until 1985 in places where asbestos was exposed. He concluded, however, that this report does not deal with asbestos in the classrooms but in areas outside these classrooms.

Mr. Kennedy asked how effective is the encapsulation and if it is a permanent or temporary solution. Mr. Kennedy also asked what work will be involved at Westdale.

Based on these figures:

That the following recommendations
regarding the - of the - of the
Government be adopted:

(a) That a committee be appointed to
investigate the - of the - of the
Government in the - of the - of the

Mr. [Name] has noted the fact that the
Government is not in a position to
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Mr. [Name] has noted the fact that the
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Based on these figures:
That the following recommendations
regarding the - of the - of the
Government be adopted:

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That the following recommendations
regarding the - of the - of the
Government be adopted:

Mr. Orlando replied encapsulation was found to be an effective method.

The work at Westdale involves the removal of asbestos from the service tunnels. These tunnels go around the parameters of the building and are used to perform maintenance and/or repair work.

Moved by Canon Rogers:

That the following recommendations regarding Asbestos - 220 Dundurn and Westdale Secondary School be approved:

- (a) That the Superintendent of Plant be authorized to continue with the following and that the funds be provided:
 - (i) Make repairs at 220 Dundurn \$120,000
 - (ii) Make repairs at Westdale Secondary. 100,000
 - (iii) Prepare asbestos inventory..... 50,000

Mr. Mulholland did not think it was necessary to spend \$50,000 on an asbestos inventory and he would prefer to take the \$50,000 and hire the appropriate people to start the program in critical areas. Mr. Mulholland felt that \$50,000 could remove the asbestos substance in two or three smaller schools, particularly in the boiler room areas. If the Board could hire three or four reliable contractors to look at a half-dozen schools, then the program could be started to eliminate this hazardous material.

Mr. Mulholland concluded by urging the Board officials to approach the Ministry of Education to see if grants are available for this removal.

Mr. Rielly stated he will pursue this matter.

Mr. Mulholland stated he would support sub-clauses (i) and (ii) but suggested delaying (iii) for one month to give him the opportunity of discussing alternatives with Mr. Orlando rather than spending this \$50,000.

Mr. Orlando pointed out the Board has been asked, by the Ministry of Labour to "speed" up the inventory process. There is a substantial amount of money involved if this Board engages a consultant to undertake this work.

The Board has followed the approach Mr. Mulholland has outlined which is assessing the problem and is following this up, as in the case of 220 Dundurn and Westdale Secondary School. However, the information being received by the Ministry of Labour is that they want the Board to move faster than this. The Board should proceed to identify the consultant at this time because it will be a lengthy process in putting this inventory together. Mr. Orlando concluded this will involve a much higher expenditure next year.

Mr. Mulholland asked if when Robert Land and Fairfield were renovated, was the asbestos removed and Mr. Orlando replied during the course of the renovations, any substance that needed treatment was treated.

Regarding the tunnels at Westdale Secondary School, Mr. Stewart asked if these tunnels are used often and if not, could they remain closed and provide safety equipment to the workers when they enter the tunnels.

Mr. Orlando replied the tunnels are not used often; however, the requirements of certain regulations stated these have to be repaired.

Mrs. Deans asked if the Department of Labour gave the Board a deadline to complete the inventory.

Mr. Orlando replied realistically it should be done over the course of this year and next year.

Mrs. Deans felt this Board has a moral responsibility to correct this although the Ministry of Education should pay for at least part of the cost.

Mr. Allen asked what plans are in place to pay for these expenditures and Mr. Shewfelt replied subject to any other direction from this committee, he hoped that through efficiencies, throughout the year, there may be sufficient savings to pay for this.

Mr. Mulholland then asked that the sub-clauses be voted on separately.

Clause (a)(i) was then put to a vote and was CARRIED.

Clause (a)(ii) was then put to a vote and was CARRIED.

Clause (a)(iii) was then put to a vote and was CARRIED.

Pesticide Spraying

Before discussing the Elementary/Secondary portion of the agenda, Mrs. Baskin stated she received a telephone call from a concerned parent regarding the spraying of pesticides during the school day when teachers and children are in attendance. She wanted to know, for the record, what pesticides are being used and if they are being used during school hours.

Mr. Orlando replied the product the Board uses is safe and the contractors cannot do all the work required on the week-ends. The Board tries to have the spraying done when the people are not there but because of the volume of work involved, this is not always possible.

Mrs. Baskin asked if notices are sent to schools to notify them before the spraying is done and Mr. Rielly replied yes.

Mr. Mulholland did not think any spraying should be done around portables during school hours. This Board should advise the contractors not to spray when students are present during the day.

Miss Detwiler stated she received the same telephone call and it concerned spraying around a portable and she felt as long as the Board is aware of it, Mr. Orlando can give it his consideration and advise accordingly.

Mrs. Bishop asked if the Board fertilizes its grass and Mr. Orlando replied yes.

Mrs. Bishop then noted one of the ingredients in the fertilizer was the same one used in "Agent Orange" and she wanted to know what policies did this Board have regarding the fertilizing of grass on Board property.

Mr. Orlando replied the policy is to advise the schools when the grass is being fertilized during the school term. Most of this work is done when school is not in session.

During the night of the 1st of June, 1917, the following was received from the Bureau of Investigation:

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Mrs. Deans wanted to know how the parents are notified about the spraying and the fertilizing. Perhaps the Board should look into methods of notifying the parents as well.

Mr. Rielly stated he would like the opportunity to develop policies to do the things that have to be done within the standards being advocated by the Trustees and come back with a report.

Mr. Korz asked if it was feasible to ask the contractors to spray after hours.

Mr. Orlando replied there are a limited number of contractors who would spray at the volume this Board requires.

Moved by Mr. Mulholland:

That the contractors who are engaged by the Board of Education for the City of Hamilton to do the spraying of pesticides and fertilizing on Board property be notified that this spraying will not be condoned when students are in school between the hours of 9:00 a.m. and 4:00 p.m.

Mr. Rielly suggested that Mr. Orlando could, with the direction being given, talk to the contractors and see if it is possible to live up to the kinds of directions being recommended by this Board. Mr. Orlando could then bring back a report to this committee at which time a decision could be made.

Mrs. Lowe agreed that a report should be received by the officials before further action is taken.

Moved by Mrs. Lowe:

That this motion be tabled.

CARRIED.

Miss Cunningham asked if a report will be ready for the July meeting and Mr. Orlando replied yes and it will also include the financial implications.

The Board wanted to know how the parents are notified about the meeting and the discussion. Perhaps the Board should have some members at meeting the parents as well.

Mr. Staley stated he would like the appointment to be made by the Board. He would like to have the Board decide on the date and time that have to be done within the month and then report by the Trustees and come back with a report.

Mr. Staley asked if it was feasible to ask the contractors to survey after hours.

Mr. Staley replied that he is a little nervous of contractors who would survey at the same time this Board would.

Moved by Mr. Staley.

That the contractors who are engaged by the Board of Education for the City of Hamilton to do the surveying of utilities and installing on Board property be notified that this surveying will not be conducted when students are in school between the hours of 8:00 a.m. and 4:00 p.m.

Mr. Staley suggested that Mr. Staley could with the information being given call to the contractors and see if it is possible to live on the roads of utilities being recommended by the Board. Mr. Staley could then bring back a report on this committee at which time a decision could be made.

Mr. Staley agreed that a report would be made by the committee before further action is taken.

Moved by Mr. Staley.

That this motion be carried.

CAUTION

That upon motion asked if a report will be made for the Board and the Board will be notified and it will then include the financial information.

ELEMENTARY/SECONDARY

NEW BUSINESS:

Recommendations of
the Director of
Education

Moved by Mr. Korz:

That the recommendations of the
Director of Education be approved, as presented
to the members.

CARRIED.

The meeting then adjourned,

READ AND CONFIRMED,

.....
Chairman.

*jep

EXHIBIT 100

THE UNITED STATES OF AMERICA

Department of Justice
Federal Bureau of Investigation
Washington, D.C.

Report of the Agent

That the investigation of the
subject of this report is being
conducted in accordance with the
instructions of the Bureau.

REMARKS

The following information was obtained

from the interview of the subject.

The subject of this report is a
person of the following description:

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1989

JULY, 1989

OPERATIONS MANAGEMENT COMMITTEE

URBAN MUNICIPAL

JUL 21 1989

GOVERNMENT DOCUMENTS



**THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON**

I N D E X

OPERATIONS MANAGEMENT COMMITTEE

1989 07 11

GENERAL

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ELEMENTARY/SECONDARY

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OFFICIALS

1. [Name], [Title], [Department]
2. [Name], [Title], [Department]
3. [Name], [Title], [Department]
4. [Name], [Title], [Department]
5. [Name], [Title], [Department]
6. [Name], [Title], [Department]
7. [Name], [Title], [Department]
8. [Name], [Title], [Department]
9. [Name], [Title], [Department]
10. [Name], [Title], [Department]

Mr. [Name] called the meeting to order and asked for confirmation of the dates of the next regular meeting.

Moved by [Name]

That the minutes of the last regular meeting and special meeting of [Date] be approved as presented to the members.

Carried.

Adjourn.

REPORTS AND INFORMATION

Mr. [Name], [Title], [Department]

Mr. [Name] reported that the Director had approved the [Project] and that the [Department] was currently working on the [Project]. He also mentioned that the [Project] was a major [Project] and that it was a [Project] that was [Project].

Mr. [Name] mentioned that it was a [Project] that was [Project] and that it was a [Project] that was [Project].

16 Report of the Commission on the Status of Women 16

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22 The Commission on the Status of Women 22

MINUTES OF THE
OPERATIONS MANAGEMENT COMMITTEE

1989 07 11

Present: Trustee M. Cunningham (Chairman); Trustees Bishop, Detwiler, Lowe, Penner, Rogers and Clarke.

Not

Present: Trustee Desmarais.

Also

Present: Trustees Allen, Barker, Deans, Hicks, Kennedy, Korz and Van Horne.

Officials

Present: A. Stockwell, Associate Director of Education
P. Beveridge, Superintendent of Curriculum, Special and Educational Services
P. Shewfelt, Superintendent of Finance and Treasurer
R. Orlando, Superintendent of Plant
B. Sinclair, Superintendent of Human Resources
R. Kawai, Superintendent of Information Management Services
G. Rappolt, Assistant Superintendent of Curriculum
G. Rutledge, Controller
S. Rogers, Assistant to the Secretary

Miss Cunningham called the meeting to order and asked for confirmation of the minutes of the last regular meeting.

Moved by Miss Detwiler:

That the minutes of the last regular meeting and special meeting of 1989 06 15 be approved as presented to the members.

CARRIED.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Report re: Applicable
Grants for asbestos
removal

Mr. Stockwell reported that the Director had contacted the Ministry of Education in Toronto and was informed there are no government grants available for the removal of asbestos. If the Board felt it was a major cost and wanted to include it on the Capital Expenditure Forecasts, that was possible. However, that would only be something to consider for long term projects and would not help us with our present difficulties.

Mr. Shewfelt expressed concern that if this was put on the Capital Expenditure Forecast, this project would be

in competition with dollars for capital project under construction.

Mrs. Deans suggested that this Board, and other Boards should get together and go back to the government as she was concerned regarding the expected financial burden.

Miss Detwiler stated she was personally satisfied with the work done by Mr. Orlando and felt it was a waste of time to approach the Ministry for funding.

It was agreed:

That the verbal Report re Applicable Grants for asbestos substance removal be received for information.

Report re: Weed Spraying
(tabled at OMC 1989 06 06)

Mr. Orlando reported he had contacted Contractors to arrange spraying after school hours without problem; however, he would not know the financial implications for the Fall program until we tender.

Moved by Miss Detwiler:

That the Superintendent of Plant direct that all weed spraying and fertilizing be undertaken outside of the hours of 8:30 a.m. to 4:30 p.m. when students are occupying our buildings.

Miss Detwiler referred to the teacher who made the complaint regarding weed spraying and Mr. Stockwell agreed the teacher would be informed of the course of action.

Mrs. Bishop referred to an article in the Globe and Mail, 1989 06 21, about the Winnipeg, Vancouver and Victoria Boards of Education banning the use of herbicides and insecticides on school property. She asked what sort of sprays are used and why it is necessary to use them. She would like a report on this matter from the officials.

Mr. Orlando responded that neither the weed spray nor the commercial fertilizer used on our properties have any hazards associated with their use, and are Ministry approved. They come with information sheets and the only precaution necessary is that the people applying the products wear protective clothing. He further explained the products are used to control weed growth.

Mrs. Bishop also questioned why these three Boards have banned their use, and further, she understood that 10-6-4 has some level of hazard up to two weeks after use.

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Miss Cunningham suggested that Mrs. Bishop discuss this further with Mr. Orlando.

Mr. Hicks referred to the hours mentioned in the motion and wondered about community use of these grounds.

Mr. Orlando advised that the groups are notified about the spraying.

Mr. Hicks asked if it is the intent of the motion, where possible, to take into consideration the community events and Mr. Orlando agreed.

Mrs. Deans stated she would like to see school notification of spraying dates in our policy, and Miss Cunningham responded that this is being done by the Plant Department.

Mr. Korz inquired if pesticides and herbicides were both being sprayed.

Mr. Orlando replied that pesticides and fertilizers were sprayed, he was not sure about herbicides.

Mr. Korz questioned Mr. Orlando if we had a guarantee that they were safe and Mr. Orlando replied yes.

Mr. Kennedy emphasized it is the responsibility of the Ministry not School Boards to decide what is safe to use, and that Mr. Orlando and his department use what is recommended. Mrs. Bishop's concern should go to the Ministry.

The motion was put to a vote and was CARRIED.

Update - Waterloo Smoking Prevention Project

Mr. Beveridge introduced Marjorie McDonald, Project Co-ordinator and Roy Cameron, both of the Waterloo Smoking Prevention Project, and Mr. Bob Chapman, Co-ordinator, Physical and Health Education. Mr. Beveridge noted the presentation was to share result of a research project supported by this Board.

Ms. McDonald explained this project studies the worth of curriculum that prevents smoking. It was found this type of program can delay the onset of smoking during Grades 6 - 8, however this effect is diminished through high school years. The onset of smoking is generally occurring in Grades 8 or 9.

Mr. Hicks referred to the increase in public awareness in the last two or three years of the dangers of smoking and asked if results in the last few years had differed from the first few years.

After the meeting, the committee members discussed the progress of the work and the need for further action.

The committee members also discussed the need for further action and the importance of maintaining the momentum of the work.

Mr. [Name] stated that the committee members had agreed to meet again at a later date to discuss the progress of the work.

It was agreed that the committee members should meet again at a later date to discuss the progress of the work and the need for further action.

The committee members also discussed the need for further action and the importance of maintaining the momentum of the work.

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Mr. [Name] stated that the committee members had agreed to meet again at a later date to discuss the progress of the work.

It was agreed that the committee members should meet again at a later date to discuss the progress of the work and the need for further action.

The committee members also discussed the need for further action and the importance of maintaining the momentum of the work.

The meeting was held in a room at the [Address] and was attended by [Name] and [Name].

Mr. [Name] stated that the committee members had agreed to meet again at a later date to discuss the progress of the work.

The committee members also discussed the need for further action and the importance of maintaining the momentum of the work.

It was agreed that the committee members should meet again at a later date to discuss the progress of the work and the need for further action.

Minutes of the meeting held on [Date] at [Address].

Ms. McDonald responded that the age of onset has risen in the last few years which they believe reflects a shift in social norms, and this type of program has contributed to the shift.

Mr. Hicks asked if they were able to separate the effects of the change in curriculum versus awareness of smoking. Ms. McDonald hoped to be able to, by comparing schools with the curriculum and those without.

Mr. Hicks further asked if they had changed the focus or guidelines of the course because of awareness. For example, has the study been in a school that has eliminated smoking totally, and needed a focus change.

Ms. McDonald felt this would actually enhance the benefits of this program, and they could compare this with other environmental changes in the school.

Mr. Hicks looked forward to receiving the results.

Ms. McDonald explained for Mrs. Clarke that they determine if a school is low-risk or high-risk by looking at such factors as the number of older children in the school who smoke, the socio-economics of the area, plus peer models and family members who smoke.

In response to Mr. Allen's question, Ms. McDonald stated the on set of smoking by young girls is the only area of increase and the curriculum may be changed to address this situation.

Mr. Kennedy questioned if the ban on glamorous advertising has affected the study, and Ms. McDonald replied that the ban has not been in effect long enough.

In response to a further question, Mr. Cameron explained that the goal of this curriculum is to resist such influences as advertising, and peer pressure.

In response to Mrs. Deans' questions, Mr. Cameron stated the Project does not represent a Board, but that seven Boards are involved. Most of these Boards are moving towards a ban on smoking.

Mr. Chapman agreed that this program emphasized decision making, peer pressure and the consequences of behaviour, similar to the approach taken with education on sex or drugs. He explained it is too soon to see behaviour change, but felt continued reinforcement is necessary.

Miss Cunningham referred to the negative impact on physical health and asked if non-smoking was "hooked in" to physical activity.

Mr. Chapman believed that is the third stage, i.e. alternative life styles. First information, then decision-making, and then alternatives in life.

Miss Cunningham thanked the guests for the information.

Moved by Canon Rogers:

That the Update report: Waterloo Smoking Prevention Project, be accepted for the purpose of information only.

CARRIED.

NEW BUSINESS:

Recommendations of the
Director of Education

Moved by Miss Detwiler:

That the following recommendation of the Director of Education be approved:

- (a) That effective 1989 09 01, the registration fee for general interest courses be increased from \$1.50 per hour to \$1.70 per hour.

Mr. Shewfelt explained this is a subsidized program and the increase would reduce the cost to the Board from \$150,000 to approximately \$100,000. The course is 30 hours in length and it represents an increase in cost from \$45 to \$51.

Mrs. Lowe suggested a user-pay program, while Miss Detwiler spoke in support of the program as excellent value.

Mrs. Deans expressed her concern that every time the fee is increased, it eliminates people on limited income. She further pointed out that these people are already paying education taxes.

In response to Mr. Hicks' query, Mr. Shewfelt said that other educational institutions are charging \$1.70 to \$2.00 per hour.

Mr. Kennedy was opposed to asking old age pensioners to subsidize general interest courses through increased education taxes, and hoped that senior officials would consider moving towards a break even cost.

Mr. Korz also was upset that taxpayers should subsidize this program.

Miss Detwiler asked if there was an enrollment drop following previous increases, and Mr. Howell replied that the largest drop followed the Ministry funding cut, when the price rose from 50 cents to \$1.25 per hour. It was raised again to \$1.50 in 1987, but though there is an initial drop, people eventually return.

Mrs. Bishop asked for enrollment figures, which Mr. Howell supplied. Mr. Howell emphasized the excellent Public Relations the Board receives through the adult evening and day general interest courses.

In response to Mr. Allen's question, Mr. Beveridge stated that the senior citizens rate is \$10.00.

The motion was put to a vote and was CARRIED.

Report on Short Term
Investment

Mr. Shewfelt reviewed the report.

Moved by Canon Rogers:

That the Report on the Investment of Short Term Funds be received for information.

CARRIED.

Cash Flow

Mr. Shewfelt reviewed the report. He drew attention to the last paragraph under Revenue Fund and added "unless otherwise reported to the appropriate Standing Committee". He stated any significant changes would be brought to the appropriate Committee, as was being brought to this Committee later on the Agenda.

Moved by Canon Rogers:

That the Report on Cash Flow be received for information.

CARRIED.

Correspondence from the
Hastings County Board of
Education re: Occupant
Load - Public Assembly Areas

Mr. Orlando stated that this Board is not experiencing any of the problems as outlined by the Hastings County Board.

Mrs. Clarke was reluctant to support this item as it is not a concern of our Board and wondered if an explanation would be communicated to Hastings Board.

Mr. Stockwell agreed.

the fact that the report of the committee is not a final report.

The committee is not a final report. It is a report of the committee on the subject of the committee's work.

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Mrs. Van Horne agreed with Mrs. Clarke, but was concerned that as a member of OPSBA, we should be supportive of another Board.

Mr. Stockwell felt there was no harm in supporting it, unless the Ministry assessed the support and felt it was unwarranted from this Board.

Mrs. Deans and Mrs. Bishop spoke in support of the motion, as a sign of solidarity with other Boards.

Mr. Hicks expressed his concern regarding the student safety in an auditorium that can have the same number of fixed and unfixed chairs. He did not support the motion.

Following further discussion, it was

Moved by Mrs. Van Horne:

That a decision on the Correspondence from Hastings County Board of Education re: Occupant Load - Public Assembly Areas be postponed until September and, in the intervening time, the Superintendent of Plant or appropriate staff contact the Hastings County Board and seek clarification on the meaning and intent of their resolutions.

Mrs. Van Horne stated she did not want staff spending a lot of time on this item, and hoped a phone call would clarify the situation.

Mr. Hicks requested that several other Boards be contacted to find out if this is a problem with their Board, as he would like that information as well.

The motion was put to a vote and was CARRIED.

1990 Proforma Budget

Mr. Rutledge reviewed the report and emphasized that these figures are a projection of expenditures, and is not based upon precise data at Budget Review.

Canon Rogers cautioned regarding ever-increasing taxes and suggested trustees consider ways to direct officials to remove programs, rather than always adding programs and expecting the taxpayer to pay for them. He said trustees should be giving consideration to the percentage increase they want the officials to pursue.

Moved by Canon Rogers:

That the following recommendations regarding the 1990 Proforma Budget be approved:

- (a) That the 1990 Proforma Budget be received for information.
- (b) That the Proforma Budget be presented once a year in July.

Mr. Hicks agreed with Canon Rogers and felt the public should be kept informed on the ramifications of federal and provincial changes to education funding which has added two million dollars to the Proforma Budget. He referred to the accommodation meeting and stated the Board must strongly consider alternatives and flexibility re financing and make motions for sale of Board property in that respect.

Mr. Allen expressed his appreciation for the Proforma Budget as it gives trustees an insight into the future, the problems to address and the strategies needed.

Mr. Shewfelt stated he was proud of the work done by Ms. Friessen and Mr. Rutledge on this Proforma Budget but cautioned trustees and media of the "softness" of these figures due to unknowns. Mr. Shewfelt found it significant that the Government has gone from a fixed OHIP deduction to a percentage of salaries, i.e., as one's earning increase, so will the deductions. Further, the effect of the pooling of commercial and industrial assessments in 1990 is not known. He referred to clause (b) of the recommendations. The amount of work involved in the preparation of the Proforma Budget, and the lack of new information over the summer months, does not warrant a second Proforma Budget in November.

The motion was put to a vote and was CARRIED.

A discussion followed on how the public could be made aware of the increased tax burden placed on School Board, in particular, the health levy and increased unemployment insurance premiums amounting to \$2 million dollars.

Moved by Mr. Kennedy:

That the Board of Education for the City of Hamilton request OPSBA to consider the organization of some co-ordinated protest over the recent Government actions which have led to increased costs for Boards of Education.

CARRIED.

Report on Driver Education
- In-Class Instruction

Mr. Beveridge reviewed the report and noted that grants are available through Continuing Education to fund the in-class portion of Driver Education. Private driving

schools no longer can afford to pay teachers \$26.50 per hour without increasing fees substantially.

In the past, Vera's Driving School has been responsible for both the in-car and in-class instruction. The in-car portion will now be tendered only and the recommendation is for the Board to assume responsibility for the in-class portion.

Mr. Shewfelt would expect the cost to the student to be less now that the tender only involved in-car instruction. Currently the cost is \$190 for both.

Mrs. Deans expressed concern that the cost to the students would not be lowered, and that the private driving schools would benefit. She also was concerned about having enough qualified teachers to handle any increase in the numbers of students if the course becomes cheaper.

Moved by Canon Rogers:

That the following recommendations regarding the Driver Education Program be approved:

(a) That the Board of Education for the City of Hamilton assume responsibility for the in-class portion of Driver Education, effective 1989 09 01.

(b) That the supervision of the in-class portion of Driver Education be assigned to the Continuing Education Department.

(c) That the in-car portion of Driver Education be tendered prior to 1989 09 01.

Mrs. Van Horne asked if students derive any benefits from the course, and Mr. Kelterborn replied that most insurance companies give successful students the equivalent of three year's driving experience.

Moved in amendment by Mr. Hicks:

That "at no cost to the Board" be added to clause (a).

Mr. Shewfelt understood this to mean, that any change would be brought to trustees.

Mrs. Deans again expressed concern regarding the cost to students, and was assured by Miss Cunningham that the tenders would be brought back to trustees.

Mr. Shewfelt agreed that trustees would be provided with the result of the tenders in September before the program starts in October.

which is no longer an effort to give the public a false picture of the situation.

In the case of the British Empire, the situation is not so simple. The British Empire is a vast and complex organization. It is not a single entity, but a collection of many different parts. Each part has its own interests and its own way of thinking. The British Empire is a collection of many different parts, each with its own interests and its own way of thinking. The British Empire is a collection of many different parts, each with its own interests and its own way of thinking.

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There is a great deal of discussion about the British Empire, but it is not clear what the future holds for it.

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The motion as amended, was put to a vote and was CARRIED.

Report on Adult
Co-operative Education

Moved by Mr. Allen:

That the Report on the Adult Co-operative Education Program, Sir Winston Churchill Secondary School, be received for information.

Ms. Rappolt noted that the Adult Co-op program was established in November, 1985. She credited Mr. R. Lewis as Co-op Monitor, the Principal, Vice Principal, and the Guidance Department at Sir Winston Churchill for the success of this program. She reported that there is no longer a need for a life skills course, and all students will be registered as full or part-time students of Sir Winston Churchill Secondary School.

Mrs. Van Horne and Mrs. Bishop offered their congratulations on the success of this program.

Mr. Hicks referred to Appendix A and the 12 students who are furthering their secondary education and thought it would be interesting to track them.

Ms. Rappolt agreed to investigate.

Tenders - Sir Wilfrid
Laurier Elementary School

Moved by Miss Detwiler:

That a contract be awarded for the construction of Sir Wilfrid Laurier School to Martin-Stewart Contracting Ltd., in the amount of \$6,596,900.00 and that a contingency fund be provided in the amount of \$330,000.00.

CARRIED.

Tenders - Norwood Park
Renovations

Moved by Miss Detwiler:

That a contract be awarded for the renovations of Norwood Park Elementary School to G. S. Wark Limited in the amount of \$308,800.00 and that a contingency fund be provided in the amount of \$30,000.00.

Miss Detwiler referred to a letter from Mr. D. Rothwell, Superintendent of Schools re the turnaround for parents to drop off their children and stated her understanding was that this item had been included in this year's budget. She urged Mr. Orlando to address this problem quickly.

Mrs. Deans agreed with Miss Detwiler, and urged the turnaround be in place before winter or an accident occurs.

The results are shown in the following table:

Table 1. Results of the experiment.

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Table 1. Results of the experiment.

Table 2. Results of the experiment.

Table 3. Results of the experiment.

The motion was put to a vote and was CARRIED.

Tenders - R. A. Riddell
Sketch Plans

Moved by Mrs. Clarke:

That the following recommendations regarding tenders for a Six Room Addition, R. A. Riddell School be approved:

(a) That the Superintendent of Plant be authorized to have the Architect proceed with working drawings and tendering for a six room addition to R. A. Riddell School at an estimated cost of \$1,200,000.00, as per the sketch plans.

(b) That pursuant to the provisions of Part VIII, Section 208, sub-section 1, of the Education Act, the Superintendent of Finance and Treasurer be authorized to make application to the Ontario Municipal Board for approval to issue debentures for the estimated cost of this project for a period not to exceed twenty (20) years.

(c) That the Superintendent of Finance and Treasurer be authorized to make application to the Regional Municipality of Hamilton-Wentworth to issue debentures for the estimated cost of this project for a period not to exceed twenty (20) years.

Mrs. Bishop asked that the addition be made accessible to handicapped persons. Mr. Orlando replied that the addition is on one floor, and it was his intention to include accessibility in the final drawings.

Mr. Orlando verified for Mr. Hicks that the addition does not access the school through the gym and the gym can still be blocked off for use by the community. Trustees will be provided copies of the sketches prior to the Board meeting. (see attached)

Mrs. Clarke stated that the administration of the school were pleased to be consulted regarding these changes.

The motion was put to a vote and was CARRIED.

Asbestos in our Schools

Moved by Mrs. Van Horne:

That the Superintendent of Plant be authorized to spend up to \$500,000.00 in addition to the \$270,000.00 previously authorized for asbestos control work during the balance of 1989 and that he be authorized to tender and award contracts where required to complete as much work as possible before school opening in September.

The following information is being furnished to you:

From the New York, New York

Reference to New York, New York

The following information is being furnished to you:

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From the New York, New York

Reference to New York, New York

The following information is being furnished to you:

Mrs. Van Horne stated everybody is concerned regarding asbestos and that this time of year allows contractors to go into the schools without children being present. She commended staff on the way the situation is being handled and on the continued training of people to deal with it.

In response to Mrs. Deans' inquiry regarding a list of affected schools, Mr. Orlando stated that work is now in the initial stage of in-house investigations which is expected to be completed by August 1st. Any repair work necessitated by this in-house review, will be done as soon as possible. The next stage would be to have a Consultant prepare a detailed, major report, which was approved last month at a cost of \$50,000. Mr. Orlando stated there is no official list of identified schools available, but he would be willing to apprise the trustees of the information when he can.

In reply to Mr. Allen's query, Mr. Orlando stated that encapsulation would be the recommended method of repair in most cases. He explained that the encapsulation process is the spraying on of fire retardant material which would harden and prevent asbestos from becoming airborne.

Mrs. Lowe asked if the list of encapsulation agents was approved, and Mr. Orlando replied yes. With respect to other Boards, Mr. Orlando speculated they would be experiencing the same problems with asbestos as encapsulation of asbestos eventually will break down and is subject to vandalism. This situation will require continued monitoring.

Mrs. Lowe emphasized that this is a follow-up procedure and that asbestos, like anything else, requires repair or maintenance.

Mrs. Van Horne requested the Chairman of the Board to write to the principals of schools which suffered major disruption during graduation ceremonies due to the asbestos review, and thank them for handling the situation in a very professional way. Mrs. Clarke agreed.

Mrs. Deans expressed her concern that the financial implications will be large, and questioned the removal or cover-up of asbestos as a remedy.

The motion was put to a vote and was CARRIED.

Repayment Period of
Debentures for Albion
Renovations

Moved by Canon Rogers:

That the repayment period of debentures issued for the net cost of renovations to Albion School be amended to a period not to exceed twenty (20) years.

CARRIED.

Review of the 1987 09 14

Report of the Transportation
Committee

Mrs. Bishop stated she was grateful to have a good Transportation Officer and did not want her request to have any reflection on Ms. Wilson and her staff.

She pointed out that the 1987 Report only relates to children in the Special Education program. The Board has no policy relating to all children being transported by the Board and she felt it would be more logical to have a policy embracing all these students to ensure their safety. She would like a report brought back from the officials.

Mrs. Bishop had concerns in the following areas:

- who is meeting students - who in each school is responsible for those students - where schools have posted arrival time and pick-up time prominently displayed - how monitors have worked out - wants to make it clear at the school level of the expectation of service provided - possibility of in-service training to make principals aware of expectations of carriers and transportation policy to ensure monitoring at the school level. Mrs. Bishop said she wants one coherent policy relating to all students, not just one segment.

Mr. Stockwell agreed that busing has grown rapidly, but he referred to two operating procedures, covering discipline on the bus, responsibility of principals, responsibility of driver and student with respect to transportation. One of the procedures has an attached form which parents must sign that they have reviewed the transportation procedures with their children.

Mrs. Deans spoke in support of Mrs. Bishop's suggestions. She believed the transportation report covering Special Education children was good, and thought all students deserved the same benefit.

Mrs. Van Horne suggested that Mr. Stockwell make available to trustees the Operating Procedures and if there are any specific concerns, questions can be raised at the next meeting.

Mr. Shewfelt stated that we have a policy in the Education Act, we receive regulations governing transportation, and we have mandates from the Board,

Enclosure 1
Enclosure 2
Enclosure 3

Enclosure 4

The first part of the document is a letter from the Secretary of the Department of the Interior to the Secretary of the Department of the Army, dated 1911. It is a letter of transmittal for the report of the Secretary of the Department of the Interior on the subject of the proposed construction of a dam on the Colorado River.

REPORT

The first part of the report is a letter from the Secretary of the Department of the Interior to the Secretary of the Department of the Army, dated 1911. It is a letter of transmittal for the report of the Secretary of the Department of the Interior on the subject of the proposed construction of a dam on the Colorado River.

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developed through our Transportation Committee. From these we have produced documents including a discipline guide, and regulations pertaining to drivers and vehicles. He did not want anyone to think that we transport so many children without problems, however, we attempt to establish daily communications. He would be pleased to come back with comments regarding concerns expressed. Mr. Shewfelt stated they share with the Board all the concerns mentioned about safety which is paramount in the Transportation Department's approach.

Mrs. Clarke understood Mrs. Bishop's concern, but she was not aware of any complaints regarding transportation from schools or principals. Any problems are directed to Sue Wilson, or the Superintendent of Schools or Principal and it is taken care of. She supported the distribution of copies of the Operating Procedures referred to by Mr. Stockwell.

Miss Cunningham stated that the officials will put together a package of documents referred to tonight, so that the material can be read and any specific concerns raised.

Mrs. Bishop would be pleased to have this information, but stated it does not address her first concern that there is a policy regarding the transportation of Special Education students, but not all the other students being transported. She stated her original intent was to ask for an extension of the Special Education Transportation policy to all students.

Miss Cunningham stated that trustees would receive information pertaining to transportation, review it, and then a specific recommendation could be made at the next committee meeting, if necessary to reconstitute the Transportation Committee.

Report of the Transportation Committee

Moved by Mrs. Van Horne:

That the Report of the Transportation Committee be received for information.

Mrs. Van Horne explained that the motion in the report had been made and lost at the committee level.

CARRIED.

Report of the Special Education Advisory Committee

Moved by Mrs. Bishop:

That the following Report of the Special Education Advisory Committee be approved:

(a) That the SEAC committee endorses the Draft document, Towards Race Relations and Ethnocultural Equity - A Working Paper.

(b) That the Annual Report, as amended, be accepted.

CARRIED.

Report of the
Communications Advisory
Committee

Moved by Mrs. Van Horne:

That the following Report of the Communications Advisory Committee be approved:

(a) That the following Committee Updates be accepted as read:

Staff Public Relations
School Level Public Relations
Media Sub-Committee
Evaluation Committee

Mrs. Van Horne referred to the excellent Public Relations work being done by people serving on this committee, and she wanted to compliment them and commend them on behalf of the Board.

Mr. Allen suggested that the next time the Organization Chart of the Board of Education is updated, that photos not be used.

Mr. Stockwell agreed and explained that the first chart was to promote an understanding of the new positions and the people in those positions through a job description.

In response to a question by Mr. Hicks, Mrs. Van Horne explained that there are no recommendations in the four reports, however the Committee is looking at the Retirement Reception and Quarter Century Club Dinner and may bring recommendations in the future.

The motion was put to a vote and was CARRIED.

Summer Adjournment

Moved by Mr. Allen:

That when this Committee adjourns, it stand adjourned until the September meeting unless called for a Special Meeting by the Chairman of the Board.

CARRIED.

Year-Round School Year

Mrs. Deans referred to reports in the press regarding this subject and asked that the officials provide trustees with the pros and cons of such a suggestion from the educational point of view, so trustees can make a decision.

Mr. Stockwell was agreeable to the suggestion, but stated the Board is currently awaiting further information about the feasibility study with respect to year round schooling and felt it may be premature until that information is received.

Mr. Allen encouraged officials to bring it to the Development Committee as an item for discussion by trustees when such a report is ready.

ELEMENTARY/SECONDARY

NEW BUSINESS:

**Recommendations of the
Director of Education**

Moved by Canon Rogers:

That the following recommendation of the Director of Education be approved:

(a) That the following trip request be approved:

(i) That a Sir Allan MacNab, Grade 10 student, be permitted to attend a Yearbook Editors' Conference, in North Bay, 1989 08 06-11 (Sunday to Friday).

CARRIED.

Global Issues

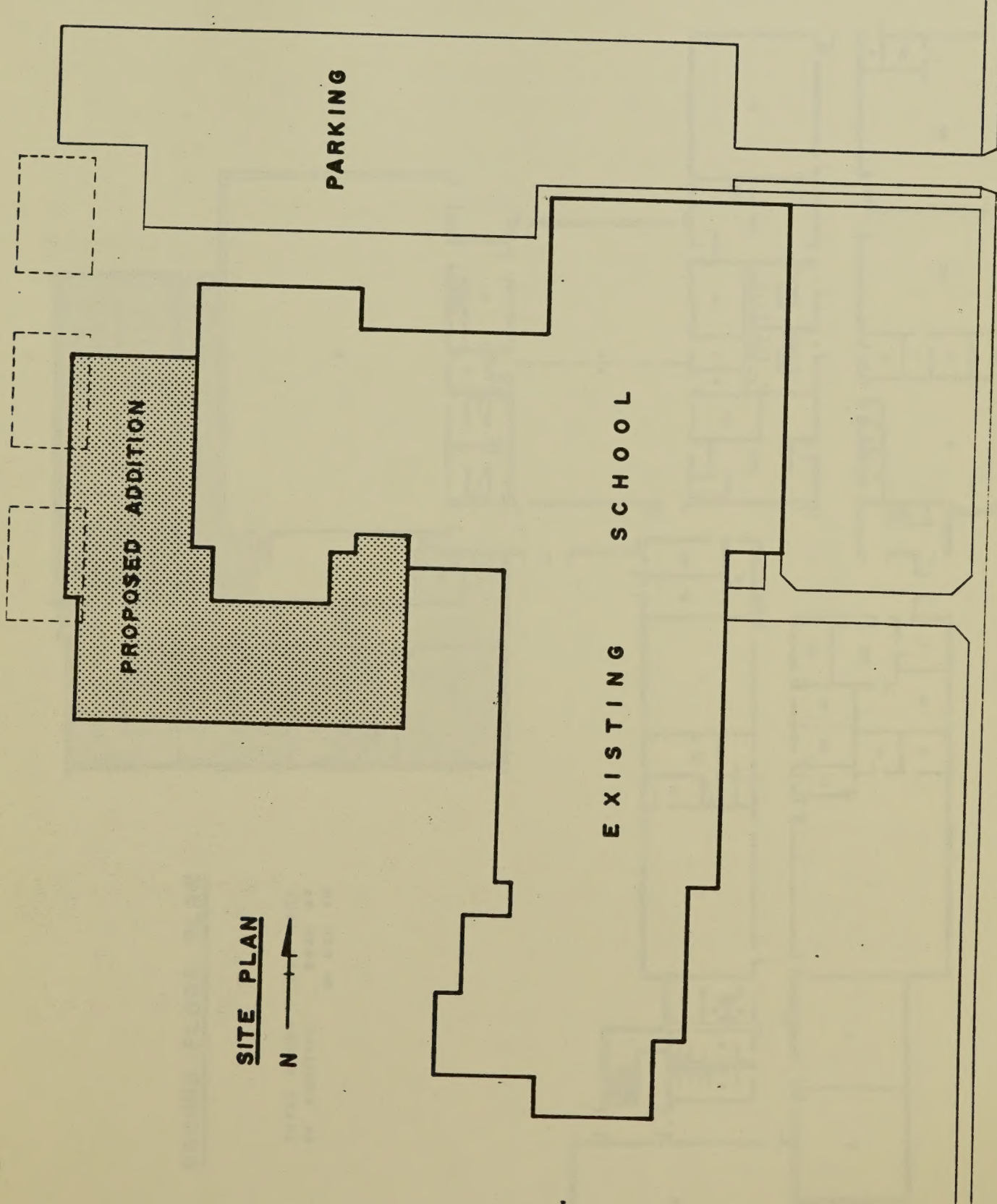
Mrs. Bishop inquired if the Board had a policy such as the Toronto Board has adopted regarding the teaching of controversial issues, such as the arms race, the economic order and the impact of technology, human rights, North-South issues, resource depletion and pollution. She stated she was not expecting an answer tonight and the information could be brought to the September meeting.

The meeting then adjourned.

Read and confirmed,

.....
Chairman

SITE PLAN



CRANBROOK

DRIVE

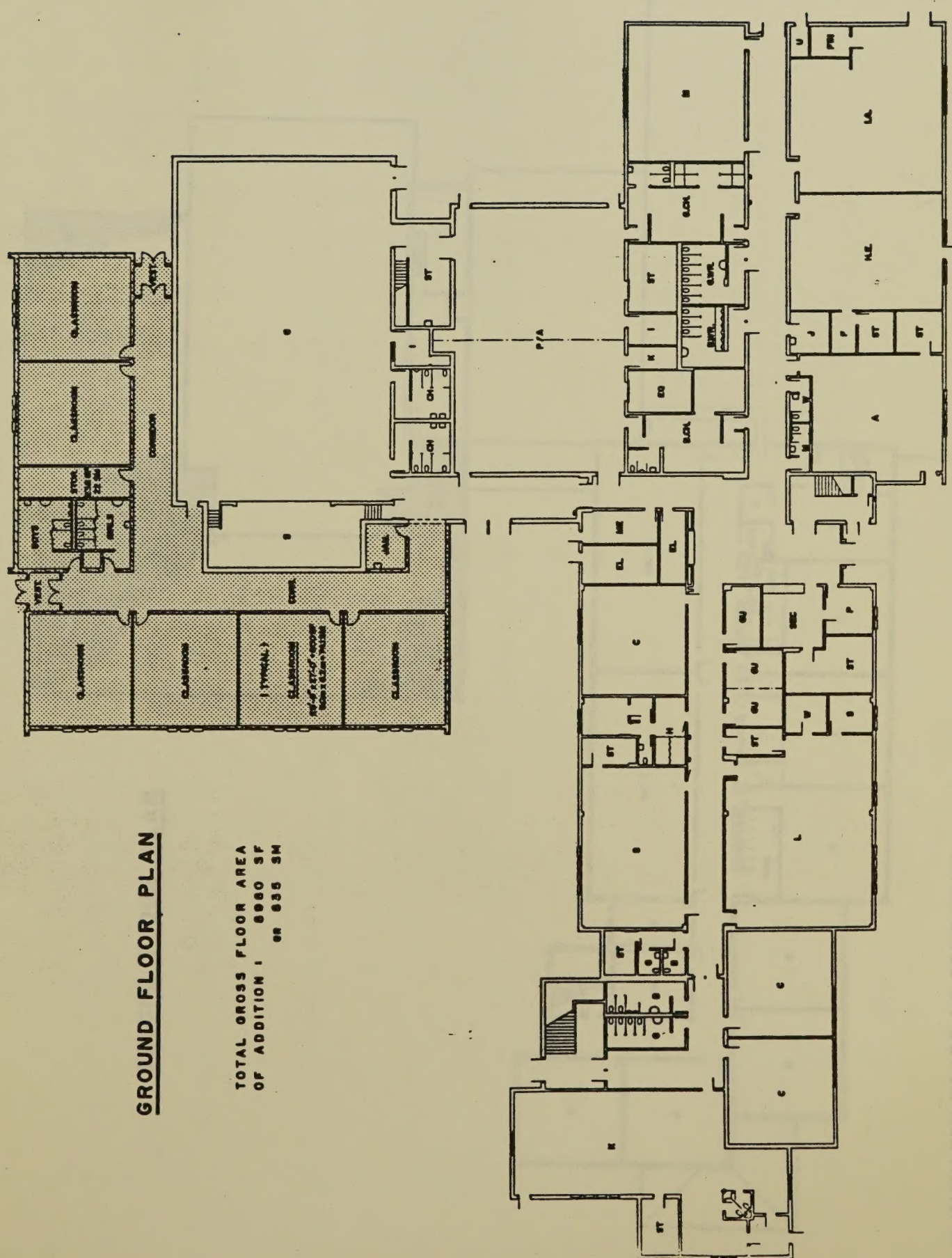
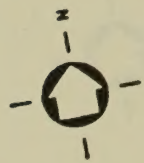
THE HAMILTON BOARD OF EDUCATION
ADDITION TO R.A.RIDDELL SCHOOL
MOELLER & HASSELL
Architect and Engineer Inc

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
WASHINGTON, D. C. 20250

DATE

BY





GROUND FLOOR PLAN

TOTAL GROSS FLOOR AREA
OF ADDITION: 8980 SF
OR 835 SM

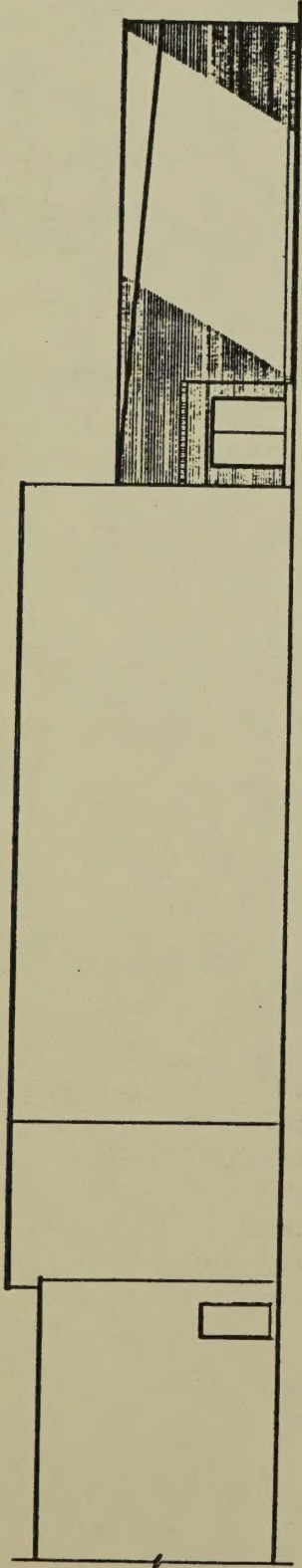
THE HAMILTON BOARD OF EDUCATION
ADDITION TO R.A. RIDGELL SCHOOL
MOELLER & HASSELL
Architect and Engineer Inc
1988



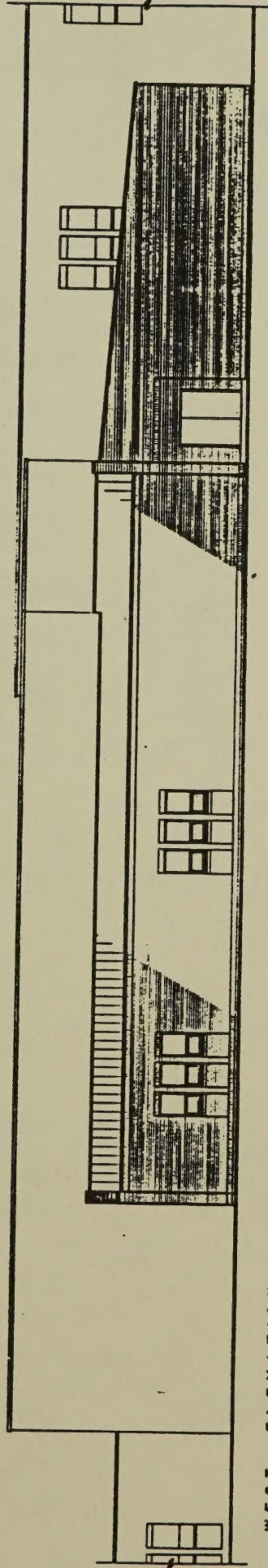
PLAN OF THE BUILDING

SECTION OF THE BUILDING

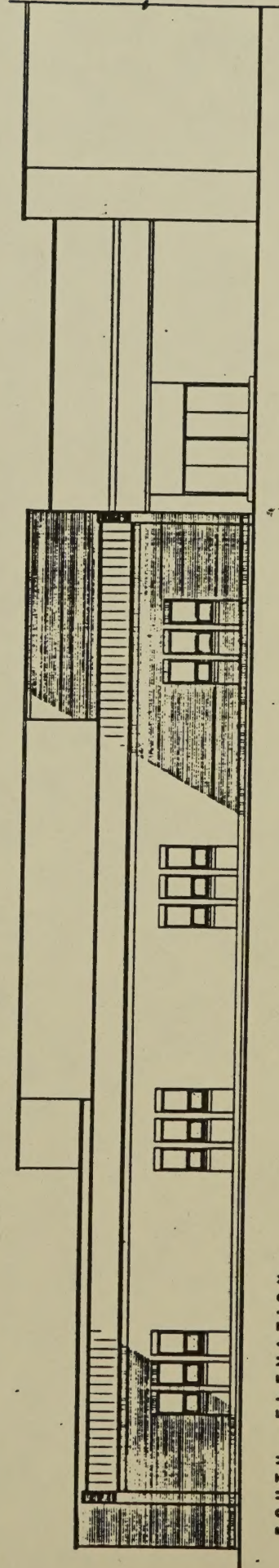
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NORTH ELEVATION



WEST ELEVATION



SOUTH ELEVATION

ELEVATIONS

THE HAMILTON BOARD OF EDUCATION
 ADDITION TO R.A. RIDDELL SCHOOL
 MOELLER & HASSELL
 Architect and Engineer Inc
 Jun 1949

RECEIVED
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SEPTEMBER, 1989

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OPERATIONS MANAGEMENT COMMITTEE

URBAN MUNICIPAL
SEP 21 1989
GOVERNMENT DOCUMENTS



THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

MINUTES OF THE
OPERATIONS MANAGEMENT COMMITTEE

1989 09 12

Present: M. Cunningham (Chairman), Trustees Bishop, Desmarais, Detwiler, Lowe, Penner, Rogers and Clarke.

Also

Present: Trustees Allen, Baskin, Deans, Hicks, Johnston, Kennedy, Korz, Mulholland, Paquin, and R. Stewart.

Officials

Present: K. A. Rielly, Director of Education and Secretary
A. Stockwell, Associate Director of Education
P. Beveridge, Superintendent of Curriculum, Special and Educational Services
P. Shewfelt, Superintendent of Finance and Treasurer
R. Orlando, Superintendent of Plant
B. Sinclair, Superintendent of Human Resources
R. Kawai, Superintendent of Information Management Services
R. Binns, Superintendent of Schools - Area 3
P. Gillie, Superintendent of Schools - Area 4
G. Rappolt, Assistant Superintendent of Curriculum
J. Yurkiw, Assistant Superintendent of Special Services
G. Rutledge, Controller
D. Kelterborn, Manager, Property and Insurance
S. Rogers, Assistant to the Secretary

Miss Cunningham called the meeting to order and asked for confirmation of the minutes.

Moved by Canon Rogers:

That the minutes of the last regular meeting of 1989 07 11 and special meeting of 1989 07 13 be approved as presented to the members.

CARRIED.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Report re Correspondence from
the Hastings County Board re:
Occupant Load - Public
Assembly Areas

Mr. Orlando reviewed the report, stating that the Hastings County Board is requesting the Ministry of Education to ask the Office of the Fire Marshal to consider making changes to the Fire and Building Codes which would allow more temporary seating in gymnasiums through use of "gang seating".

Moved by Miss Detwiler:

That the report re Correspondence from the Hastings County Board of Education re: Occupant Load - Public Assembly Areas be received for information.

CARRIED.

Teaching of Critical Issues

Mr. Rielly explained that the Toronto Board had a sub-committee of their Curriculum committee to address such concerns. The committee no longer exists as it was felt that the changes in the way curriculum is handled have made it redundant.

Mrs. Bishop appreciated Mr. Rielly's explanation and asked about this Board's experience in writing curriculum on critical issues.

Ms. Rappolt noted that in the last five years there has been a major shift in the curriculum. Values, Beliefs and Problem solving skills are a part of studying all issues. The actual topic or content is more fluid now so that teachers don't have to use outdated material. Principals have flexibility at the school level to do school based units on critical issues by adapting and integrating these topics into their program.

Mrs. Bishop agreed there was no need to continue with the discussion.

Transportation Committee

Mrs. Bishop referred to the package of material given to trustees and asked if inservice for transportation monitors had taken place this September or last year.

Mr. Stockwell was unaware of any inservice for the monitors, but stated that Sue Wilson (Transportation Supervisor) has completed a program of inservice for bus supervisors. Also, new drivers receive operating procedures and requirements from Ms. Wilson individually, but did not believe carriers receive inservice.

Mrs. Bishop noted that there is an Operating Procedure for Special Education students making it clear what is expected of transportation monitors, and asked if there was an Operating Procedure that relates to all students and the expectations involved with them.

Mr. Stockwell responded that Operating Procedure 15 makes it clear the Principal is responsible for all aspects of student conduct and transportation to and from the school.

Report of the Committee

That the report of the Committee on the Education of the Negro in the District of Columbia is hereby adopted and the Board of Education is directed to take such action as may be deemed proper.

Resolved

That the Board of Education be and it is hereby directed to take such action as may be deemed proper to carry out the provisions of the report of the Committee on the Education of the Negro in the District of Columbia.

That the Board of Education be and it is hereby directed to take such action as may be deemed proper to carry out the provisions of the report of the Committee on the Education of the Negro in the District of Columbia.

That the Board of Education be and it is hereby directed to take such action as may be deemed proper to carry out the provisions of the report of the Committee on the Education of the Negro in the District of Columbia.

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That the Board of Education be and it is hereby directed to take such action as may be deemed proper to carry out the provisions of the report of the Committee on the Education of the Negro in the District of Columbia.

That the Board of Education be and it is hereby directed to take such action as may be deemed proper to carry out the provisions of the report of the Committee on the Education of the Negro in the District of Columbia.

Mrs. Bishop was concerned that new Principals have clear Operating Procedures and expectations. She was concerned about (a) the difference in expectations between special education students and all other students, and (b) that aspects of Operating Procedures have not been fully implemented.

Moved by Mrs. Bishop:

That the Transportation Committee be reconstituted to consider these two concerns.

Miss Cunningham suggested that rather than reconstitute the committee, that questions be asked of the officials prior to resurrecting the committee.

Mrs. Bishop felt the standing committee was too large a forum to get adequate details and, considering the expense involved with transportation, she wanted to ensure we receive the best service.

Mr. Kennedy objected to reconstituting the committee for many varied reasons and felt Mrs. Bishop should raise specific problems.

Mrs. Baskin supported the motion. She related that she had received a phone call from a person under the impression that the Board deals with one bus company for out-of-city trips.

Mr. Stockwell assured Mrs. Baskin that we have a number of companies with proper qualifications. Mr. Shewfelt noted student trips are outside of transportation issues. He continued that daily transportation of students is done by Travelways buses, and van transportation companies include Attridge, Laidlaw and Caledonia.

Mrs. Deans also supported the motion, suggesting that inservice and policy be reviewed yearly.

Mrs. Clarke stated the Board has a Transportation Policy, but cautioned that the review must be of specific items, not the whole policy and Mr. Hicks emphasized that clear direction must be given to the committee.

Mr. Korz stated we have a policy and he suggested that some of Mrs. Bishop's concerns would be solved faster at an individual trustee level than a committee level. He cautioned against forming more committees than the Board could handle.

The following information was obtained from the files of the
Internal Security - Communist and Subversive Activities
Section, dated July 1, 1954, and is being furnished to you
for your information. This information was obtained from the
files of the Internal Security - Communist and Subversive
Activities Section, dated July 1, 1954.

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the files of the Internal Security - Communist and Subversive
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Internal Security - Communist and Subversive Activities
Section, dated July 1, 1954.

Miss Detwiler and Mrs. Clarke agreed with Mr. Korz, while Dr. Johnston supported the motion.

Mrs. Baskin objected to there having to be a 'reason' in the motion to reconstitute a committee; however, Mr. Mulholland reminded her of the procedure in the yearly reconstitution of committees, and explained that if a committee is reconstituted throughout the year, then it requires a clear mandate. Once the mandate is met and the Committee has reported then the committee was finished.

In response to Mr. Stewart's questions, Miss Cunningham explained that the committee had to be reconstituted, and that a referral was not sufficient. Further, if the motion is defeated, the committee could not be reconstituted for this specific item.

Mr. Allen added his support to Mr. Korz' suggestion that this matter be handled by the administrative staff, as it should be, i.e. inservice.

Mrs. Bishop clarified her motion to read:

That the Transportation Committee be reconstituted and that it consider in-service for carriers and monitors in relation to transportation and what procedures are needed for the transportation of all students.

Mr. Stockwell asked Mrs. Bishop for further clarification of the deficiencies that should be addressed by O.P. 15.

Mrs. Bishop listed some of her concerns: the policy in place is only for transportation of special education students - student transportation sheet is specific only to special education students - list of arrival and departure times in case of emergency - list of emergency procedures regarding weather or sickness of drivers. She emphasized it is the administration's responsibility to write procedures, but trustees should require a general policy that covers safety of students and general conditions of transportation. She noted the transportation officer does a wonderful job.

Mr. Allen agreed with Mrs. Bishop that administration write the Operating Procedures and he suggested that they can continue to do so without the reconstitution of the committee.

Mrs. Baskin opposed Mr. Allen stating that trustees make policies, administrators administer. She continued to

support a policy for all students and a committee to decide on the policy.

Mr. Allen continued to express his belief in the competence of the administration.

Mr. Mulholland and Mr. Desmarais raised concerns about the five trustees who would sit on the committee, and wondered if they would be required to continue on the committee, or would a new membership be involved.

Mrs. Clarke said she would refer to the Rules and Regulations as to whether the membership is continued, and if not, she would balance the committee with people with time and interest to sit on it.

Mr. Hicks continued to emphasize that Mrs. Bishop should have the opportunity to voice her concerns at an ad hoc committee in a proper format with officials. He cautioned the Board about cutting off future debate and urged trustees to follow procedures.

Mrs. Bishop emphasized the need for the best policy for transportation of students and that to do it well, it must be done in a considered manner.

The motion was put to a vote and was Lost.

NEW BUSINESS:

Video re: Asbestos (C.U.P.E. Local 1344)

Mr. Rielly related that the video had been requested, but had not been received from CUPE for viewing tonight.

Canon Rogers suggested that, if it arrives, it be viewed prior to the Board meeting and Mr. Rielly agreed.

Report on Short Term Investment

Mr. Shewfelt reviewed the report with members.

Moved by Canon Rogers:

That the Report on Short Term Investments be received for information.

CARRIED.

Cash Flow

Mr. Shewfelt reviewed the report for the members.

Moved by Canon Rogers:

That the Report on Cash Flow be received for information.

CARRIED.

support a policy for all students and a committee to
decide on the policy.

Dr. Allen mentioned the report of the
committee on the committee.

Mr. Hollister and Mr. Hollister raised questions about
the five students who were on the committee, and
mentioned it they would be required to return to the
committee, or would a new committee be formed.

Mr. Allen said she would refer to the Union and
negotiations as to whether the membership is continued,
and if not, she would balance the committee with people
with time and interest to fill on it.

Mr. Allen continued to emphasize that the Board should
have the opportunity to make the committee as an ad hoc
committee in a proper format with officials. He
mentioned the Board about setting out future actions and
negotiations in future sessions.

Mr. Hollister mentioned the Board for the past policy for
representation of students and that to do so well, it
must be done in a coordinated manner.

The motion was put to a vote and was lost.

Mr. Hollister

Mr. Hollister related that the Union had been requested
and that the Board requested the COT for voting members.

Union for Students
(C.O.T. Board 1961)

Mr. Hollister suggested that it is better to be placed
prior to the Board meeting and the Union request.

Board of Trustees
1961

Mr. Hollister mentioned the report with members.

Board of Trustees

Mr. Hollister mentioned the report with members
and the Board.

Board of Trustees

Mr. Hollister mentioned the report for the members.

Board of Trustees

Board of Trustees

Mr. Hollister mentioned the report for the members
and the Board.

Board of Trustees

Driver Education Quotes 1989

Mr. Kelterborn reviewed the report for the members.

Moved by Miss Detwiler:

That Vera's Driving School be authorized to provide in-car instruction at a cost to each student of \$210.00.

Mr. Kelterborn, in reply to Mr. Hicks, stated that the cost last year was \$190, which included in-car and in-class training. No comparison was available on just in-car instruction costs.

Mr. Hicks queried that with only one company submitting quotes, it was to be expected the cost would increase next year.

Mr. Shewfelt agreed that would be a reasonable assumption. He noted it was a difficult market and though three companies indicated an interest, only one submitted a quote when tendered.

Mr. Korz was assured that this quote was on an annual basis.

In response to Mrs. Clarke's query, Mr. Kelterborn noted that Young Drivers of Canada charges \$479 or \$431 if a Hamilton Automobile Club member.

Following further discussion, the motion was put to a vote and was CARRIED.

Burglary\Vandalism and
Glass Report

Mr. Kelterborn reviewed the report for members.

Moved by Dr. Johnston:

That the Burglary\Vandalism and Glass Report for 1988 be received for information.

CARRIED.

Mr. Kelterborn explained the graphs on page 10, pointing out that one graph included glass breakage expenses and the other did not. He further explained that glass breakage costs are increasing due to labour and replacement cost increases.

Several trustees commented on the change in format of this report from previous years, when a list of mysterious disappearances was included.

Mr. Kelterborn stated these costs were included in the total of Burglary and Vandalism. Both he and Mr. Shewfelt explained that the format had changed this year

Mr. Katschinski reviewed the report for the members.

Report Katschinski Review 1985

Moved by Mr. Johnson

That the Katschinski Review be authorized to provide
information at a cost to each member of \$100.00.

Mr. Katschinski, in reply to Mr. Johnson, stated that the
cost of the review was \$100.00, which included labor and
in-house training. No comparison was available as to just
in-house training costs.

Mr. Katschinski stated that with only one company contributing
funds, it was to be expected that some would be
lost.

Mr. Johnson agreed that would be a reasonable
exception. He noted it was a difficult matter and
though there was no indication of interest, only one
company was included.

Mr. Johnson stated that some funds were on an annual
basis.

In response to Mr. Johnson's query, Mr. Katschinski noted
that Young Business of Canada charges \$100 as well as a
monthly subscription fee.

Following further discussion, the motion was put to a
vote and was CARRIED.

Mr. Katschinski reviewed the report for members.

Report Katschinski Review 1985
Class Report

Moved by Mr. Johnson

That the Katschinski Review be authorized to provide
information for members.

CARRIED

Mr. Katschinski explained the review on page 10. The review
and cost was \$100.00, which included labor and
in-house training. No comparison was available as to just
in-house training costs.

Mr. Johnson stated that some funds were on an annual
basis.

Mr. Katschinski stated that some funds were on an annual
basis.

to emphasize the difference in property value versus total burglary, vandalism and glass costs. Mr. Kelterborn offered to get a list of mysterious disappearances.

Mr. Shewfelt stated that the items that continue to disappear are electrical in nature, i.e. VCR's but that the total represented an average of approximately \$211 per school.

Mrs. Clarke stated it was not the intent to have an itemized list, but to get it in perspective with the amount of property value.

Canon Rogers noted that vandalism has been on the decrease, and it was encouraging to see in view of some misconceptions about young people.

Dr. Johnston suggested the graph include the words "excluding glass".

Mr. Stewart questioned when stolen equipment is replaced at a school and Mr. Shewfelt replied that if the Principal and Superintendent of School deems the loss as a student hardship, it will be replaced immediately. In some cases, as in semestered programs, the item need not be replaced immediately.

The motion was then put to a vote and was CARRIED.

Report re: disposition of
house on Education Centre
parking lot

Mr. Shewfelt announced, on behalf of the Board of Directors for the Board of Education for the City of Hamilton Foundation, that an estimated \$35,000 will be realized from the sale of the house on the parking lot.

Mrs. Baskin cautioned against a similar project in the future.

Mr. Mulholland spoke in support of the project and the support given to technology students through the Foundation.

Mr. Shewfelt confirmed that at today's rates the Foundation would have \$3,500 to \$4,000 to award students annually.

Mrs. Clarke asked the Director and Senior Management to thank people in the Education Centre who were disadvantaged by the house construction on the parking lot and offered her assistance. She felt the opportunity to work with the Home Builders was excellent and she wanted to formally thank the Home Builders

Association regarding the money raised and how it will be used.

Mrs. Bishop questioned the possibility of some of the funds being allocated to other projects, but Mr. Shewfelt responded that bequests to the Foundation are detailed in specific, legal terminology regarding the intentions of the donor and cannot be altered. Mr. Shewfelt credited Mr. Kelterborn with the successful conclusion of this sale.

Trustee Geoff Korz made a presentation to the members of a caricature memento of the house on the parking lot, much to the enjoyment and/or dismay of his fellow trustees and offered his thanks to B. Hosking for his assistance with the frame.

Mrs. Clarke thanked Mr. Korz for his memento of the event.

It was agreed:

That the verbal report on the disposition of the house on the parking lot (CHARLIE - Canadian Housing Alternate Regulatory Lifestyle Innovation Experiment) be received for information.

Portable Situation

Mr. Hicks related problems experienced at Buchanan Park School as portables have not arrived and asked Mr. Orlando about the situation.

Mr. Orlando explained that due to the delay in tendering the portables this year, delivery is not expected until the end of September, or into the first half of October. He agreed with Mr. Hicks that the earlier portables can be tendered, the better, especially in view of large orders placed by some School Boards, and the few suppliers available.

Mr. Hicks expressed concern that the suppliers are not honouring our timelines due to the large orders from other Boards, but Mr. Orlando assured him that our orders are arriving on time or shortly thereafter.

Mr. Hicks urged that the portables be in place shortly, to alleviate overcrowding and before the frost prevents the construction of the bases.

Mr. Kennedy was concerned about this situation and asked if it was possible to get portable requirements before the Accommodation Report.

Mr. Stockwell replied that it was possible to provide an estimate of the requirements based on enrollment

projections. He did note that some areas are very fluid and it was difficult to anticipate growth or movement. An estimate could be provided prior to Accommodation, but cautioned it would not be entirely accurate.

Asbestos

Mrs. Deans asked for an update of the asbestos situation.

Mr. Orlando reported that all the schools were open the beginning of September, some with rooms which have been isolated. Most areas are storage or fan rooms, etc., and should be repaired shortly. The Ministry has accepted in principle the Board's plan to deal with the five major problem schools but we have been asked to apply the approved mechanical and engineering repairs to other places. Two consultants are engaged to do the inventory in phase two, and expect this to take six months to complete, then analyze and prepare recommendations with respect to what we will do with schools identified in their report.

Mrs. Deans asked that when the video is viewed, the officials preview it and provide a list of defects that have been repaired, and those still to be corrected. Mr. Rielly agreed to address her concern if possible, providing the officials can preview it.

Mr. Mulholland questioned the necessity of hiring Group Eight Engineering for consulting purposes.

Mr. Orlando explained that we are trying to co-operate with the Ministry in possibly using some of the engineering methods similar to those used at Sir J. A. Macdonald at a couple of other schools. It is necessary to use outside expertise with respect to the mechanical calculations to decide our options regarding air circulation at Delta and Elizabeth Bagshaw. There is no in-house expertise to make this determination. Further, Mr. Orlando stated that no cost figures are available yet, but it would be based on an hourly figure.

Employee Asbestos Training

In accordance with the Occupational Health and Safety Act, Mr. Stockwell advised that the Board is required to provide training for all employees in public buildings working in an environment where asbestos is present. Caretaking and Maintenance Staff and some summer school staff have received their training. We have worked closely with the teaching federations and the principal associations, and a plan is ready to be implemented for teacher training in order to meet the Ministry deadline of September 30th. Twelve sessions will be held, two in each Area, one for the Education Centre and one for

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G.-P.-Vanier. Each session is two hours in length and requires the early dismissal of schools in that area.

In response to questions from Mr. Mulholland, Mr. Stockwell explained that training will commence September 19th, and it will require a half-day dismissal to allow teachers to be trained, i.e. 11:45 a.m.

Mr. Mulholland asked if it was possible to do the training outside of school hours, but it was pointed out that employees have the right to be trained as part of job employment.

Mr. Mulholland preferred that PA days be used, but Mr. Stockwell noted that there is only one elementary PA day in September. PA days are for inservice and work on curriculum and it was felt it was not appropriate to do asbestos training on a PA day. Secondly, he stated it was not possible to train all employees on one day. Even using qualified trainers from neighbouring Boards, it will require 12 sessions over a two week period.

Mr. Mulholland suggested soliciting trainers from Industry and his suggestion was welcomed and would be passed along to Mr. W. Urie, Co-ordinator, Occupational Health & Safety, to consider.

It was agreed:

That the verbal update on asbestos and the employee asbestos training program be received for information.

Handicapped Access Signs

Mr. Allen asked that with the new access ramp and handicapped parking facilities, that new, more sensitive signs be placed at the Education Centre referring to building access.

ELEMENTARY/SECONDARY

NEW BUSINESS:

Recommendations of the Director of Education

Moved by Mrs. Bishop:

That the recommendations of the Director of Education be approved as presented to the members.

Mr. Hicks requested that the dates in clause (b) Items (vii) and (viii) be checked; Mr. Stockwell agreed to verify the dates involved.

Mr. Stewart asked for an explanation regarding the \$200 expense in item (d) and Mr. Stockwell explained that this was a teaching trip, and the \$200 compensation would merely cover basic expenses.

He further noted that the Board does not make a practice of paying for short term trips as there is often very little expense involved. This trip is part of the program and relatively expensive.

Mr. Stewart requested that clause (d) be voted on separately.

The recommendations, excluding clause (d) were put to a vote and were CARRIED.

Clause (d) was put to a vote and was CARRIED.

The meeting then adjourned.

Read and confirmed,

.....
Chairman

cv

The Director noted that the Board had not made a decision
on adding the other two items to the list of items
to be reviewed. The Board is still in the
process of making a decision.

The Board requested that the Board be kept
informed.

The Board requested that the Board be kept
informed.

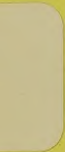
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OPERATIONS MANAGEMENT COMMITTEE



I N D E X

OPERATIONS MANAGEMENT COMMITTEE

1989 10 10

GENERAL

PAGE

BUSINESS ARISING OUT OF THE MINUTES:

1. Report on costings of asbestos repairs 1

NEW BUSINESS:

1. Report of Short Term Investment 7
2. Cash Flow 7
3. Approval of working drawings for renovations to Albion School.. 8
4. Correspondence from The Metropolitan Toronto School Board re:
Bill 208 - Amendments to the Occupational Health and Safety
Act (referred from September Board meeting) 8
5. Report of the Special Education Advisory Committee 10

ELEMENTARY/SECONDARY

PAGE

NEW BUSINESS:

1. Recommendations of the Director of Education 11

ARTICLE

CONSTITUTIONAL PROVISIONS

ARTICLE

1945

1945

ARTICLE

1. Power of the President to appoint and remove officers and judges of the judicial branch.

ARTICLE

2. Power of the President to appoint and remove officers and judges of the judicial branch.

3. Power of the President to appoint and remove officers and judges of the judicial branch.

4. Power of the President to appoint and remove officers and judges of the judicial branch.

5. Power of the President to appoint and remove officers and judges of the judicial branch.

6. Power of the President to appoint and remove officers and judges of the judicial branch.

7. Power of the President to appoint and remove officers and judges of the judicial branch.

1945

ARTICLE

ARTICLE

1. Power of the President to appoint and remove officers and judges of the judicial branch.

MINUTES OF THE
OPERATIONS MANAGEMENT COMMITTEE

1989 10 10

Present: M. Cunningham (Chairman); Trustees Bishop, Desmarais, Detwiler, Lowe, Penner, Rogers and Clarke.

Also

Present: Trustees Allen, Baskin, Deans, Hicks, Johnston, Kennedy, Korz, Mulholland, Paquin, R. Stewart and Van Horne.

Officials

Present: K. A. Rielly, Director of Education and Secretary
A. Stockwell, Associate Director of Education
P. Shewfelt, Superintendent of Finance and Treasurer
R. Orlando, Superintendent of Plant
N. Nicholls, Superintendent of Schools - Areas 2
R. Binns, Superintendent of Schools - Area 3
P. Gillie, Superintendent of Schools - Area 4
D. Rothwell, Superintendent of Schools - Area 4
B. Sinclair, Superintendent of Human Resources
R. Kawai, Superintendent of Information Management Services
J. Yurkiw, Assistant Superintendent of Special Services
R. Kennedy, Assistant Superintendent of Staffing
S. Rogers, Assistant to the Secretary

Miss Cunningham called the meeting to order and asked for confirmation of the minutes.

Moved by Canon Rogers:

That the minutes of the 1989 09 12 meeting be approved as presented.

CARRIED.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Report on costings of Mr. Orlando reviewed the report.
asbestos repairs

Moved by Canon Rogers:

a) That the Board endorse the action of the Superintendent of Plant in carrying out the additional asbestos repairs at a cost of \$450,000.

b) That the Board authorize the Superintendent of Plant to continue with the present asbestos program for the balance of the calendar year at an estimated cost of \$200,000.

c) That the Superintendent of Plant provide updates on the asbestos program on a regular basis to the Operations Management Committee.

REPORT OF THE

COMMISSIONER OF THE

1907

REPORT OF THE COMMISSIONER OF THE BUREAU OF LAND MANAGEMENT, UNITED STATES DEPARTMENT OF THE INTERIOR, WASHINGTON, D. C., 1907.

REPORT OF THE COMMISSIONER OF THE BUREAU OF LAND MANAGEMENT, UNITED STATES DEPARTMENT OF THE INTERIOR, WASHINGTON, D. C., 1907.

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COMMISSIONER OF THE

BUREAU OF LAND MANAGEMENT, UNITED STATES DEPARTMENT OF THE INTERIOR, WASHINGTON, D. C., 1907.

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REPORT OF THE COMMISSIONER OF THE BUREAU OF LAND MANAGEMENT, UNITED STATES DEPARTMENT OF THE INTERIOR, WASHINGTON, D. C., 1907.

Mr. Orlando explained that the \$7.6 million dollars over five years is only the amount to cover those five schools identified in the report to the Ministry (Delta, Sir John A. Macdonald, Ainslie Wood, Elizabeth Bagshaw and Westmount). It does not take into account other schools and does not include any cost for removal of asbestos at Albion.

Mrs. Deans asked if other Boards were experiencing this problem and suggested we approach the Ministry as a group. She felt it was an unfair burden on taxpayers, especially in view of the fact the schools were built to Ministry specifications.

Mr. Rielly did not think other Directors had organized to discuss this, although it was placed on the Agenda for discussion at a meeting to be held here with Regional Directors. He was not aware of any other Board that has the problem to the extent we have, but would be able to answer better following the Regional Directors' meeting.

Mr. Hicks questioned the \$7.6 million dollar figure and said he did not recall a motion approving that amount.

Mr. Orlando replied that amount was submitted to the Ministry of Labour in connection with an overall plan for five schools and in that context it was approved in principle. He would return with requests for specific funds for each project.

Mr. Hicks asked if the \$450,000 was part of the \$7.6 million or was it in addition to it.

Mr. Orlando responded that the \$450,000 was in addition to the \$7.6 million identified in the report. This \$450,000 covers day to day repairs.

At Mr. Rielly's request, Mr. Shewfelt provided the following statistics:

At the June 6th OMC, a request was made for approval of \$270,000 with respect to the inventory at Dundurn and Westdale; at the July 11th OMC, we identified five schools and requested an additional \$500,000; at a Special Board meeting August 24th, a need was identified for \$325,000 most of it for the five named schools. At that point the committee had dealt with \$1,095,000. With the last report brought to committee, it showed a projection of \$7,625,000 up to and including 1994. Add to that the \$450,000 and \$200,000 to December 31st and it would bring the current total to \$1,745,000, and a projected cost of \$8,275,000 until 1994.

Mr. Hicks asked if the inventory of schools was complete or is it still in progress and we may find other problems.

Mr. Orlando advised that consultants have been engaged to undertake a complete inventory, with results expected in six

months, at which time we will have data from all schools together with recommendations and cost implications for correcting the problems in our system.

Mr. Hicks suggested that we wait for six months and the \$450,000 and \$200,000 be included in a game plan, i.e. total package of all repairs to 1994.

Mr. Orlando replied that the \$450,000 has already been spent, covering ongoing repairs to keep schools open. The \$200,000 figure is anticipated expenditures until the end of the year to keep as many rooms open as possible. Mr. Orlando continued that both these figures would be an attempt to conform to the types of solutions as requested by the Ministry. When they identify a problem, they expect a similar problem in another building will be repaired in the same way.

With all due respect to health and safety, Mr. Hicks felt it was necessary to first complete the inventory, and prepare a total package to address this situation, including where this money will come from in the next four to five years.

In response to Mr. Mulholland's inquiry, Mr. Orlando verified that the five schools are operating and in a safe condition. One school requires further work regarding an air filter system. He stressed this was phase one and that long range repairs include the removal of asbestos at those locations. Mr. Orlando anticipated starting phase two of the repairs while schools were closed for the summer.

Mr. Mulholland suggested if phase two was not to be implemented until summer, that no funds be spent to repair Elizabeth Bagshaw before it is transferred.

Canon Rogers felt it was difficult at this time to provide a "game plan" as asbestos is being discovered daily. Mr. Orlando must have flexibility to take action and to keep schools open. He agreed the Board would have to consider the cost of asbestos in the near future.

Mrs. Van Horne and Mr. Kennedy supported Canon Rogers' view to get phase one done. Mr. Kennedy asked about the inventory.

Mr. Orlando said the inventory will include all schools, and will identify all of the asbestos we have in those schools, not only location, but extent, condition, type of material and recommendations as to what should be done. This inventory will ultimately end up as school records as required by the Ministry of Labour.

Mrs. Deans asked if the Director had approached the federal government for financial assistance, to which Mr. Rielly replied that several sources have been checked out and while there was sympathy, there was no indication of funding.

Mr. Mulholland cautioned against making unnecessary repairs as the Board is a relative newcomer to asbestos concerns and suggested using the experience of industry and contractors. If all the schools are considered to have fibre-free air, then he urged the Board to get all the knowledge available before removing asbestos, an operation in itself that is hazardous. He warned the money must be spent, but the Board should act carefully and have a good plan.

Mr. Hicks pointed out it is not only the taxpayer who will be affected, but staff are concerned about the effect on the classroom and educational programs. If the schools are safe, and a financial game plan is in place to pay the bill, everyone will feel more comfortable.

Mr. Orlando outlined the procedures for removal of asbestos by contractors and the problems faced when one local site designated for waste storage was closed.

Miss Detwiler cautioned against removing asbestos unnecessarily. Mr. Orlando pointed out that several years ago, encapsulation was the preferred route to take, but now it is removal. There is little cost difference between removal and encapsulation. This would be a decision to make in the next phase, once we have all of the data from the inventory.

Mr. Stewart asked if there was any way to have the inventory process sped up so trustees could have the costing information prior to budget.

Mr. Orlando felt they were moving as quickly as possible, and he has two consultants engaged on the task.

When Mr. Stewart asked why it was necessary to do this second inventory, Mr. Orlando explained that the inventory taken over the summer was done on the basis of a visual inspection, but is not sufficient information to develop a long range plan.

Mr. Kennedy suggested that the Ministry be lobbied and the Ontario Public School Boards' Association be contacted to make all school boards aware of the cost of the situation.

Mr. Rielly noted that the initial request to the Ministry was to cover expenses for the current year. The Ministry of Education has advised that we could ask for money in association with the Capital Expenditure Forecast over the next six year period, but he noted that we have not been particularly fortunate in receiving funds in this manner, as most of the capital has gone to Boards in the Toronto area

experiencing tremendous growth. Any money request included in the C.E.F. would have to compete against money for renovations, boilers, new buildings etc.

Mr. Kennedy felt that a proper presentation to the Ministry with the support of other school boards was necessary. He suggested that a letter be sent to other school boards with our concerns and the amount of money we visualize spending. He expects other school boards to be in a similar situation.

Miss Cunningham asked for direction from trustees on this matter.

Dr. Johnston supported Mr. Kennedy, but Mr. Stewart suggested that it be raised at the OPSBA conference.

Mrs. Clarke informed members there was a general meeting and a meeting of the Board of Directors. She has raised this topic once with the Board of Directors, but in view of the increased costs, she was willing to send a letter informing other boards.

Mrs. Van Horne suggested that the letter be sent to the executive of OPSBA, detailing the problem and asking that it be placed on the appropriate committee agenda for discussion.

Mrs. Deans suggested a political approach, lobbying government and making taxpayers aware of the situation.

Mr. Mulholland refused to point a finger at the government, blaming them for asbestos in our schools. He did not know how to solicit extra funding. He noted the \$5 million loss we had in the east end through transfer of Elizabeth Bagshaw to the Hamilton Wentworth Roman Catholic School Board and thought it futile to petition OPSBA or the Ontario Government.

Moved by Mr. Kennedy:

That the Hamilton Board of Education contact the Ontario Public School Boards' Association by letter detailing our asbestos problem and request that the matter be placed on the agenda of the appropriate standing committee for discussion and that Chairman M. C. Clarke be invited to present the Boards' case.

CARRIED.

After Mr. Orlando told him that asbestos samples were tested at McMaster at an estimated cost of \$75 - \$100 per sample, Mr. Mulholland suggested that the analysis be done by our own employees, such as has been done by Stelco. He noted that someone could be trained, and it would be cost effective as the equipment amounts to \$1,500.00

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Mrs. Deans suggested that the \$50,000 cost for the asbestos removal at Albion as detailed in Item 3 of the Agenda, be included with this report in order to keep all asbestos costs together.

Moved in amendment by Mrs. Deans:

That Clause 1(b) be amended to read \$250,000.

She added that the government continues to legislate things such as the new federal tax, and pay equity which we have no control over.

Mr. Orlando explained that the cost for removal of asbestos at Albion would be included as a separate price in the contract when tendered.

Mr. Korz requested information regarding the financing of funds to cover asbestos costs.

Mr. Shewfelt explained that given the additional \$50,000 expense for Albion he would revise his earlier figure of \$1,745,000 to \$1,795,000. To that amount, any surplus funds at year end would be applied against it, and the shortfall would be added to next year's levy. Beyond that, there is the option of borrowing on a Line of Credit for short term, or debenture, or any combination thereof.

Mr. Hicks pointed out that clause 1(b) is limited to this calendar year and wondered if the \$50,000 asbestos removal at Albion would take place this year.

Mr. Orlando explained he expects to tender and award the contract this year and have the majority of the work done before January 1st. It is necessary to remove the asbestos before the renovations can be done.

Mr. Mulholland asked Mr. Orlando to identify the problems at Albion.

Mr. Orlando explained that one location is the suspended ceiling system in the corridor which is backed with gypsum rock material with asbestos. It is not consistent through the whole corridor. As part of the renovations, access to the ceiling is needed, and therefore the ceiling must be removed and the asbestos dealt with. The second location is in the gym where it was found that asbestos was sprayed on the ceiling, a location requiring mechanical work. These are the two locations where they are proposing to remove asbestos.

Mr. Mulholland inquired if the \$50,000 cost had been determined through the receipt of three bids.

Mr. Orlando responded that the \$50,000 is an estimate. When the renovations at Albion is tendered, the asbestos cost will be a separate breakdown.

Mr. Mulholland was appreciative of the breakdown of the cost for renovations and removal of asbestos being supplied. He felt it was more appropriate to have three prices from three contractors. He also felt that Albion was the perfect example where we should approach the government for financing under the transfer agreement.

Recommendation a) was put to a vote and was CARRIED.

The amendment to Clause b) was put to a vote and was LOST.

Clause b) was put to a vote and was CARRIED.

Clause c) was put to a vote and was CARRIED.

Mr. Hicks stressed that when the officials prepare the long range plans for phase two that the financial package will include recommendations as to how we will finance the total package regarding asbestos.

NEW BUSINESS:

Report on Short Term Investment

Mr. Shewfelt reviewed the report.

Moved by Mrs. Clarke:

That the report on Short Term Investments be received for information.

CARRIED.

Cash Flow

Mr. Shewfelt reviewed the report.

Miss Detwiler asked regarding the Proforma Budget for November and Miss Cunningham clarified that in earlier discussion it was decided to have one presentation in July.

Mr. Desmarais asked regarding the forecast expenditures over revenue on Page 1F and Mr. Shewfelt reminded him this was on a cash basis only and not on an accrual basis.

Mr. Korz asked about the lack of figures under the loaned column. Mr. Shewfelt stated this column reflected internal borrowing.

Mr. Kennedy inquired regarding the Dofasco monies.

Mr. Shewfelt reported that a joint appeal had been won in Ontario Supreme Court in the amount of \$10 million. He expects that in the Fall of 1990, following a further appeal process, we would receive more favourable news. He confirmed that the monies set aside are earning interest.

Moved by Canon Rogers:

That the report on Cash Flow be received for information.

CARRIED.

Approval of working
drawings for
renovations to Albion
School

Moved by Canon Rogers:

That the working drawings for Elizabeth Bagshaw (formerly Albion) School be approved and that the Superintendent of Plant be authorized to proceed to tender with this project including the removal of asbestos.

Mr. Orlando confirmed for Mr. Mulholland that the projected cost was approximately \$3 million.

Mr. Mulholland expressed concern that there would be no funds left for vocational programs in Parkview, as originally earmarked.

Mr. Shewfelt responded that the original reported cost was \$3,125,000. Under Bill 30 we received an allocation of \$1.7 million that with our grant rate applied means we would receive a grant of \$1,137,000; the net cost to this Board is \$1,988,000 and an application has been made to debenture.

The motion was put to a vote and was CARRIED.

Correspondence from
The Metropolitan
Toronto School Board
re: Bill 208 - Amend-
ments to the
Occupational Health
and Safety Act
(referred from
September Board
meeting)

Mr. Rielly explained that the correspondence from the Metro Toronto Board stated that changes in the Ontario Health and Safety Act pose widespread implications under Bill 208, placing School Boards under the same context as industry. The Toronto School Board is asking that School Boards have an opportunity to look at the the changes to the legislation before it is passed, consider it and have input. Under Bill 208, each school would be considered a workplace and would have to have a safety committee.

In response to Mrs. Bishop's concern, Mr. Rielly stated that he thought the Bill should be studied by the Board's Joint Health and Safety Committee, have official input and bring it to the trustees. He felt that individual school committees were unnecessary, involving high costs, and considerable time and commitment.

Mrs. Bishop asked if the officials are indicating they would be happy to bring a report on the implications? She was pleased the Toronto School Board had brought this to our attention.

Report of the Committee

That the report of the Committee is as follows:

Summary

Report of the Committee

Summary of findings
The Committee has
concluded that the
following are the
main findings of the
investigation.

That the findings of the Committee are as follows:
The Committee has found that the following are the
main findings of the investigation:
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main findings of the investigation:

Moved by Mrs. Bishop:

That the following recommendation from the Metropolitan Toronto School Board regarding Bill 208, Amendments to the Occupational Health and Safety Act be approved:

- (a) That representation be made to the Ministers of Labour and Education requesting that School Boards be given the opportunity to:
 - i) participate in the review process of Bill 208
 - ii) initiate a process to establish a separate Regulation for schools and other educational institutions; and
 - iii) support the establishment of a sector specific safety association for educational institutions.

Mrs. Bishop asked about the membership of our Joint Health and Safety Committee. Mr. Sinclair responded that all employee groups would have a representative on the Joint Committee, along with the Plant and Human Resources Departments. There is no trustee on the committee which attempts to meet three times a year and is scheduled to meet Wednesday, October 18th.

Mrs. Deans asked if the committee had looked at asbestos and Mr. Sinclair explained they had tried to discuss it before and ran into disagreement, but it is on the agenda for the upcoming meeting.

The implications of Bill 208 and the structure of Bill 208 has been discussed so they are aware of the direction and amendments under Bill 208 and are considering how they will be affected.

Mrs. Deans questioned whether we should be waiting for recommendations from the Joint Health and Safety Committee to find out how the groups feel about the legislation? Do they want a sector specific safety association?

Mr. Rielly stated the process that would take place is as follows: the amendments for Bill 208 would go through the joint committee, there would be input, and trustees would have to see the implications and recommendations and compare it with what is presently in the Ontario Health and Safety Act. It would be in the best interest of the Board to look at costs associated with Bill 208 and in the best interest to recommend against some of the changes.

Mrs. Deans requested input from the workers versus protection of the workers.

Mr. Mulholland pointed out that the amendment in fact gives workers more protection. He felt it was an extremely important bill and thought it was inappropriate to listen only to officials. He suggested that a trustee committee be struck to review Bills 79 and 208.

Report by the Bureau

That the following information was received from the Bureau of the Department of the Interior, Bureau of Land Management, on the 10th day of May, 1900:

(a) That information was given to the Bureau of the Department of the Interior, Bureau of Land Management, on the 10th day of May, 1900, by the Bureau of the Department of the Interior, Bureau of Land Management, on the 10th day of May, 1900.

(b) That information was given to the Bureau of the Department of the Interior, Bureau of Land Management, on the 10th day of May, 1900, by the Bureau of the Department of the Interior, Bureau of Land Management, on the 10th day of May, 1900.

(c) That information was given to the Bureau of the Department of the Interior, Bureau of Land Management, on the 10th day of May, 1900, by the Bureau of the Department of the Interior, Bureau of Land Management, on the 10th day of May, 1900.

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(i) That information was given to the Bureau of the Department of the Interior, Bureau of Land Management, on the 10th day of May, 1900, by the Bureau of the Department of the Interior, Bureau of Land Management, on the 10th day of May, 1900.

Mr. Hicks felt bullet ii) was also important and that there should be linkage with universities, colleges and school boards. He agreed with Mr. Mulholland that information is needed.

Mr. Korz pointed out that this recommendation is simply asking the Government for an opportunity to provide input on Bill 208. He found this discussion irrelevant as we must first appeal to the Ministry and receive approval before establishing a committee.

The motion was then put to a vote and was CARRIED.

Report of the Special
Education Advisory
Committee

Mrs. Bishop referred to the award for Excellence in services to the disabled won by Hamilton. Mrs. Bishop briefly reviewed the Accessibility Report, noting that the report is updated yearly. This document is for use by principals to plan with disabled students, and to answer any inquiries from parents who wish information on school accessibility.

Moved by Mrs. Bishop:

That the Accessibility Report 1989-90 be received for information.

Mrs. Van Horne said she would vote in favour, but requested spelling and grammatical errors be corrected if it was going to be circulated as an official document.

Mr. Allen referred to the new ramp at the Education Centre for handicapped access. Mr. Orlando stated new signs using universal symbols would be erected. Mr. Allen was appreciative as he felt wording on the current sign was insensitive.

Mr. Allen asked about the possibility of making Area 2 schools more accessible when we are retrofitting some of the schools.

Mr. Orlando replied that in each major renovation an architect is asked to take into consideration improved accessibility where practicable. A number of schools are such that this is not feasible as costs are major and would involve installation of an elevator. Wherever it can be done, it is looked at within the scope of the project.

Mr. Hicks questioned the Category D rating for Sir Allan MacNab and Mrs. Bishop explained that the school is built on a slope with a series of small steps throughout the school to accommodate the slope. She noted the rating is not just based on the first floor, but access to major rooms such as the auditorium, library and washrooms. Another consideration is that students have access to the course subject of their choice.

Mr. Hester said that he was also familiar with the fact that the Government was not in a position to make any statement at that time. He agreed with Mr. Hester that the Government was not in a position to make any statement at that time.

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The question was then put to a vote and was carried.

Mr. Hester said that he was also familiar with the fact that the Government was not in a position to make any statement at that time. He agreed with Mr. Hester that the Government was not in a position to make any statement at that time.

House of Representatives

That the Committee on Education and Labor be authorized to

the House of Representatives the report of the Committee on Education and Labor, and to report thereon to the House of Representatives.

Mr. Hester said that he was also familiar with the fact that the Government was not in a position to make any statement at that time. He agreed with Mr. Hester that the Government was not in a position to make any statement at that time.

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Mr. Orlando agreed that some areas such as the gym and rec centre are accessible, but the series of steps throughout the building make getting from one area to another very difficult.

Mr. Hicks suggested that as the stair wells were wide they could be ramped and he stressed the importance of the use of the gym and rec centre to the handicapped.

Mr. Orlando responded he would take a look, but one of the problems with stairs is that in order to get the maximum slope required for access, there often is not sufficient room to install the ramp and conform to requirements.

A discussion followed regard a lifting device on stairs, one of which is in use at R. A. Riddell School. The grants for this device are not available to School Boards and the device is suitable for only one or two students. Further, it cannot be used on all stairs due to the degree of slope involved.

Mrs. Baskin commended Mrs. Bishop and the SEAC committee for the Accessibility Report. She suggested that it be made available to real estate offices, and therefore, to people moving into this area.

The motion was put to a vote and was CARRIED.

ELEMENTARY/SECONDARY

NEW BUSINESS:

Recommendations of the Director of Education

Moved by Dr. Johnston:

That the recommendations of the Director of Education be approved as presented to the members.

Mr. Kennedy voiced his concern re clause xvii, a trip to a TV station in Barrie when there were stations in closer proximity, meaning less time out of the classroom.

Mr. Stockwell and Mr. Rothwell explained that this particular teacher had a contact at the station which was willing to give the students an in-depth review of the broadcasting operation.

Mr. Allen noted that his place of work, CBC, certainly would not be in a position to provide students with the opportunity.

The motion was put to a vote and was CARRIED.

The meeting then adjourned.

Read and confirmed,

.....
Chairman

Dr. Roberts agreed that some work in the gym and the
science was necessary, but the matter of the laboratory was
building was getting from one step to another very quickly.

Dr. Roberts suggested that in the next session with the
could be repeated and he suggested the importance of the use of
the gym and the science in the laboratory.

Dr. Roberts suggested in some cases a team, but one of the
problem with relation to them is when to get the maximum value
required for science. There often is not sufficient time to
investigate the work and science in the laboratory.

A discussion followed regarding a living device on science, and
of which is in use in A. Roberts' school. The question for
this device was not restricted to Roberts' school and the fact
is available for only one or two students. Further, it seems
to have on all states due to the degree of science laboratory.

Dr. Roberts suggested that, during the next session for
the laboratory report. The suggestion was that it be made
available to the other students, and therefore, in science
during the next session.

The motion was put to a vote and was CARRIED.

RESOLUTIONS

BY THE BOARD

Resolutions of
the Board of
Education

Moved by Dr. Roberts:

That the recommendations of the Board of Education be
accepted as presented to the members.

Dr. Roberts voted his support to the motion and was aye.
The motion was put to a vote and was CARRIED.

Dr. Roberts suggested that the motion be put to a vote
and the motion was put to a vote and was CARRIED.

Dr. Roberts suggested that the motion be put to a vote
and the motion was put to a vote and was CARRIED.

The motion was put to a vote and was CARRIED.

The motion was put to a vote and was CARRIED.

And was CARRIED.

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NOVEMBER, 1989

OPERATIONS MANAGEMENT COMMITTEE

URBAN MUNICIPAL

NOV 15 1989

GOVERNMENT DOCUMENTS



THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON



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OPERATIONS MANAGEMENT COMMITTEE

1989 11 07

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STUDY

STUDY ON THE SITUATION OF WOMEN

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MINUTES OF THE
OPERATIONS MANAGEMENT COMMITTEE
1989 11 07

Present: Miss M. Cunningham (Chairman); Trustees Bishop, Desmarais, Detwiler, Lowe, Penner, Rogers and Clarke.

Not

Present: Trustee Barker.

Also

Present: Trustees Allen, Baskin, Deans, Hicks, Johnston, Kennedy, Korz, Mulholland, Paquin, A. Stewart, R. Stewart and Van Horne.

Officials

Present: K. Rielly, Director of Education and Secretary
A. Stockwell, Associate Director of Education
P. Shewfelt, Superintendent of Finance and Treasurer
P. Beveridge, Superintendent of Curriculum, Special and Educational Services
B. Sinclair, Superintendent of Human Resources
R. Orlando, Superintendent of Plant
R. Kawai, Superintendent of Information Management Services
J. Forrester, Superintendent of Schools - Area 1
N. Nicholls, Superintendent of School - Area 2
R. Binns, Superintendent of Schools - Area 3
P. Gillie, Superintendent of Schools - Area 4
G. Rappolt, Assistant Superintendent of Curriculum
J. Yurkiw, Assistant Superintendent of Special Services
G. Rutledge, Controller
S. Rogers, Assistant to the Secretary

Miss Cunningham called the meeting to order and asked for confirmation of the minutes.

Moved by Canon Rogers:

That the minutes of the 1989 10 12 meeting and special meeting of 1989 09 21 be approved as presented.

CARRIED.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Report re Proposed Programs
and current renovations -
Parkview School

Mr. Orlando reviewed the report with members which requests \$125,000 for the transfer and installation of technical and bakery equipment within Parkview School.

Moved by Mrs. Van Horne:

That the Superintendent of Plant be authorized to spend \$125,000 to complete the installation of the bakery shop and the additional equipment provided to the other technical areas within Parkview in 1989.

Mr. Orlando explained for Mr. Hicks that these funds will complete the work required to accommodate students from Albion. However, there will be an additional requirement to convert Parkview to a co-ed facility in preparation for Briarwood students, i.e. washrooms and a cosmetology lab.

Mr. Mulholland emphasized the need for the bakery as soon as possible. Mr. Orlando agreed, stating that time lines are dependant on approval for funding as well as approval from the City.

It is expected that the work will be completed by the end of 1989.

The motion was put to a vote and was CARRIED.

Asbestos in our Buildings:

Mr. Orlando explained that funding approved at the last meeting has been committed. A Special OMC meeting will be held prior to Board on 1989 11 16 for a further asbestos financial request.

Mr. Orlando further noted these expenditures are projected from now until the end of the year. Following the complete inventory, he anticipates bringing a report and recommendations in April.

Mr. Hicks stressed that any large expenditures should be part of a total plan involving the complete inventory. Mr. Rielly stated it would not be possible to have the detailed inventory completed before the end of the year. Trustees will receive an update on the financial costs.

Mr. Hicks asked for clarification on the need for more money at this time and Mr. Orlando replied that the money is needed to react to situations that arise in order to prevent closing down a room or area. These are not major projects in that most cost less than \$10,000. The officials are trying to react to the concerns of CUPE, the federations and staff.

Mr. Hicks was concerned this was a piece-meal situation and would prefer the inventory be completed to logically and orderly determine the costs and then decide on a financial strategy. He wanted a financial picture on a system-wide basis as soon as possible.

At Mrs. Deans' request, Mr. Orlando related an asbestos situation that is being remedied tonight while the school is closed.

Mr. Mulholland disagreed with Mr. Hicks' desire for an inventory feeling that the immediate hazards must be removed as quickly as possible once discovered.

Mr. Orlando stated minor problems are repaired quickly while larger problems would be repaired as part of the program developed out of the inventory.

Mrs. Baskin pointed out problems with lead in drinking water and radon gas and suggested these concerns be included as part of the inventory process. Mr. Orlando responded he was not aware of any radon gas problems; while potential lead problems exist, monitoring of the areas indicates that running the water daily to flush the system is sufficient.

In response to Mrs. Van Horne, Mr. Orlando detailed that staff has been given sufficient training to identify potential

asbestos problems; however, other trained employees or a consultant correct it.

In further discussion, Mr. Orlando noted our procedures for the removal of asbestos, such as replacing ceiling tiles, are regulated by the Ministry of Labour.

It was agreed:

That the verbal update re Asbestos be received for information.

NEW BUSINESS:

Report on Short Term Investments

Mr. Shewfelt reviewed the report with members, noting the decrease in the Capital Reserve Fund is due to capital construction activities.

Mr. Mulholland queried the Dofasco Appeal money and Mr. Shewfelt noted that money in the Revenue Fund is earmarked for that purpose, and in his opinion, is in reasonable shape to address any future liability.

Moved by Canon Rogers:

That the Report on Short Term Investments be received for information.

CARRIED.

Cash Flow

Mr. Shewfelt reviewed the report with members indicating that a line of credit has not yet been established.

Mrs. Deans asked how much had been overspent in the amount budgeted for asbestos, but Mr. Shewfelt replied that nothing had been budgeted, and he preferred to wait for the upcoming report to this committee.

Moved by Ms. Stewart:

That the report on Cash Flow be received for information.

CARRIED.

Debenture for Sir Wilfrid Laurier

Mr. Shewfelt reviewed the report with members.

Moved by Canon Rogers:

That the following recommendations re debenture for Sir Wilfrid Laurier Elementary School be approved:

(a) That pursuant to the provisions of Part VIII, Section 208, sub-section 1, of the Education Act, The Board of Education for the City of Hamilton hereby makes application to the Regional Municipality of Hamilton-Wentworth for the firm net sum of three million, three hundred and seventy-one thousand dollars (\$3,371,000), for the construction of Sir Wilfrid Laurier Elementary School on Albright Road, in the City of Hamilton.

(b) That the said money be raised by the sale of debentures of the said Regional Municipality of Hamilton-Wentworth, with

repayment term not to exceed fifteen (15) years, and that the appropriate bylaw for the said purpose be passed by the Council of the said Regional Municipality.

Canon Rogers said that he was moving this recommendation reluctantly as the \$3,371,000 expense is a cost incurred to this Board under the transfer agreement with the Separate School Board.

The motion was put to a vote and was CARRIED.

Mr. Shewfelt elaborated on the co-operation received from the Region with respect to securing a debenture and the difficulty and extra expense anticipated if he cannot confirm this sum with the Region this week.

Mrs. Van Horne suggested that a Special Board be held on Thursday to assist in securing the best rate possible.

Following further discussion, a consensus was reached to hold a Special Board, Thursday, 1989 11 09. Mr. Shewfelt stated his appreciation.

Tenders - Renovations to
Elizabeth Bagshaw (formerly
Albion

Mr. Orlando reviewed the report.

Moved by Canon Rogers:

That a contract be awarded for the renovations of Elizabeth Bagshaw (formerly Albion) to Canadian Engineering & Contracting Co. Limited in the amount of \$2,823,544.

Canon Rogers reiterated that this expense also arises out of the transfer agreement with the Separate School Board.

Mr. Shewfelt pointed out that, once approved, proceedings would commence with the Ontario Municipal Board for a debenture issue.

Mr. Orlando explained that the asbestos cost had been removed from the original tenders as further asbestos locations have been identified. He anticipates retendering the total asbestos package.

Mr. Orlando clarified that the \$2,823,544 amount does not include asbestos repairs, but that funds will be required in the amount of \$715,000, for a total cost of \$3,538,544.

In response to Mr. Mulholland's question, Mr. Orlando agreed that fire protection asbestos is replaced with other material of an equivalent fire proof rating. This type of repair is included in the \$640,000 total.

Mr. Hicks questioned that the motion does not include the amount of \$715,000 to cover the asbestos, fees, equipment etc. and following further discussion, Canon Rogers agreed to include "and that additional funds be provided in the amount of \$715,000" to his original motion.

The motion as amended was put to a vote and was CARRIED.

Report from Officials re
Accessing Canada Pension

Funds for School Construction

Mr. Shewfelt told members that this Board had written to the Minister of Education opposing lot levies under Bill 20. The Minister responded that School Boards may also choose to access Canada Pension Funds and the Finance Department was directed to investigate this option. Mr. Shewfelt reported preliminary discussions reveal there is nothing officially in writing yet, but consideration is being given to making these funds available to the Ontario Municipal Improvement Corporation in certain months, on specific days. It would also appear that the Ministry of Education would act as a clearing house for Boards in dealing with OMIC. As much as \$200 million may be made available in a sinking fund over a 20 year period. It is his belief that these funds would be available to Ministry-approved projects and would be used by small Boards that do not have the credit rating of large Boards and thus have to pay more on the open market.

Mrs. Lowe considered the suggestion of using CPP funds and the possibility of self-directed RRSP funds as alarming.

It was agreed:

That the report from officials re Accessing Canada Pension Funds for School Construction be received for information.

Phase IV Report: Technological Studies

Ms. Rappolt cited the many changes that have occurred in technological studies, both international and local, and how in the throne speech it was to be one of the six major initiatives in the coming ten years. She commended Mr. Jim Kerr, Co-ordinator of Technological Studies, and his department for their fine work. She drew trustees' attention to two department heads, Peter Lindsay who chaired the provincial committee writing the manufacturing program and Frank Weresch who chaired the committee that produced the communication program.

Ms. Rappolt disclosed that some of the courses originally in Family Studies will gradually move to Technological Studies. Further she invited trustees to attend the Industrial Education Council (IEC) Dialogue 89, which will be hosted by this Board on November 24th.

Mr. Kerr reviewed the report with members, indicating the outcomes from the first three Phases of the program, the objectives for Phase IV, and concerns and implications. Mr. Kerr noted the increase in student enrolment and the resulting increase of 51 lines for teachers.

Mr. Mulholland expressed disappointment that the School Workplace Apprenticeship Program (SWAP) had not been implemented and asked who was on the writing team for SWAP. Mr. Kerr stated three co-ordinators, one from the Hamilton-Wentworth Separate School Board, the Wentworth Board and himself. Further, he remarked that they had been ready for three years, but industry was slower to accept the proposal until recently.

Mr. Mulholland inquired regarding technical or wood shops in vocational schools and Mr. Kerr responded that all vocational schools have wood shops. Ainslie Wood has a Graphic Arts program in place and is an ideal location for the Communication program. He affirmed his support of technological training in vocational schools and suggested that trustees visit the Lighthouse program established in Parkview.

Mr. Kerr explained that manufacturing will become a multi-faceted area and teachers will no longer be machine shop specialists but will have basic qualifications in welding and/or sheet metal. Currently a pilot program is in place at Westdale under Mr. Lindsay who assisted in writing the curriculum.

Mr. Mulholland expressed concern that no trustee input occurred with the writing teams.

Mrs. Deans asked for an explanation of SWAP and Mr. Kerr described it as a proposal where students attend school in Grades 9 and 10, but in Grade 11 go into SWAP and take four subjects all year long on Mondays and Tuesdays. On Wednesdays and Thursdays they go into their workplace and sign apprentice indentures and on Fridays they go to Mohawk College for specific training. The four courses recommended are English, Math, Science and Technical. This will last for three years (for a total of 5 rather than 4 years) but at the end the student will receive a graduating diploma. Students will spend a further year in industry and receive journeyman's papers.

In reply to Ms. Stewart, Mr. Kerr advised that 35% of the enrolment in the Home Repair and Renovations course is female students, a factor in the high enrolment. Further, students work on projects such as building a room from framing, wiring and plumbing into painting and decorating. He added that drafting is attracting more women and expects the communications program will too.

Moved by Mr. Korz:

That the following recommendations regarding Technological Studies be approved:

- (a) That Phase IV of the Five-Year Plan be received for information.
- (b) That an amount of \$280,000 be allocated in the 1990 budget to implement Year Four of the plan.
- (c) That the plan for the ensuing years continue to be subject to annual program and budget review.

Mr. Korz asked if this program would possibly decrease the gulf between vocational and composite schools. Ms. Rappolt referred to the next item on the Agenda re Delta, but mentioned that the problem based programs allow students with different skills to work on projects together.

Mr. Korz wondered how Mr. Kerr felt about the possible

amalgamation of vocational and composite schools and its effect on programs in technical area.

In response Mr. Kerr recounted that Transportation will be offered at both Scott Park and Parkview, but each will be offered in very different manner. The students from each school can therefore go to the other school to complete the whole package. Parkview has welding, sheet metal, auto body and auto servicing shops while Scott Park has an auto mechanic shop and some auto body. Since the program is project based, the degree of difficulty will be the determining factor whether the student will select the program. He found no problems with integration.

Mrs. Bishop referred to the Renovation and Ventilation costs on page 8, and Mr. Kerr explained that \$280,000 would not cover the costs of new technologies not conceived in the first stage.

Mr. Kerr confirmed for Mrs. Van Horne that all technical teachers are teaching technical subjects full-time, except for one or two lines.

All of the trustees offered their congratulations to Mr. Kerr for the Technological Studies direction and report.

Mr. Kerr affirmed that Mohawk College has been supportive of the programs being implemented as it will dovetail with their programs. Further, Mohawk is involved with SWAP and the possibility of a multi-lab being used to train teachers. Many of our teachers have been in-serviced at Mohawk in automotive and manufacturing.

Mr. Hicks suggested that a tracking system be developed to indicate how the revival of the technological program is paying off and Ms. Rappolt agreed it was an excellent suggestion.

Mr. Hicks further noted that the community and industry have a commitment to students within the secondary panel and felt a financial commitment could be forthcoming.

Mr. Rielly stated that Mohawk is directly involved through the Industry Education Council and there is a strong direction to gain industry commitment.

Mr. Rielly advised trustees that on Tuesday, November 21st at 2:00 p.m., Dr. Willard Daggett of the New York State Education Department will deliver a presentation entitled "The Future of Education in North America" here at the Education Centre.

Mr. Rielly expressed his appreciation of the comments in support of the initiative taken by our staff in this field.

Dr. Johnston spoke of his appreciation in receiving the report well in advance and found it a forward-looking document. He was pleased to see this Board taking leadership in writing and implementing curriculum. He expressed regret that the Weaving and Knitting program at Mohawk is now closed. Both Ms. Rappolt and Mr. Hicks confirmed that Mohawk had made extensive attempts to advertise the program without results over a three year

period. Mr. Hicks further noted that last year 75% of the students were not from this province.

Mr. Kerr recited the 400 manufacturing shops which recently closed in Ontario and hoped that manufacturing will be revived under a multi-type approach.

Mr. Mulholland was pleased to hear the integration between Scott Park and Parkview is successful. He further questioned the large expenditure involved in the closure of Briarwood and wondered why the Board would close Briarwood to integrate students into a composite school.

Mr. Allen noted that Germany is the leading country in technological world. Mr. Kerr agreed, stating the SWAP program is modelled after the German technical plans.

The motion was put to a vote and was CARRIED.

Miss Cunningham thanked Ms. Rappolt and Mr. Kerr for the presentation and offered further thanks to Mr. Lindsay and Mr. Weresch for their leadership in technological areas.

Report re Delta Programs and Renovations for 1990 09 01

Miss Cunningham told trustees the report had been changed to include the following recommendation: "That the Superintendent of Plant be authorized to engage an Architect to proceed with working drawings for the renovations at Delta and Parkview."

Mr. Stockwell reminded trustees that the Board had approved a program to convert Parkview to a co-ed vocational school and to initiate integration of composite and vocational programs at Delta for September 1990. Ms. N. Nicholls, Superintendent of Schools, Area Two, and Ms. D. Quigley, Area Supervisor, have worked closely under extreme pressure with Delta and Parkview to prepare the program needed in the course selection booklets for next year.

Ms. Nicholls reviewed the report for the members' information and to solicit their approval of the proposed programs for Parkview and Delta. She emphasized that students coming from Briarwood to Parkview and Delta would be assisted by the Guidance Department in making the proper selections. With reference to Page 14 and the chart on Page 20, Ms. Nicholls explained the term "congregated" meant students in the class would be taking the subject at the same level, whereas "integrated" meant students would be taking the subject at two different levels. Ms. Nicholls noted that Mr. J. Henry, Science Co-ordinator, has indicated he would like Science taught as an Integrated subject while it is currently shown as Congregated on Page 20. At Delta, students at the basic, general and advanced levels would be together in the same environment, necessitating a program driven rather than a teacher centred classroom.

Moved by Mrs. Van Horne:

That the following recommendations re Delta and Parkview Programs and Renovations for 1990 09 01 be approved:

- (a) That the programme plan for Delta be approved.
- (b) That the programme plan for Parkview be approved.
- (c) That the Superintendent of Plant be authorized to engage an Architect to proceed with working drawings for the renovations at Delta and Parkview.

In response to Mrs. Van Horne's question, Ms. Nicholls explained that the Guidance Staff at Delta is insufficient to meet needs of the basic level students and that additional personnel will come from Briarwood staff relocation.

Mrs. Van Horne asked for a breakdown of the Family Studies courses and Technological courses. Ms. Nicholls stated that these courses are shared between Family Studies and Technological, but that Mrs. Woolfrey-Cooper would be pleased to clarify.

Mrs. Van Horne drew attention to the lack of a suitable playing field at Delta. She urged trustees to approve the program to be offered at Delta, noting that students and parents from Albion had wanted immediate access to Delta last year, but, due to the lack of an appropriate program, September 1990 became the implementation date. She felt this program was innovative and offered her support to the Principal and Vice-Principals.

Mr. Mulholland stated he would not support total integration at Delta as he believes it is being put in place to solve an accommodation problem. He would rather see a similar arrangement as Scott Park which leads to integration and ties Briarwood into Delta. He felt the jump from Briarwood to Delta was too big a step for vocational students. Further he considered integration at three different levels a step backwards to 20 years ago when basic level students were placed in vocational schools. He warned that integrating vocational students would lead to higher drop out rates.

Mr. Korz asked about staff and student reaction and Ms. Nicholls noted their major concern was having the necessary renovations completed and equipment in place to provide the program suitable for vocational students. She added that 20 Delta teachers are taking the Special Education course, Part One. Mr. Kilby added that student reaction has been minimal as they are waiting to see what courses will be offered at Delta.

When Mr. Korz inquired about course additions or what new programs were being initiated, Ms. Nicholls replied that she could not be accurate due to the attempt to meld together a new philosophy in technological studies. She agreed they were taking current programs at Delta and refocusing their delivery. She apologized for being vague but explained that the majority of programs from Briarwood that are originally designed to suit basic level students have been moved into Parkview and will go through a transfer stage.

Mr. Korz said initially he was eager to support this project,

but after, considering the financial implications, he would not support the recommendations.

Further discussion regarding playing fields included suggestions of using Montgomery Park and Gage Park (too time-consuming to bus students). Mr. Kilby proposed that in future the asphalt covering the playing field be removed to allow its use for sports.

Miss Detwiler was also concerned about the ability of vocational students to survive in the composite schools setting and larger classes. Ms. Nicholls noted that the schools would be staffed according to the model used by the Board, and as of September 1990, it would be staffed under the component staffing model.

Ms. Nicholls responded to Mr. Mulholland's previous remarks by noting that in the past 25 years a great deal of research has been done on the whole concept of learning and teaching. The move is away from teacher centred classrooms to a curriculum that is subject driven, consistent with the province's attempt to deliver curriculum to the students without isolating or labelling them.

Mr. Stockwell noted that it is the intention of the Ministry of Education that by September 1992 we must destream Grade 9. At the present time there are no guidelines but this is the expected thrust. He felt Delta is an opportunity to follow this thrust. Both he and Ms. Rappolt will attend a three day workshop this month to receive Ministry plans, strategies and approaches for destreaming.

Canon Rogers pointed out that many students over the age of 16 are not in school and felt the variety this program offers is the right approach. Students are very conscious of the fact that many find it very hard to fit into the present school system. He felt this new program is a wonderful opportunity to move into a new age of education. While he agreed it might have originated as an accommodation problem, it will open a door to better serve students in this community. He felt segregation was a thing of the past. Canon Rogers questioned costs incurred at other Boards for implementation of similar programs.

Mr. Kilby responded that the Peel Board has spent \$10 million for installation of gyms and vocational workshops. In contrast, it is expected that renovations and equipment will be \$1.7 million to implement the program at Delta.

Canon Rogers urged trustees to support this program to prevent the continued loss of students and their opportunity for employment.

In reply to Mr. Stewart's question, Mr. Orlando stated the estimated cost of \$200,000 would be spent at Parkview with \$1.5 million at Delta. This would include the renovations to add Food Services and a Communications lab.

Mr. Stewart wondered if vocational students will remain in Parkview or whether they will have the program option at Delta.

Ms. Nicholls stated that students currently enrolled in Briarwood will have an opportunity to continue studies in Delta or Parkview. The third option for a program is Ainslie Wood, though she hopes Delta or Parkview will meet their needs.

Dr. Johnston was impressed with the teachers' reactions and their involvement in training. As a member of the Archives Committee, Dr. Johnston drew attention to the necessity for finding an appropriate location to house the archives.

Mrs. Lowe referred to the paragraph on Page 14 which states that half of the Briarwood students will register at Delta and inquired about the other half. Ms. Nicholls replied the percentage is an estimate of the number of students that will find the programs suitable at Delta. The rest of those students will remain in the vocational system.

Mrs. Lowe expressed her concern about integrating vocational students and hoped it will be as successful as the integration of the physically handicapped students. She further queried why there was no clear financial package to accompany this presentation.

Mr. Orlando stated that design work within the school will require the use of an architect but this estimate is based on changes he visualizes being done.

Mrs. Lowe supported the motion, but with reluctance.

Mrs. Clarke noted the difficulty encountered by Principals in the Spring in working with students and families when neither feel vocational school is the right choice. She felt integration will be welcomed and was pleased with the number of integrated subjects to be taught.

Mrs. Clarke referred to Page 14 "reducing the dropout rate through a career-based philosophy and asked for an explanation. Ms. Nicholls replied that they surveyed the needs of the community and the program reflects the need to prepare students for careers within this city.

Mr. Allen asked for more details regarding Graphics in Communications. Mr. Weresch stated the intent is to provide students with exposure to anything from a flyer to publishing a school year book. Students will approach merchants in malls and initiate projects from a business viewpoint, so the student is not working in a vacuum. The Graphics program could be then dovetailed into the Co-op or Apprenticeship program.

Mr. Allen expressed concern about basic level students participating in such a sophisticated project.

Mr. Weresch noted that vocational students quite often possess good hand skills. Each of these students must be evaluated as an individual.

Mr. Allen appreciated Mr. Weresch's comments but suggested that much of the work in Graphics relies on academic skills.

Mr. Kennedy offered his support of the program though he continues to support vocational school. He expressed hope that officials would truly measure the success of the program. His chief concern was the expense and asked that all monies be compiled for major projects so trustees can see what has been earmarked for each project and how each will be financed.

Miss Cunningham noted that information will be available in Budget estimates for 1990, which Mr. Shewfelt will have ready in late February.

Mr. Mulholland re-iterated that this was not the recommendation of the Committee to Study Vocational Schooling in the East End. They had recommended co-ed programs at Parkview. He questioned why the Board was keeping Parkview open if students were being integrated in Delta.

Mr. Stockwell reminded members of the many comments in support of both the vocational program and the program in Delta. This Board is not opposed to vocational education but considers the program at Delta as an option not available earlier. He felt that while the direction is towards the co-ed vocational program and away from a segregated program, there was still a place for vocational education.

Mr. Mulholland asked if vocational schools will end following destreaming in 1992.

Mr. Stockwell replied that this is being investigated so as to meet the direction of the Ministry. It is his feeling that the delivery of the program will be made in a different manner and may mean a closer relationship between composite and vocational schools at Grade 9 or a delivery model that begins at Grade 10.

Mr. Mulholland asked if Mr. Stockwell was confident in the relationship between Scott Park and Parkview. Mr. Stockwell responded he did not have the answer because there is so little direction from the Ministry other than Grade 9 is to be destreamed. The Scott Park-Parkview model may be a solution in that integration could be offered in either building. Further, Mr. Stockwell believes that Delta provides an easier solution, i.e. integrated classes within the same school.

Mr. Orlando clarified for Mr. Mulholland that \$1.7 million is an estimate with respect to the program and subject to revision once the detailed work in the school is known.

Mr. Mulholland requested that the figures \$200,000 and \$1.5 million be separated.

Following a five minute recess, the following amendments were agreed to by Mrs. Van Horne who moved the recommendations:

(a) add the words "at an approximate cost of \$1,500,000"

(b) add the words "at an approximate cost of \$200,000"

Mrs. Bishop supported this exciting venture. She felt some

evaluation of the program is necessary to see if students are remaining in the program and then moving into careers. Ms. Nicholls agreed and hoped an evaluation will be built into the program.

Mr. Hicks felt most trustees are in favour of the concept, but noted the increased cost compared to the Westmount 1990 project. He referred to Page 13 and the time line of September 1990 for A. M. Cunningham School students. Mr. Orlando clarified that this has not changed.

Mr. Hicks asked for a breakdown of the \$1.5 million for Delta between equipment and renovations and how the projected equipment figure was decided.

Ms. Nicholls stated that Mr. Weresch reviewed the equipment needs for shops and she apologized for the lack of detail.

With all due respect to the officials, Mr. Hicks questioned the way financial packages are presented to the Board. He suggested it is time the format was changed and have a draft budget to show the breakdown in categories with project figures, i.e. renovations and equipment. He thought it was possible to have an accurate estimate of equipment costs, while renovations may be more difficult. He expressed real concern that he could not get an answer between renovations and equipment. He hoped to see a change in presentation formats and added that this suggestion was made in a constructive and positive manner.

Mr. Hicks agreed this positive program is the result of an accommodation problem. There is a definite cost involved and he believes when the Board has a number of priorities the cost factors for these innovative programs have to be considered. It would be nice to have a definite plan for Briarwood. He urged that presentations include a financial point of view and hoped that officials would take this matter into consideration.

Mr. Korz felt the emphasis on students helping students was very nice but cautioned that the world does not always work that way. He expressed concern that this is going to be a terrific program for Delta composite students but may be intimidating for vocational students. He was worried that students had not been consulted.

Moved by Mrs. Van Horne:

The Operations Management committee meeting continue to sit past 11:00 p.m. in order to complete the Agenda.

CARRIED.

Mrs. Van Horne noted that Mr. Kilby spent six years at a vocational school and did not have to accept Delta as his assignment. She emphasized that he chose Delta due to his caring, understanding attitude and his interest in the new concept which provides an opportunity for both vocational and composite students. She noted the efforts of Mr. Kilby and his vice-principals to create a better atmosphere between Delta and the community. Further, she pointed out that if

Mr. Weresch was an example of the other teachers in Delta, this Board will have reason to be proud of this new concept.

Mr. Stewart questioned the need for an architect. Mr. Orlando explained that a mechanical/electrical draftsman was recently engaged by the Board but an architect is needed for a complete design and specifications. He noted that a request for a project manager was turned down in earlier discussions, but he anticipates returning with that request in the near future.

At Mr. Stewart's request, Mr. Orlando detailed some of the work involved in installing the equipment at Delta.

Mr. Mulholland agreed Mr. Kilby was a dedicated person but also credited the very caring staff who teach in vocational schools.

The motions as amended were then put to a vote and were CARRIED.

Miss Cunningham offered her thanks to Ms. Nicholls and all those who took part in this new concept.

Report of the Special Education Moved by Mrs. Bishop:
Advisory Committee

That the following recommendations of the report of the Special Education Advisory Committee be approved:

(a) That Dr. Dan Marshall be recommended as the representative of the Hamilton and District Association for the Mentally Retarded on the Special Education Advisory Committee.

(b) That the Transportation Annual Report 1988/1989 be received for information.

(c) That the report on Special Education Legislative Grants be received for information.

Miss Detwiler referred to the Transportation Report and expressed concern over the increased incidences of parents not being home to receive students. She noted one member remarked that parents should be penalized or denied transportation. She felt this was a great inconvenience to the transportation people and asked officials to monitor the situation.

The motion was put to a vote and was CARRIED.

Special Education Advisory Moved by Mrs. Bishop:
Committee Members - Representa-
tion from the Hamilton and
District Association for the
Mentally Retarded

That Dr. Dan Marshall from the Hamilton and District Association for the Mentally Retarded be appointed as a member to the Special Education Advisory Committee for the period commencing 1989 11 17 to 1991 11 30.

CARRIED.

Report of the Supervised
Alternative Learning for
Excused Pupils Committee

Moved by Miss Detwiler:

That the following recommendations from the Annual Report of the Supervised Alternative Learning for Excused Pupils Committee be approved:

(a) That group support sessions with students that will promote specific skill training be established.

(b) That a safety workshop component for SALEP students be established.

(c) That an ongoing follow-up study to provide statistical data relative to the SALEP program be established with Research Services.

Miss Detwiler noted that the fourth recommendation involves staffing and that Special Services would like to include it in a staffing package to be presented in December. She emphasized the need for this additional staff.

Following discussion, it was moved by Dr. Johnston:

That the following recommendation of the Supervised Alternative Learning for Excused Pupils Committee be referred to the officials:

(d) That the position of SALEP/Educational Assistant be filled on a pilot basis for the period 1990 01 01 to 1990 06 30 and that an evaluation of this position be reported to the Board in July, 1990.

Recommendations (a), (b) and (c) were put to a vote and were CARRIED.

The referral of Recommendation (d) was put to a vote and was CARRIED.

Thanks to the Chairman

Moved by Mr. Penner:

That the members extend to Miss Cunningham their appreciation for the efficient and courteous manner in which the meetings of this committee were conducted during the past year.

CARRIED.

Miss Cunningham extended her appreciation to the Mr. Rielly, Mr. Stockwell and Mr. Shewfelt for their assistance in her term as Chairman.

ELEMENTARY/SECONDARY

NEW BUSINESS:

Recommendations of the
Director of Education

Moved by Mrs. Bishop:

That the recommendations of the Director of Education be approved as presented.

CARRIED.

Request from Sir Allan MacNab
Secondary School re naming a
sports field

Mr. B. Mair, Area Supervisor, Area Five, expressed regrets on behalf of Mr. Rothwell and introduced Mr. Bob Williamson, Acting Principal of Sir Allan MacNab.

Mr. Williamson explained that this request had been submitted at the direction of Mr. L. Swan, Principal, following a number of inquiries from those outside the school, as well as the staff and Student Council about a memorial in honour of the late Mr. Earl Lewis. Mr. Williamson stated that though Mr. Lewis was not an athlete he attended all sports activities and had, in fact, received awards from the students for his participation in and support of their activities. Mr. Williamson further noted that this sports field was brought to fruition through the efforts of Mr. Lewis in the past year and it seemed a fitting memorial to approach the Board with the request to name the field in his honour.

Moved by Mrs. Clarke:

That the request from Sir Allan MacNab Secondary School to name their sports field "The Earl Lewis Memorial Field" in memory of Mr. C. E. Lewis be approved.

CARRIED.

Miss Cunningham thanked Mr. Williamson and apologized for the lateness of the evening.

The meeting then adjourned.

Read and confirmed,

.....
 Chairman

1989 11 07

To the Chairman and Members,
Operations Management Committee,
Board of Education,
Hamilton, Ontario.

Re: Parkview Secondary School - Renovations

At a special meeting of the Development Committee on February 14, 1989, a recommendation was adopted transferring the students of Albion Secondary School to Parkview Secondary School for the 1989-90 school year. In order to provide the Albion students with the opportunity to continue programs begun at Albion, some technical equipment was transferred from Albion to Parkview along with the complete bakery shop equipment.

Additional work must be done to complete the installation of the bakery shop and the additional equipment provided to the other technical areas.

The equipment installation and associated minor alterations are required in Rooms 101, 104, and 106 to 109 inclusive and 203, 204 and 311. In order to complete this work as soon as possible, funds in the amount of \$125,000 are required. It is estimated that approximately \$70,000 will be required for the bakery shop project and the balance of \$55,000 will be required for the equipment installation.

Recommendation:

That the Superintendent of Plant be authorized to spend \$125,000 to undertake the above work. IN 1989.

Prepared and submitted by: R. T. Orlando

Approved by: K. A. Rielly

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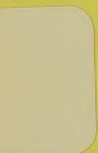
DECEMBER, 1989

OPERATIONS MANAGEMENT COMMITTEE

URBAN MUNICIPAL
JAN 22 1990
GOVERNMENT DOCUMENTS



THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON



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MINUTES
OPERATIONS MANAGEMENT COMMITTEE
1989 12 12

Present: Miss M. Cunningham (Chairman), Trustees Baskin, Desmarais, Korz, Penner, Rogers and Clarke.

Not
Present: Trustee Lowe

Also
Present: Trustees Deans, Detwiler, Johnston, Kennedy, Mulholland, Patenaude Barker, A. Stewart, R. Stewart and Van Horne.

Officials

Present: K. Rielly, Director of Education and Secretary
A. Stockwell, Associate Director of Education
P. Beveridge, Superintendent of Curriculum, Special and Educational Services
P. Shewfelt, Superintendent of Finance and Treasurer
B. Orlando, Superintendent of Plant
B. Sinclair, Superintendent of Human Resources
R. Kawai, Superintendent of Information Management Services
N. Nicholls, Superintendent of Schools - Area 2
R. Binns, Superintendent of Schools - Area 3
P. Gillie, Superintendent of Schools - Area 4
G. Rutledge, Controller
S. Rogers, Assistant to the Secretary

Miss Cunningham called the meeting to order and asked for confirmation of minutes of the last regular meeting and special meeting of 1989 11 16.

Moved by Canon Rogers:

That the minutes of the last regular meeting and special meeting of 1989 11 16 be approved as presented to the members. Carried

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Asbestos in Our
Buildings

Mr. Stockwell introduced Dr. Pinchin, President of Pinchin and Associates, and a foremost authority on asbestos throughout Canada and the U.S. His company is one of the two firms employed by this Board for asbestos control work.

Dr. Pinchin gave an historical background on asbestos. He noted that in 1984, in response to public concern, the government established the Royal Commission on Matters of Health and Safety Arising from the Use of Asbestos in Ontario. The Commission was given the task of investigating asbestos used in public buildings and whether or not its use could endanger public health and safety. He informed the Committee that the conclusions made in 1984 on asbestos findings were confirmed by later studies.

Dr. Pinchin stated that exposure to asbestos may result in some serious diseases, for example, lung cancer wherein the linings of the lungs are affected. He also mentioned that patients diagnosed with asbestos-related diseases today may have been exposed years ago, dating back in the early 1940s up to the 1970s. He concluded that medical experts today must rely on historical medical data to determine the health effects of exposure from asbestos.

Dr. Pinchin made mention of the presence of asbestos in the air and drinking water but assured that this does not pose very serious health hazards to people. Statistics on the measurement of asbestos fibre were also cited by Dr. Pinchin which caused mixed reactions from the Board members.

Mrs. Baskin questioned the credibility of the statistics. She expressed doubts on the figures given and suggested that this type of information should not be included in future presentations to the Board so as not to create unnecessary concerns.

Dr. Pinchin assured Mrs. Baskin that his figures were documented; he then presented a book where the figures were obtained.

Dr. Pinchin said that the aim of the Asbestos Control Program is to keep the exposure of all individuals to the minimum possible level realizing that zero exposure is impossible.

Dr. Pinchin said that, in his opinion, the Board has a problem regarding asbestos but it is a manageable one. Addressing this issue requires knowing where asbestos is. This is currently being done through the asbestos inventory instituted by the Board. Dr. Pinchin informed that they are making recommendations on asbestos control which, in some cases, exceed the requirements of the Ministry of Labour.

Dr. Pinchin advised that almost any major renovations relative to asbestos removal will be expensive. These may include normal maintenance, plumbing work or sealing requiring expense-related work. He said that there is no doubt that eventually all asbestos will have to be removed but this will only occur over a very long period of time. This removal process will be a challenge to the Board.

Mr. Desmarais asked for further clarification on asbestos fibre content in water.

Dr. Pinchin explained that asbestos is a naturally formed substance, a needle-like crystalline composed of many millions of fibre. He said that as to size, asbestos is similar to a virus and that several thousands of asbestos fibres can be put within a human hair. He emphasized that the presence of asbestos in water is not a health hazard but he was just pointing out that it exists.

Mr. Desmarais suggested that this information should be passed on to the public as part of the asbestos information being circulated.

Dr. Johnston referred Dr. Pinchin to a handout on asbestos which was earlier distributed to the Committee. He asked if Dr. Pinchin is in agreement with the information contained in that handout.

Dr. Pinchin said he could not provide an objective reply as the survey of all the schools is not complete. Presently, it may be considered that there is no significant health risk in schools but it does not mean that precautionary measures should not be taken by maintenance workers. The Board must continue to be concerned with its attempt to control the disturbance of asbestos.

Ms. Stewart asked if the Ministry's recommendations are sufficient to the Board's needs after the inspections of the Board's buildings. Dr. Pinchin said that once the inventory is done, it will provide the knowledge of where asbestos is on a room-by-room basis. Their recommendations have been based on experience and he pointed out that these exceed the regulations of the Ministry of Labour.

Mrs. Van Horne inquired if there is significant amount of asbestos in places like the police and fire stations, schools of the Separate Board, Y.M.C.A., City Hall, etc.

Dr. Pinchin responded that he can speculate on the presence of asbestos in these places as it was used in the construction of public buildings from 1965 to 1978. The substance was not used so much in smaller buildings compared to larger ones.

Mrs. Deans asked if there are different asbestos levels applicable for children's safety.

Dr. Pinchin stated that the Royal Commission did consider the effects of asbestos to children and this is clearly described in the report. He added that further study would take a lot of statistics and that Dr. Pinchin's firm could work and give conclusions only on published technical data. He further stated that he could not offer any appropriate solution to the public's concern if some people cannot be convinced by the data and information published on asbestos.

Mr. Stewart requested comparisons on the progress of both the U.S. and Canada in addressing the asbestos issue.

Dr. Pinchin said that there is a difference between the U.S. and Canada relative to clearance level. In Canada, this clearance level is established within the school only for approval purposes on occupancy. The U.S., on the other hand, opts for the best technology because of legal constraints. He added that the U.S. air clearance for asbestos exceeds the Canadian standards because the U.S. is very cautious and aims to maintain exposure at the lowest or minimum possible level. The main reason for this is the financial value of property transfer incurred as an implication of the asbestos control program.

Mr. Stewart asked if there are reported liability cases in the U.S.

Dr. Pinchin cited one case which happened in Cleveland where a woman sued the building she occupied and received a settlement of \$250,000.

Miss Detwiler inquired if asbestos is present in premises like the Copps Coliseum or the Toronto Skydome.

Dr. Pinchin said he could not say. He reiterated that it would really be impossible to absolutely remove all asbestos materials in public buildings.

Miss Detwiler further questioned that if a person's death or serious illness is initially reported as resulting from inhalation of asbestos, can a medical doctor verify whether that person died due to asbestos or from other illness, perhaps from smoking.

Dr. Pinchin responded that in cases of asbestosis, a clear differentiation can be made; causes for lung cancer are more complex.

Mr. Korz expressed that, as a trustee, he often receives inquiries from students, parents and the general public on asbestos. He asked Dr. Pinchin how Board trustees can effectively address these concerns.

Dr. Pinchin advised that the important thing to stress is to assure the public that the Board realizes the fact that asbestos is a significant problem if not handled properly. It should also be stressed that the Board has established provisions for staff training and equipment. The public must be informed that there is no significant risk from asbestos at the present time.

At this point, Mrs. Baskin questioned again the measurement of asbestos fibre content. She wanted to be assured that there is in fact a reliable way of measuring these asbestos fibres.

Dr. Pinchin confirmed that definitely there is a reliable way of measuring asbestos fibre but questioned the necessity of counting fibres.

Mrs. Baskin suggested that during presentations to school boards, this type of information should not be mentioned so as not to create some consternations.

As differing exchange of thoughts on asbestos occurred, Mr. Kennedy commented that the Board's senior management is already addressing the asbestos issues through its own team of asbestos experts hand in hand with the proper training and information given to its staff.

He could not reconcile the need for certain groups telling the Board what to do. He was concerned this might only lead to confusion resulting from contrasting opinions.

Mr. Mulholland responded that these groups which offered further information should be commended for bringing added asbestos concerns to our attention. He noted Dr. Pinchin's comments that the Board is going beyond the regulations.

Having no further questions from the Committee, Miss Cunningham thanked Dr. Pinchin for his time and the valuable information he imparted to the Board during his presentation.

Update - Short
and Long-Range
Asbestos Plans

Mr. Orlando discussed the update regarding the short and long-range asbestos plan for our buildings. After his discussion, he requested comments from the members.

Miss Cunningham suggested that the phrase "effective 1990 01 01" should be appended after the last line of Recommendation #4.

Moved by Mrs. Baskin:

1. That the short and long-range tentative asbestos treatment plans for our buildings incorporate the following major components:

- i. an asbestos treatment plan that complies with the Ministry of Labour Regulations 654/85 incorporating the following criteria for hazard identification, assessment and treatment of asbestos in our buildings:
 - (a) type of construction material
 - (b) condition of asbestos-containing material
 - (c) accessibility of asbestos-containing material
 - (d) relative use and accessibility of the area where asbestos containing materials are found

ii. Asbestos Response Team

iii. a communication package to keep staff, students, trustees and community informed about asbestos

iv. Financial Plan

2. That the officials continue to work with employee groups through the Asbestos sub-committee and the Joint Health and Safety Committee to receive input on the development of the Board's Short and Long-Range Asbestos Treatment Plan.

3. That officials maintain on-going information updates on asbestos treatment in our buildings with the Ministry of Labour and the Hamilton-Wentworth Regional Health Unit.

4. Until the completion of the short and long-range asbestos plans, that the Superintendent of Plant be authorized to spend up to \$400,000 for asbestos control work effective 1990 01 01.

Mrs. Deans asked what is the total amount spent on asbestos, including this figure.

Mr. Orlando answered that \$1,927,000 is the figure for 1989 and that a check of spending indicated that all but \$100,000 had been spent. He added that the amount reflected in Recommendation #4 is an interim funding for work in early 1990.

Mr. Kennedy inquired if the provision of staff to handle "trouble shooting" on asbestos concerns was already included in the \$400,000 funding, to which Miss Cunningham said this concern will be discussed during the Personnel and Organization Committee meeting set later this week.

Mr. Orlando stated that the \$400,000 funds requested does not include provision for any staff.

The motion was put to a vote and was Carried.

Repair Costs

The information requested concerning the school locations and amounts of money that had been spent to date on asbestos repairs was presented to the Committee.

Mrs. Deans asked if a short and long-range plan is now available for the asbestos repairs in our buildings.

Miss Cunningham responded that this is just being developed.

Mr. Rielly added that the long and short-range plans will be presented to the Board, with the necessary inputs, by the end of 1990 01.

Mr. Rielly responded to Mrs. Deans' query that the Board has been addressing the public in a variety of ways.

Mrs. Deans referred to a 1989 12 08 public letter received by the Board and addressed to the Chairman expressing concerns on asbestos. She said that we could defend our position if we would immediately reply to these letters from the public.

Mr. Rielly assured Mrs. Deans that the Board is sending information through the schools and has held some impromptu meetings to discuss the issue. He added that our officials have been conducting some meetings and Mr. Stockwell will be meeting with a number of student groups. He cautioned the Board about entering into a public debate.

Miss Detwiler referred to the letter mentioned by Mrs. Deans and she commented that the Board should give careful thought before reacting. She felt the Board has been very open with the public to date and suggested the "upheaval" is confined to certain groups. Miss Detwiler also wanted to be clarified on page 7 of the report regarding the mention of General Secondary, General Elementary and General Vocational under the column on "Locations".

Miss Detwiler cited the column "Committed" and asked if the amounts reflected in this portion could be identified as planned.

Mr. Orlando clarified that these are items where the Board has not secured the final invoices covering the costs.

Mr. Korz expressed his appreciation of how the Director and the other officials have presented themselves and reacted to the various comments and queries of the Committee in such a level-headed way. He also said he was glad that the yelling and bickering had finally stopped. Mr. Korz concluded that people tend to be much more reasonable if the matter is personally explained to them.

Ms. Stewart spoke about a trustee who attended the public meeting called by CUPE and held at the YWCA and pointed out that the yelling has not stopped. Such an atmosphere is not conducive to reasonable debate. It was her suggestion that the Board follow through with the communication plan as outlined.

At this point, Mr. Shewfelt responded to the earlier request for clarification on an item on page 7 of the report. He said some of the costs incurred during the initial phases of the asbestos program were recorded under General headings; however, after a period of time, the records were kept by schools.

Regarding the exchange of conflicting opinions on the asbestos issue, Mr. Mulholland commented that the display of frustrations and disagreements among the members would have not occurred if it was realized by all that the root cause for the disruptions was the deep concern for the safety of fellow workers; therefore, while not condoning some of the extreme tactics, he is not condemning those who reacted so much with the issue at hand.

Miss Cunningham reassured the Committee that the Chairman of the Board will take the matter regarding the public letter referred to into consideration and decide which course of action the Board should take.

Dr. Johnston stated that he does not believe that the Board has taken all the necessary steps relative to the asbestos issue and that it is in the process of taking as many steps as it can and as quickly as it can. Speaking against holding public forums, he believed that the Board's main duty is to educate and guard the health of its students. It is unnecessary for the Board to react so quickly to various write-ups and comments from outside groups. Instead, the Board should focus on its decisions and interests.

Moved by Dr. Johnston:

That the Report on Asbestos Repair Costs be received for information. Carried

NEW BUSINESS:Formation of Ad
Hoc Committees

Moved by Canon Rogers:

That the recommendation for the formation of the following Ad Hoc Committees be approved:

- (a) Committee to Study Future Parking Needs - Education Centre
- (b) A.I.D.S. Policy
- (c) Committee re Policies for Food Consumption on School Properties

Mrs. Van Horne expressed her hope that, in the near future, the Board can bring the Committee to Study Future Parking Needs - Education Centre to a conclusion. She said she felt the Board should either make a deal with City Hall or forget the whole issue. She suggested the committee have one more meeting, make a report and then dissolve the committee.

The motion was put to a vote and was Carried.

Report on Short-
Term Investments

Mr. Shewfelt discussed the report and highlighted some key points.

Moved by Mr. Korz:

That the Report on Short-Term Investments be received for information. Carried

Cash Flow

The Report on Cash Flow was discussed by Mr. Shewfelt and he particularly highlighted the figures reflected on page 11C.

Moved by Canon Rogers:

That the Report on Cash Flow be received for information. Carried

1990 Insurance
Coverages and
Premiums

Mr. Shewfelt discussed the proposed 1990 Insurance Coverages and Premiums of the Board and emphasized the revision made in the third paragraph of the recommendation to reflect the year 1990 instead of 1989.

Mr. Stewart inquired if insurance coverage is provided for employees' lost things, to which Mr. Shewfelt responded there is no insurance coverage for such items. Mr. Shewfelt further informed that even personal properties of the students are not covered.

Moved by Dr. Johnston:

That the recommended insurance coverages and premiums for 1990 of \$393,320 be approved. Carried

Sale of BoardSite: Spruceside/
Mapleside

Dr. Johnston asked the exact location of the school site as he recalled that part of the site used to be a railway.

Mr. Penner confirmed Dr. Johnston's recollection and added that when the railway was closed, part of the site became a property of the Board. Miss Detwiler asked what the implication would be if the sale was refused by the Board.

Mr. Shewfelt replied that the offer of sale was already made and accepted by the purchaser subject to the Board's final approval. However, if the Board refused the sale, it would be corresponded to the purchaser that the offer was not accepted.

Mr. Stewart inquired if the sale was offered to other prospective purchasers according to the established order for disposing of property. Mr. Shewfelt said yes but all these possible buyers expressed no interest in the sale.

Mrs. Deans expressed her concern that it seems that relative to this kind of property sale to the city, the taxpayers have to buy their own properties from us for the simple reason that the Board needs every penny it can have. She commented this does not make any sense as she perceives there is the passing of money back and forth.

Miss Cunningham questioned what claim does the Ministry of Education have to this sale money.

Mr. Shewfelt informed her that one half will go to the Board's Capital Reserves and the other half will be held in trust by the Ministry. If the Board wishes to access that money in trust, it must apply for approval from the Ministry.

Mr. Stewart directed his question to an old Board agreement as to payment of legal costs in the sale of Board properties.

Mr. Penner responded to his query by informing that the Board, for many years, paid for legal costs as a seller of its property. Since the last three years it was decided to have the purchaser pay for the legal costs incurred in the sale of any of the Board's properties.

Miss Cunningham commented that this agreement is sort of a "trade-off", wherein something is gained back for another piece of property.

The motion was put to a vote and was Carried.

Extension
of Lease of
Brantdale School
- Mohawk College

Mr. Shewfelt gave a brief overview of this recommendation.

Moved by Mr. Korz:

That the recommendation to renew Mohawk College's lease on Brantdale School for another year to expire on 1991 03 31 be approved. Carried

Tenders -
Addition to R.A.
Riddell Elementary
School

Mr. Shewfelt discussed the recommendation.

Mr. Orlando explained clause (b) of the recommendation.

Miss Cunningham commented that clause (a) should mention the name of the firm (Bestco Construction Corp.) to whom the contract for the addition was awarded.

Miss Detwiler asked about the difference between highest and lowest bids. She wondered if the Plant Department had taken the step to look into the possibilities of the higher bidders. She also asked if Mr. Orlando knew anything about this company as against the others.

Mr. Orlando informed Miss Detwiler that he and his group carefully checked the credentials of the firm chosen and he assured her that the company would be able to carry out their commitments to the Board. He mentioned that problems were encountered during the renovations for Norwood Park, not because of incompetence on the part of the contractor, but due to the Board's documents and drawings. Currently, the discrepancies in that situation are being corrected.

Miss Detwiler questioned the problem of heating control at Norwood Park.

Mr. Orlando replied that the heating system is being adjusted manually to allow heating into the rooms until the situation is resolved.

Mrs. Deans requested clarification on the figures involved in this project.

Mr. Orlando explained that the recommendation reflected the best estimate at that time and added that the figures presented include a contingency allowance.

Mr. Stewart asked Mr. Orlando if there was a case where we considered bidders other than the lowest bidder, to which Mr. Orlando replied no.

Moved by Canon Rogers:

(a) That funds be provided in the amount of \$1,369,628 for this project and that a contract be awarded to Bestco Construction Corp. for the construction of an addition to R. A. Riddell Elementary School in the amount of \$1,099,628. Carried

(b) That pursuant to the provisions of Part VIII, Section 208, sub-section 1, of the Education Act, the Board of Education for the City of Hamilton hereby makes application to the Regional Municipality of Hamilton-Wentworth for the firm net sum of one million, three hundred and twenty three thousand dollars (\$1,323,000) for the addition to R. A. Riddell Elementary School on Cranbrook Drive in the City of Hamilton.

And further requests that the said money be raised by the sale of debentures of the said Regional Municipality of Hamilton-Wentworth with repayment term not to exceed twenty (20) years, and that the appropriate bylaw of the said purpose be passed by the Council of the said Regional Municipality. Carried

(c) That other costs, including furniture and equipment be financed from Capital Reserves. Carried

Presentation to
the Standing
Committee on
Social Develop-
ment (Bill 64)

Miss Cunningham informed the Committee about the presentation made by the Education Centre to the Standing Committee on Social Development (Legislative Assembly of Ontario) in Toronto. The Board's delegation included the Chairman of the Board, Mrs. Mary Caye Clarke, Mr. K. Rielly, Director and Secretary of Education, and Mr. Paul Shewfelt, Superintendent of Finance and Treasurer. Miss Cunningham turned over the discussion on this presentation to Mrs. Clarke.

Mrs. Clarke gave a summary of the salient points taken up during their presentation. She then requested Mr. Shewfelt to explain the financial implications of Bill 64 to the Board as presented to the Standing Committee.

Mr. Shewfelt told the Committee that he would not go into a detailed explanation because of the complexities of the issues. He emphasized that if Bill 64 passes, there will be a significant reduction in our tax base. Mr. Shewfelt explained that Bill 64 which had its first reading on October 19, 1989 and the second reading on November 8, 1989, basically proposed two things:

- a) sharing commercial and industrial assessment between the coterminous boards
- b) realigning board boundaries in accessing residential and industrial taxes

He noted that the Ministry is aiming to accomplish Bill 64 during a six-year period.

Mr. Shewfelt also cited the following two negative effects of the Bill for the Board:

- (a) There will be greater incentive for school boards to compete based on mill rates.

- (b) Roman Catholics who currently support the Hamilton Board may be encouraged to switch their support.

Mr. Shewfelt, in his discussion, also clarified the important features of both the Ministry model and the O.P.E.N. model relative to the financial implications of Bill 64 for the Hamilton Board. He concluded that the O.P.E.N. model is more sophisticated and the figures reflected are more accurate.

Differing views were expressed among the members as a result of the financial impact that Bill 64 presents to the Hamilton Board.

Mrs. Van Horne commented that she was not surprised by the negative reactions to Bill 64 among the Board members. She commended Mrs. Clarke and staff for their efforts during the presentation to the Standing Committee on Social Development. She said that she was not advocating fighting with either the Ministry or the separate school boards but that she hoped the Ministry would make good on its commitment to increase the grant ceilings to public boards to alleviate the adverse effect of Bill 64. Unless the Ministry meets its commitment, Mrs. Van Horne stated that it is about time the Hamilton Board as well as the other public boards express their disagreement by refusing to comply with some of the Ministry's requirements.

Mr. Kennedy also expressed his opposition to Bill 64 and asked for clarification on O.P.E.N.'s role relative to this issue.

Mr. Shewfelt explained that O.P.E.N. represents all public school boards and confirmed that our Board is well represented at this time.

Miss Detwiler voiced her concern about giving up some of the Board's school programs to lessen the financial impact of Bill 64. She suggested that the Board should take the initiative in developing some actions to increase the number of our ratepayers. She concluded that the only option the Board has is to initiate active recruitment for more public school supporters.

Mr. Korz expressed his agreement with Miss Detwiler's thoughts and pointed out that the Board should be able to chart its future direction given the current issues relative to Bill 64.

Mr. Rielly agreed with Mr. Korz and added that the Board has to take a look into effective strategies as a result of the sizeable loss the Board would eventually have to face if Bill 64 is passed as a law. He stressed that the Board should consider what it has been doing, then determine what it can afford with the negative effects of the Bill.

Mrs. Deans believed that with Bill 64, the Board really has no choice but to decide on an effective course of action. She commented that even the separate school boards are under funded. She suggested that public school boards should cooperate with the separate school board in taking political action against the Ministry.

Mr. Rielly responded that if O.P.E.N. is accurate in its prediction that the Bill would adversely affect 48 school boards, then there will be a bigger support from other school boards to oppose the Bill. He further assured that O.P.E.N. is making every attempt to bring pressure to the Ministry not to pass this legislation.

Mrs. Clarke said that during the presentation with the Standing Committee on Social Development, she observed that many parties present were sympathetic and expressed their concerns about the implications of Bill 64.

Mrs. Baskin stated that she understood the reactions among the members with regard to Bill 64 but said that, based on her observations, she could see that the separate school boards have been badly neglected and represented. The students under these boards have been short changed. She further stated that all children in Canada should get equal educational opportunities. Mrs. Baskin also stated that adverse reactions to the Bill may be as a result of a lack of understanding of the realities in the educational system in Ontario and reminded that the Board should be aware of these realities.

At this point Mr. Kennedy inquired if the Board's computer system could give information as to how many of the students, parents, classes, etc. are public school supporters.

Mrs. Patenaude Barker requested clarification on the second negative implication of Bill 64 cited by Mr. Shewfelt.

Mr. Shewfelt said that this referred to the Roman Catholics who currently support the public school boards and whom he thinks might switch their support to the separate school boards as a result of the passing of Bill 64.

Mrs. Patenaude Barker asked if there was any school board in the past which was reported to have refused to implement the directions of the Ministry.

Mr. Rielly commented that he could not recall any Board that has refused to implement initiatives mandated by the Ministry of Education.

Mrs. Patenaude Barker further asked what will be the implication if a board refused to comply with the Ministry's directives.

Mr. Rielly responded that there is no reliable answer to that question. The only resulting possibility is for the Ministry to withhold its grants to the school board but he said he could not cite any case relative to this.

Moved by Mr. Korz:

That the Report on the Presentation to the Standing Committee on Social Development (Bill 64) be accepted for information. Carried

Capital
Expenditure Multi-
Year Forecast:
1990

Mr. G. Rutledge gave a brief explanation of the Capital Expenditure Multi-Year Forecast for 1990.

Mr. Stewart inquired why the project on Peace Memorial was not reflected in the report.

Mr. Rutledge responded that the project was not listed as the funding for this is expected to come from the Capital Reserves.

Miss Detwiler commented that Delta underwent quite an extensive renovation some fifteen years ago and would like to know why another renovation was reflected in the report.

Moved by Mr. Penner:

That the following recommendations regarding Capital Expenditure Multi-Year Forecast: 1990 be approved:

- (a) That the Capital Expenditure Multi-Year Forecast: 1990, Allocations for 1991 to 1995 be approved; and
- (b) That the Superintendent of Plant be authorized to proceed with the purchase of 25 portables for 1990.

The motion was put to a vote and was Carried.

1989 Forecast
of Revenues and
Expenditures

Mr. Shewfelt briefed the members on the Report on the 1989 Forecast of Revenues and Expenditures.

Mr. Shewfelt emphasized the \$3.6 million deficit and the decrease of the budget by around 1.3%. He attributed these figures to two main factors:

- (a) the financial implication of the asbestos program
- (b) the operating deficit is less than 1% of the initial budget of \$21 million

Mr. Shewfelt stated that a detailed explanation of these factors will be available in the Budget Book after year end.

Miss Detwiler questioned the figures under Tuition Fees, to which Mr. Shewfelt explained that these refer to tuition fees paid to separate school boards for students in the system.

Moved by Mr. Korz:

That the 1989 Forecast of Revenues and Expenditures be received for information. Carried

Report of the
Special Education
Advisory Committee

Having no questions as to the report, Mr. Kennedy put forth a motion:

That the recommendations contained in the Report of the Special Education Advisory Committee be approved. Carried

ELEMENTARY/SECONDARY

Recommendations
of the Director
of Education

Moved by Mrs. Baskin:

That the recommendations of the Director of Education, as listed on Pages 40-40A, be approved. Carried

At this point, Mrs. Baskin requested clarification on the Westmount Secondary School pilot program. She said that due to recent criticisms in the newspaper a review should be done as soon as possible and that an evaluation should be initiated with the principal's permission.

Mr. Rielly informed her that the Board had received several reports from the principal in compliance with the agreed upon procedure of monitoring this program. He stated further that he could not recall when the next update will be but could obtain one by February 1990.

Mrs. Baskin appreciated the information given by Mr. Rielly. She said that her concern was that some of the students may not be able to adjust easily with the program. She suggested that any student having difficulty with the program should be allowed or even encouraged to transfer to another school. Mrs. Baskin would like to know if this is part of the agenda for this program for Westmount.

Mr. Rielly confirmed that some students who do not want to take part in the program or those students who wish to avail of the traditional program, are allowed to do so.

Mrs. Baskin accepted the explanation but emphasized that it is important that the Board reaffirm its support and interest in the program and also acknowledge that it is an experimental program. She expressed that she was not happy with the program's possibility as there is still a lack of understanding about it.

Mr. Rielly assured Mrs. Baskin that her suggestion will be taken into consideration and that currently the Board is working in cooperation with the school's principal on the evaluation and monitor of the program to ensure its success.

Mr. Korz inquired whether transportation will be provided regarding the transfer of students.

Mr. Stockwell said no.

At this point, Miss Detwiler reminded that the public letter addressed to the Chairman, which she previously referred to, should immediately be given the proper attention.

Miss Cunningham assured her that the mentioned letter will be handled properly.

The meeting then adjourned.

Read and confirmed,

.....
Chairman

rvr



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